




**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE	March 18, 2025
TITLE	Authorization to Purchase Fleet Vehicle and Equipment Repair Parts and Services from Approved Vendors in an Amount Not to Exceed \$355,000: District-wide
DIVISION	Operations
FROM	Karen McNamara, Interim Division Lead of Maintenance and Skilled Trades Lisa Goorjian, Assistant General Manager of Operations
APPROVED	Sabrina Landreth, General Manager 

RECOMMENDATION

The General Manager recommends that the Board of Directors authorize the purchase of fleet vehicle and equipment repair parts and services from approved sole source vendors: Belkorp, Jesse Mack, Alameda County Fire Department, and from competitively bid California State contract vendor Ron DuPratt Ford for a total amount not to exceed \$355,000.

BACKGROUND

The Equipment Shops at the South County, Tilden, and Pacheco Corp Yards utilize various vendors for procuring vehicle and equipment repair parts and service to maintain the Park District's fleet of approximately 1,075 vehicles and pieces of equipment. These selected vendors provide Original Equipment Manufacturer (OEM) repair parts and offer OEM certified repair services at their locations to support the Equipment Shops ability to maintain the Park District's fleet to the highest standard of reliability and with the least time out of service. These new OEM repair parts will be delivered to each of the Park District's three Equipment Shops and Equipment Shop staff will transport vehicles and equipment requiring OEM certified repair service to their locations as needed. The Park District's fleet is an average of eight years old and requires maintenance and repairs more frequently. The Park District spends approximately \$900,000 on vehicle and equipment repair parts and services annually.

The new vehicle and equipment repair parts and services are available for purchase directly from John Deere equipment vendor, Belkorp, Green Climber vendor, Jesse Mack, and fire apparatus parts and service vendor, Alameda County Fire Department by means of approved sole source agreements and from Ford Motor Company vendor, Ron DuPratt by means of competitively bid California State contract #1-21-29-04.

ANALYSIS

The Park District's three Equipment Service Managers have collectively researched and identified these vendors as the primary source for OEM repair parts and service for the Park District's fleet of

John Deere equipment, Green Climber remote slope mowers, Type III, Type VI, and Water Tender fire apparatus, and Ford vehicles. There are no other vendors available in the Greater Bay Area or California that offer OEM repair parts or manufacturer certified repair services to support their work with the exception of Ron DuPratt Ford which has a current competitively bid contract with the State of California General Services Procurement Division offering the lowest cost for Ford OEM Parts compared to other local Ford dealerships. Staff has determined that there are no significant advantages in formally seeking other bids; therefore, none are recommended.

FISCAL IMPACT

Funding for this purchase is allocated in the 2025 Adopted Budget. No additional appropriation is necessary.

SOURCE OF FUNDS	
554-5931-000-5311	\$ 613,360.00
554-5931-000-6414	\$ 290,890.00
Total Funds Available	\$ 904,250.00

USE OF FUNDS	
554-5931-000-5311	\$ 300,000.00
554-5931-000-6414	\$ 55,000.00
Total Current Cost not to Exceed	\$ 355,000.00

ATTACHMENTS

None.



**EAST BAY REGIONAL PARK DISTRICT
RESOLUTION NO. 2025 – 03 -
MARCH 18, 2025**

**AUTHORIZATION TO PURCHASE FLEET VEHICLE AND EQUIPMENT
REPAIR PARTS AND SERVICES FROM APPROVED VENDORS IN AN
AMOUNT NOT TO EXCEED \$355,000: DISTRICT-WIDE**

WHEREAS, the East Bay Regional Park District (Park District) has included funding in its 2025 Budget for the purchase of vehicle and equipment repair parts and service to maintain the fleet; and

WHEREAS, Belkorp of Santa Clara and Stockton, California, Jesse Mack of Visalia, California, and Alameda County Fire Department of Dublin, California, are recognized vendors offering suitable vehicle and equipment repair parts and service based on approved sole source agreements; and

WHEREAS, Ron DuPratt Ford of Dixon, California is a recognized vendor offering suitable vehicle repair parts based on the results of competitively bid pricing through the State of California, General Services Procurement Division, Contract #1-21-29-04; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the East Bay Regional Park District (Park District) hereby authorizes the purchase of vehicle and equipment repair parts and service from Belkorp, Jesse Mack, Alameda County Fire Department, and Ron DuPratt Ford at a cost not to exceed \$355,000, with said sum to be encumbered from the 2025 Budget, Equipment Maintenance Accounts 554-5931-000-5311 and 554-5931-000-6414 as presented to the Board on March 18, 2025; and

BE IT FURTHER RESOLVED, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director _____, and seconded by Director _____, and
adopted March 18, 2025, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: