

**EAST BAY REGIONAL PARK DISTRICT  
BOARD OPERATIONS COMMITTEE MEETING  
AGENDA STAFF REPORT**

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<b>DATE</b>	May 29, 2024
<b>TITLE</b>	Approval of the Minutes for the Operations Committee Meeting – March 20, 2024
<b>DIVISION</b>	Operations
<b>FROM</b>	Denise Valentine, Recording Clerk

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**RECOMMENDATION**

Recommendation to approve the Minutes for the Board Operations Committee March 20, 2024.

**COMMITTEE MINUTES**

On March 20, 2024, the Board Operations Committee meeting was video recorded and may be viewed by clicking the following link: <https://ebparks.zoom.us/j/83773963790>

Roll Call

Directors Present:

Olivia Sanwong (Chair)

Dee Rosario

Ellen Corbett

Director Remote: None

Directors Absent: None

Staff Present:

Lisa Goorjian (Staff Coordinator)

Liz Mackenzie

Terry Noonan

Steve Castile

Tiffany Margulici

Ruby Tumber

Staff Absent: None

Guests: None

**Agenda Item 2: Approval of Minutes**

Approval of the Minutes for the Operations Committee Meeting – December 12, 2023.

Approval of the Minutes for the Operations Committee Meeting – January 29, 2024.

**Agenda Item 3: Public Comments on Items Not on Agenda**

There were no public comments.

#### **Agenda Item 4a: Recommendation to Approve Telecommunications Site Agreement with CC Holdings GS V LLC**

Business Services Administrative Analyst II, Renee Patterson provided a detailed overview of the site agreement location and access, communication sites and policy, background, term, and recommendation.

Park Operations Interpretive Parklands Unit Manager, Terry Noonan commented the site has not had any operational impacts for the field staff.

Director Rosario inquired if the surface road is a natural surface, paved, or a combination of both. Noonan responded, it is a gravel road typical of interior park roads.

Rosario inquired about the location of Weller Road on the map. Noonan replied, the road enters from the southeast coming from Calaveras Road and is located on the Milpitas side of the park with a portion of it on the Bay Area Ridge trail.

Director Sanwong recommended bookmarking this presentation for future planning of sites in parks. Assistant General Manager of Operations, Lisa Goorjian mentioned Operations and Public Safety staff are in communication on this topic and anticipate returning to this group later in the year with more specific information.

Sanwong moved to approve and recommend to the full Board the staff recommendation for a Telecommunications Site Agreement with Pinnacle Towers LLC, Crown Castle International for operation of a communications facility located in Mission Peak Regional Preserve for one (1) ten-year period an extension for one (1) ten-year period with revenue of \$15,121.16 per month and an annual increase based on the Consumer Price Index and five percent of the Gross Billings paid to Licensee for sublicense of the site. Rosario seconded. The motion passed unanimously.

Director Corbett arrived at 11:00 a.m.

#### **Agenda Item 5a: Park Operations Department Unit Reorganization Update**

Chief of Park Operations, Steve Castile provided a detailed overview of the new Park Operations Unit reorganization background, changes that have occurred over the past 38 years, future plans, current and new reorganization and reporting structure, and the next steps for interdepartmental communication, housekeeping, and coordination.

Sanwong mentioned there will be less miles of travel due to the geographic restructure and suggested considering tracking the reduction of carbon emissions in the future.

Sanwong suggested using letters for the Units instead of numbers, to align more with the Wards.

Sanwong sought confirmation that Alameda Creek Trails includes the Tassajara Ridge and Iron Horse Trail in Alameda County. Castile affirmed.

Sanwong recommended the other Board members review the information with Operations staff available for any additional questions.

Rosario suggested staff keeping an eye out, as it relates to Unit 4, and the travel challenges of the Interstate 880 corridor.

**Agenda Item 6: Announcements**

There were no announcements.

**Agenda Item 7: Adjournment**

The meeting was adjourned at 11:45 a.m.

Respectfully submitted:

/s/ Denise Valentine

Sr. Executive Assistant