



**EAST BAY REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA STAFF REPORT**

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<b>DATE</b>	September 18, 2024
<b>TITLE</b>	Approval of the Minutes for the Operations Committee Meeting July 17, 2024
<b>DIVISION</b>	General Manager's Office
<b>FROM</b>	Debra Fuller, Recording Clerk

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**RECOMMENDATION**

Recommend approval of the minutes for the Operations Committee Meeting of July 17, 2024.

**COMMITTEE MINUTES**

The July 17, 2024, Board Operations Committee meeting was held in-person and via video conference pursuant to the Brown Act, as amended by AB 2449.

Members of the public can watch the meeting at <https://ebparks.new.swagit.com/videos/308051>

The meeting was called to order at 10:30 a.m.

**1. Roll Call**

Recording Clerk Fuller conducted a roll call. Present were the following Directors and staff:

Committee: Olivia Sanwong (Chair), Colin Coffey, Dee Rosario

Staff: AGM Lisa Goorjian, Lynne Bourgault, Debra Fuller, Yulie Padmore, Renee Patterson, Aileen Theile, Khari Helae

**2. Approval of Minutes**

- a. Approval of the Minutes of the Operations Committee Meeting – June 17, 2024

**MOTION**

Director Coffey moved, and Director Sanwong seconded a motion to approve the minutes. The motion carried unanimously.

**3. Public Comments on Items Not on the Agenda**

None.

#### 4. Action items

##### a. Recommendation to Authorize Amendment of the Del Valle Food and Marina Concession Agreement with Advenco LLC

Administrative Analyst II Patterson presented a Power Point outlining the 2023 damage; financial impacts; and staff recommendation.

In response to Committee questions, Administrative Analyst II Patterson, and Park Supervisor Richard Parente explained the free-floating buoy system; number of boats allowed; prior CMF rate; mobile buildings; concessionaire; longevity of the temporary pier and new pier; manager's onsite residence; quick disconnects; and new water treatment plant.

William Bose, concessionaire, explained the permanent dock system; boats on the water; and impact on operations; and urged approval of the amendment. He discussed desires to return services to pre-storm conditions.

Director Sanwong encouraged staff to retain open communications related to potential renegotiations.

#### MOTION

Director Sanwong moved, and Director Rosario seconded a motion to recommend authorization of the Amendment to the Del Valle Food and Marina concession Agreement with Advenco LLC. The motion carried unanimously.

#### 5. Informational Items

##### a. Update on Districtwide Fuels Management Program

Fire Chief Aileen Theile and Assistant Fire Chief Khari Helae presented a PowerPoint outlining total permitted area; factors to determine at-risk areas; planned initial entry into priority project areas; historic funding; 2024 funding sources; fuel break examples; fuels crews; fuels management at Anthony Chabot; funding sources; tours; and wildfire stats.

In response to Committee questions, Chief Theile and Assistant Fire Chief Helae discussed acres of dead trees; initial entry; burn boss; efforts at isolated parks; Park Operations work; upcoming annual report presentation; neighborhood protection efforts near Kennedy Grove; cause of tree mortality; fluid fuels management efforts; and collaboration.

Director Coffey commended the Fire Department on the social media efforts.

Chair Sanwong discussed homeowner's insurance; SB 1060; cattle grazing program; collaborative efforts; need to reduce use of fireworks; and acres of dead trees.

Director Rosario discussed historical fuel breaks and the District as a leader.

#### RECESS

Chair Sanwong called a recess at 12:10 p.m. The meeting reconvened at 12:20 p.m.

### **c. Del Valle Pilot Program Update**

AGM Lisa Goorjian acknowledged Director Rosario and staff on creative efforts.

Acting Unit Manager Seleney Sanchez discussed the pilot program objectives; key players and contributors; components of the pilot; fee restructuring; traffic plan; additional staffing; info booth; challenges; and current conditions.

Chair Sanwong discussed the importance of Del Valle; efforts to alleviate the issues; importance of the kiosk; July 4 trends; July 9 letter from Alameda County Supervisor Halbert; and feedback from neighbors.

Director Rosario suggested the possibility of relocating the kiosk to reduce the bottleneck; and thinking outside the box.

Director Coffey thanked Director Sanwong for her efforts on the matter.

In response to Committee questions, Acting Unit Manager Sanchez, Park Supervisor Richard Parente and AGM Lisa Goorjian explained traffic flow and wait times; positive response on July 4; and meetings with Alameda County Public Works.

The Committee discussed the possibility of a presentation at the park.

### **b. Update on Districtwide Fee Study**

AGM Lisa Goorjian and Management Analyst Ruby Tumber presented a PowerPoint providing background; methodology; findings and recommendations; cost recovery pyramid; guiding principles; Park Advisory Committee meeting on February 26, 2024; fees to review including parking, dog, swimming, special event permits, and day camps and outdoor programs; and next steps.

The Committee provided suggestions to the proposed fee changes including consistency through all parks; reduced fees for lower economic visitors; increased fees or out of District visitor; increased security deposits; value of staffed kiosks; weekday versus weekend fees; Fastrack line at Del Valle; special event permits for non-profits; and including EBRPD on banners.

## **6. Announcements**

Director Coffey announced that the Secretary of Navy signed an order exonerating the Port Chicago 50 and commended the Black Employees Collective and Contra Costa Bar Association. He announced the upcoming Port Chicago event on Saturday, July 20; and congratulated AGM Goorjian on her appointment to the Board of Directors to the National Association of County Parks and Recreation.

## **7. Adjournment**

There being no further business, Chair Sanwong declared the meeting adjourned at 2:00 p.m.

Respectfully submitted,

Yolande Barial Knight, Clerk of the Board