


**EAST BAY REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA STAFF REPORT**

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<b>DATE</b>	November 5, 2024
<b>TITLE</b>	Authorization to Award a Contract for Services in the Amount of \$94,600 to Restoration Design Group, Inc. for the Havey Canyon Watershed Sustainability Report: Wildcat Canyon Regional Park
<b>DIVISION</b>	Acquisition, Stewardship, and Development
<b>FROM</b>	Matt Graul, Chief of Stewardship Ken Wysocki, Assistant General Manager of Acquisition, Stewardship & Development
<b>APPROVED</b>	Sabrina Landreth, General Manager 

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**RECOMMENDATION**

The General Manager recommends that the East Bay Regional Park District (Park District) Board of Directors authorize the execution of a \$94,600 contract with Restoration Design Group, Inc. (RDG) to conduct a watershed and trail sustainability assessment at Wildcat Canyon Regional Park.

**BACKGROUND**

The Havey Canyon subwatershed of Wildcat Creek, covering approximately 500 acres, is the largest tributary to Wildcat Creek, with its confluence near the intersection of the Rifle Range Trail and Wildcat Creek Trail. The creek in Havey Canyon shows evidence of excessive incision and sedimentation, likely stemming from historical land uses, grazing, and the presence of trails. The Havey Canyon Trail, which follows an old ranch road, runs parallel to Havey Creek for much of its length. The trail experiences persistent muddy areas, significant rilling and gullyng, and instability and loss of the creek banks, which threaten the trail. These conditions also lead to sediment deposition in the creek, resulting in poor water quality during the wet season. The Park District's goal is to implement a series of solutions to bring the trail and creek into balance and ensure that the trail provides sustainable use year-round.

**ANALYSIS**

Staff from Operations, Stewardship, and Planning conducted a site walk along Havey Canyon Trail in early 2024. The group agreed that an analysis was necessary to inform future management actions toward trail and watershed sustainability. To support this project, the Park District issued a Request for Proposals (RFP) in August 2024 for a scope of work consisting of a geomorphic analysis of the Havey Canyon subwatershed, project opportunities and constraints analysis, identification of potential improvements to the creek and trail, and a report including recommendations for implementation of improvements. The RFP was open for thirty days, and two consultants responded. A review panel, including reviewers from Planning, Stewardship, and Operations, provided careful consideration of the bids and ultimately selected RDG's proposal, at a total project cost of \$94,600.

## FISCAL IMPACT

The consultant costs to assess the watershed is \$94,600. Funds are available in the Havey Creek Trail Assessment Project (No. 564200). The table below shows the source of funds for the assessment and the available balance remaining after this action if approved by the Board of Directors.

SOURCE OF FUNDS	
Park District's 2024 30x30 Grant	\$ 52,400
Park District's Stewardship Department Wildland Vegetation Budget	10,000
Park District's Planning Department Administration Budget	40,000
<b>Total Budget for Project (No. 564200)</b>	<b>\$ 102,400</b>
Expenses and Encumbrances to Date	\$ 0
<b>Total Project Funds Available</b>	<b>\$ 102,400</b>

USE OF FUNDS	
Restoration Design Group Contract	\$ 94,600
<b>Remaining Project Balance</b>	<b>\$ 7,800</b>

## ATTACHMENT

Map of Havey Canyon Watershed



**EAST BAY REGIONAL PARK DISTRICT  
RESOLUTION NO. 2024 – 11 -  
NOVEMBER 5, 2024**

**AUTHORIZATION TO AWARD A CONTRACT FOR SERVICES IN THE AMOUNT  
OF \$94,600 TO RESTORATION DESIGN GROUP, INC. FOR THE HAVEY CANYON  
WATERSHED SUSTAINABILITY REPORT: WILDCAT CANYON REGIONAL PARK**

**WHEREAS**, the Havey Canyon Trail within Wildcat Canyon Regional Park in the East Bay Regional Park District (Park District) experiences erosion and surface flow issues that cause trail instability and interfere with sustainable trail use; and

**WHEREAS**, to address this issue, the Park District issued a Request for Proposals (RFP) for a trail and watershed sustainability assessment; and

**WHEREAS**, two consultants responded to the RFP, and the review team determined that Restoration Design Group, Inc. provided the most responsive and accurate proposal; and

**WHEREAS**, funds for the assessment are available in the Havey Creek Trail Assessment Project, No. 562400;

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Directors of the East Bay Regional Park District hereby authorize executing a contract with Restoration Design Group, Inc. in the amount of \$94,600 as presented to the Board on November 5, 2024; and

**BE IT FURTHER RESOLVED**, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director \_\_\_\_\_, and seconded by Director \_\_\_\_\_, and adopted November 5, 2024, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: