




**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE	November 19, 2024
TITLE	Authorization to Enter into a Contract for Services with Civicorps in the Amount of \$491,072: District-wide
DIVISION	Operations
FROM	Robert Kennedy, Chief of Park Operations Lisa Goorjian, Assistant General Manager of Operations
APPROVED	Sabrina Landreth, General Manager 

RECOMMENDATION

The General Manager recommends that the Board of Directors authorize the annual Contract for Services with Civicorps for the period January 6, 2025, through December 23, 2025, in the amount of \$491,072, District-wide.

BACKGROUND

Civicorps is a local conservation corps located in the City of Oakland based on the Civilian Conservation Corps model of land conservation work with an education element. For the Civicorps fiscal year 2023, it reports serving 242 youth from economically underserved communities. Civicorps' partner Alameda County Office of Education's Opportunity Academy has two teachers permanently onsite to support their students in getting their high school diploma. Civicorps provides job training through a holistic, trauma-informed care lens so that youth not only earn a high-school diploma and occupational skills, but also have a safe place to find support, reach goals, overcome challenges, and heal from trauma. This approach to education and job training is consistent and supportive of the East Bay Regional Park District's (Park District) goals to create a diverse and inclusive workforce of excellence.

Since its inception in 1983, part of the Civicorps program has been environmental service projects hosted by the Park District and other agencies in the East Bay. A formal relationship was established between the Park District and Civicorps in 1984 (Resolution #1984-6-173). Starting in 1985 (Resolution #1984-12-326), the Park District has had an annual contract with Civicorps in order to allow for uninterrupted availability of Civicorps crews, which is funded from a general fund budget established for this purpose.

ANALYSIS

Civicorps' project work with the Park District has included various jobs such as: trail work, fuel breaks, fence repair, construction, erosion control, vegetation management, and habitat restoration work. The Park District wishes to continue to support and aid young adults living in underserved communities through the Civicorps program with environmental service projects.

The contract includes wages for seven corps members at the City of Oakland minimum wage rate and for one crew leader and site supervisor along with transportation costs and other program expenses such as Payroll, Recruiting, Administration, Contracting, General Insurance, Facilities, etc.

FISCAL IMPACT

Funding for the proposed contract in the amount of up to \$491,072.40 which represents 10,920 work hours for the year at \$44.97 per hour, has been allocated in the annual Operations Division Community Resources Budget (Account No. 101-5012-000-6191). Civicorps did not receive an increase for the 2024 annual contract. The 2025 contract is 7.17% (\$32,869.20) higher than the 2023-2024 cost. This raises the hourly rate paid to Civicorps from \$41.96 to \$44.97 per hour.

ATTACHMENTS

None.



**EAST BAY REGIONAL PARK DISTRICT
RESOLUTION NO. 2024 – 11 -
NOVEMBER 19, 2024**

**AUTHORIZATION TO ENTER INTO A CONTRACT FOR SERVICES WITH
CIVICORPS IN THE AMOUNT OF \$491,072: DISTRICT-WIDE**

WHEREAS, the East Bay Regional Park District (Park District) has worked with Civicorps, a local conservation corps located in the City of Oakland, since 1983 on various environmental service projects such as fuel breaks, trail work, fence construction and repair, and erosion control; and

WHEREAS, the Park District solidified its relationship with Civicorps in 1984 Resolution No. 1984-6-173 and established an annual crew contract and corresponding budget starting in 1985 Resolution No. 1984-12-326; and

WHEREAS, Civicorps provides education and job training through a holistic, trauma-informed care lens, so that youth not only earn a high-school diploma and occupational skills, but also have a safe place to find support, reach goals, overcome challenges, and heal from trauma; and

WHEREAS, the Park District wishes to continue to support and aid young adults living in underserved communities through the Civicorps program with environmental service projects;

NOW, THEREFORE BE IT RESOLVED, that the Board Of Directors of the East Bay Regional Park District hereby authorize the Contract for Services for \$491,072 with Civicorps for youth employment services for the period January 6, 2025, through December 23, 2025, with such funds for services appropriated in the 2025 Operations Division Community Resources Budget – Other Professional Services, Account No. 101-5012-000-6191, as presented to the Board on November 19, 2024; and

BE IT FURTHER RESOLVED, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director _____, and seconded by Director _____, and
adopted November 19, 2024, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: