



Coyote Hills Agricultural Land License RFP



Tiffany Margulici, Business Services Manager
Request for Proposal Review
Board Operations Committee
November 20, 2024

Staff Recommendation

Authorization to Execute
an Agricultural License
With Herman's
Maintenance and
Landscaping at Coyote
Hills Regional Park



PRESENTATION OVERVIEW

- Location
- Background
- Request For Proposal Process & Timeline
- Expected Revenue
- Staff Recommendation





LOCATION COYOTE HILLS 45-ACRE AGRICULTURAL AREA



BACKGROUND



- 45-acre Agricultural Area
- Deed Restriction - agricultural values
- Recent Past Uses - crops & grazing
- 2017-2019 - Land was fallowed /well replacement project
- 2020-2023 - Agriculture technology company / cover crop
- New well; shared with the Park District.





Request for Proposals (RFP)

- RFP issued for Coyote Hills Agricultural Area (#3)
- Agriculture-related use

Requirements:

- Minimum 3 years farming equivalent scale and scope





- www.ebparks.org
- Direct mail to 26 entities
- Three attendees at site visit

| COYOTE HILLS TIMELINE | |
|--|---|
| Announcement Open Proposal | September 19, 2024 by 4 pm |
| Questions from Bidders | September 23, 2024 by 4 pm |
| Questions and Answers posted to website | September 25, 2024 by 4 pm |
| Mandatory Site visit | Tuesday, October 8, 2024, noon to 1 pm |
| Written Questions Submission Deadline | October 14, 2024, by 4 pm |
| Answers Posted to Website | October 15, 2024, by 4 pm |
| Proposals Due | October 18, 2024, by 4 pm |
| Bidders Notified of interviews | October 19, 2024, by 4 pm |
| Interview with Bidders – 40 minute intervals | October 22, 2024 between 12:30 and 3 pm |
| Bidders Notified of Staff Recommendations | October 23, 2024, by 4 pm |
| Board Committee – Operations review | November 20, 2024 |
| Board of Director review / Approved Award | December 17, 2024 |



Request for Proposals



Herman's Maintenance & Landscaping

- Locally owned business
- 20+ years of experience
- Successful work at Ardenwood & Coyote Hills
- Plans to grow hay & alfalfa



Expected Revenue & Proposed Term

- \$500 per month
- 3-year initial term & 2-year option



Staff Recommendation

Staff recommends that the Board Operations Committee approve and recommend to the full Board the authorization of Herman Landscaping as Licensee for the 45-acre Agricultural Area in Coyote Hills Regional Park with a three-year term beginning January 1, 2025 and a possible two-year term by mutual agreement with revenue of \$500 per month.





Thank you. Questions?



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