



**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE	May 21, 2024
TITLE	Authorization to Execute an On-Call Trail Services Agreement with Santa Cruz Mountains Trail Stewardship for the Amount Not to Exceed \$264,346: Pleasanton Ridge Regional Park
DIVISION	Acquisition, Stewardship, and Development
FROM	Brian Holt, Chief Planning, Trails, and GIS Ken Wysocki, Assistant General Manager of Acquisition, Stewardship and Development
APPROVED	Sabrina Landreth, General Manager 

RECOMMENDATION

The General Manager recommends that the Board of Directors authorize the General Manager to execute an On-Call Trail Services Agreement with Santa Cruz Mountains Trail Stewardship, in an amount not to exceed \$264,346 for development of trail projects within Pleasanton Ridge.

BACKGROUND

The East Bay Regional Park District (Park District) has secured the necessary regulatory agency permits to construct approximately eight miles of trail within Pleasanton Ridge Regional Park. Current permits secured were issued in 2020 and are valid until 2025/2026. These permits were challenging to secure and took several years to negotiate since adoption of the Pleasanton Ridge Land Use Plan in 2012. The Park District is proposing to hire Santa Cruz Mountains Trail Stewardship (SCMTS) to assist with construction of the Mariposa Trail and finalize design of certain trail alignments. This additional assistance is required due to the complexity of the proposed trail projects, adverse terrain, and the dedication of effort required to complete them within a limited period of time.

To seek out potential qualified contractors for this work, a Request for Qualifications was posted on the Professional Trail Builders Association website on June 24, 2022, for a period of three weeks. Three responses were received from Trailscape Inc., SingletrackTrails Inc. (Singletrack), and SCMTS. Singletrack Trails Inc. was initially identified as the most qualified due to their robust experience and were awarded the contract in June 2023 per Board Resolution No. 2023-06-141. However, over the course of the last year the Trails Program was informed by Singletrack that they were ceasing operations due to struggles with surging inflation and likely overextension of their resources to complete the projects.

Staff now recommends contracting with SCMTS as the next best qualified firm to perform this work. SCMTS has built hundreds of miles of trails with other government agencies, their operators have hundreds of hours of experience building trails with a variety of heavy equipment in difficult and steep terrain, they have familiarity with the necessary permit requirements, demonstrated pace and efficiency in constructing quality trails, and familiarity with complex trail design plans and installation

of trail infrastructure such as bridges, culverts, retaining walls, and armored stream crossings.

The Park District is requesting authorization from the Board to execute an On-Call Trail Services Agreement with SCMTS for an amount not to exceed \$264,346. Each individual trail project will be a separate task order under this agreement. The contractor agrees to furnish all labor, materials, services and equipment as required by the contract documents to provide on call trail construction and improvement services as needed.

FISCAL IMPACT

Funding for development of trails within Pleasanton Ridge is budgeted in Project No. 167000 - Construct Pleasanton Ridge Trails. The balance of funds in Project No. 167000 will cover the cost to build the Mariposa Trail under this contract as well as the cost for trail design support services for additional permitted trails in Pleasanton Ridge using an on-call trail services agreement with SCMTS. Sufficient funds are remaining in the project account for these services.

SOURCE OF FUNDS	
Construct Pleasanton Ridge Trails (Project No. 167000)	\$ 461,000
Encumbrances and Expenditures to Date	(194,666)
Total Funds Available	\$ 266,334

USE OF FUNDS	
Trail Design Support Services	\$ 70,000
Construction of the Mariposa Trail	194,346
Total Current Project Cost	\$ 264,346

ATTACHMENTS

Map



**EAST BAY REGIONAL PARK DISTRICT
RESOLUTION NO. 2024 – 05 -
MAY 21, 2024**

**AUTHORIZATION TO EXECUTE AN ON-CALL TRAIL SERVICES AGREEMENT
WITH SANTA CRUZ MOUNTAINS TRAIL STEWARDSHIP FOR THE AMOUNT
NOT TO EXCEED \$264,346: PLEASANTON RIDGE REGIONAL PARK**

WHEREAS, the East Bay Regional Park District (Park District) has secured permits to construct approximately eight miles of trail within Pleasanton Ridge that require work to be completed within five years of the date of issuance; and

WHEREAS, seasonal restrictions, limited availability of staff and equipment, and complexity of the proposed trail projects limit the Park District's capacity to construct these new trail projects within the required timeline; and

WHEREAS, to seek out qualified contractors a Request for Qualifications was posted on the Professional Trail Builders Association website on June 24, 2022, for a period of three weeks and three responses to the request were received from Trailscape Inc., Singletrack Trails Inc., and Santa Cruz Mountains Trail Stewardship; and

WHEREAS, Singletrack Trails Inc. was initially identified as the most qualified due to their robust experience and were awarded the contract in June 2023 per Board Resolution No. 2023-06-141, but over the course of the last year Singletrack Trails Inc. has ceased its operations due to struggles with surging inflation and likely overextension of their resources to complete the projects; and

WHEREAS, Santa Cruz Mountains Trail Stewardship is best qualified due to their prior work building hundreds of miles of trails with other government agencies, hundreds of hours of Operator experience building trails with a variety of heavy equipment in difficult and steep terrain, familiarity with the necessary permit requirements, demonstrated pace and efficiency in constructing quality trails, familiarity with complex trail design plans and installation of trail infrastructure such as bridges, culverts, retaining walls, and armored stream crossings; and

NOW, THEREFORE BE IT RESOLVED, the Board of Directors of the East Bay Regional Park District authorizes the General Manager to execute an On-Call Trail Services Agreement with Santa Cruz Mountains Trail Stewardship in the amount not to exceed \$264,346 for completion of the Mariposa Trail and trail design support services in Pleasanton Ridge; and

BE IT FURTHER RESOLVED, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director
adopted May 21, 2024, by the following vote:

, and seconded by Director

, and

FOR:

AGAINST:

ABSTAIN:

ABSENT: