




**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE	May 21, 2024
TITLE	Authorization to Approve a Three-Year Time Extension for the Measure WW Local Grant Program and Formally Close Five Completed Measure WW Local Grant Program Projects
DIVISION	Finance and Management Services
FROM	Katy Hornbeck, Grants Manager Deborah Spaulding, Assistant General Manager, Finance and Management Services
APPROVED	Sabrina Landreth, General Manager 

RECOMMENDATION

The General Manager recommends that the Board of Directors authorize a three-year time extension for Measure WW Local Grant Program and formally close five completed Measure WW Local Grant Program Projects.

BACKGROUND

On November 4, 2008, voters of Alameda and Contra Costa counties approved Measure WW: Regional Open Space Wildlife, Shoreline and Parks Bond Extension. Of the \$500 million bond extension, \$125 million (25%) of the bond proceeds were allocated to local agencies to fund local park and recreation projects. The Measure WW Local Grant Program Procedural Guidelines, approved by the Board of Directors on January 13, 2009 (Resolution 2009-1-011), established the policies and procedures under which the East Bay Regional Park District (Park District) would reimburse agencies for eligible expenses on local parks and recreation projects. On January 13, 2009, (Resolution 2009-1-016), the Board of Directors approved a resolution of intention which authorizes the reimbursement of expenditures from future bond proceeds, including such incurred pursuant to the establishment of the Measure WW Local Grant program through December 31, 2018. Since 2008, 240 projects have been approved. To date, 224 have been completed and closed out.

On May 15, 2018 (Resolution 2018-05-116), the Board of Directors approved a resolution to extend the expiration of the WW Local Grant Program for three years to December 31, 2021. On May 18, 2021 (Resolution 2021-05-136), the Board of Directors approved a resolution to extend the expiration of the WW Local Grant Program for three years to December 31, 2024.

As a past practice, Park staff has requested the Board of Director's approval to formally close completed projects on an annual basis. There have been five completed projects which have provided the required close out documentation and have been issued their final reimbursement payment. The table below lists the agency and project:

Agency	Project Name	WW fund allocation
Albany	Dartmouth Tot Lot Improvements	\$22,038.66
Albany	Memorial Park Improvements	\$182,612.61
Albany	Albany Ohlone Greenway Improvements	\$381,000
HARD	East Avenue Park ADA Restroom	\$147,088.86
Unincorporated Contra Costa	Iron Horse Corridor Improvements*	\$583,194.88
TOTAL	5	\$1,315,935.01

**This project did not spend the entire requested allocation of \$600,000. There is a balance of \$16,805.12 that can be appropriated to one or both remaining approved projects, or the agency can submit an application for a new project to appropriate the remaining funds. Park District staff accept applications on a continuous basis. Staff will issue individual project application approval throughout the year once an application is found to be complete and in full conformance with the grant guidelines. If, during the final review of these projects, it is found that additional projects should be approved in excess of the appropriation currently recommended, staff will return to the Board for the appropriation of additional funds. As per the program guidelines, agencies have the ability to select individual local parks and recreation projects for funding within the overall allocation of the program. This provision allows the transfer of the appropriated funds between project accounts without additional approval from this Board.*

ANALYSIS

To date, the Park District has approved approximately \$124.99 million of the \$125 million available funds, which is approximately 99.9% of the available funds. Additionally, the Park District has disbursed approximately \$117 million in funds for the Measure WW Local Grant Program, which is approximately 94% of the available funds. Local agencies have been active and successful in completing projects in a timely fashion since the program was launched nearly 16 years ago.

To date, there are 17 projects that still need to be completed and closed. Of the 17, four will not be completed in 2024. A three-year time extension is being requested by Park District in order for the eight agencies to complete their projects and request reimbursement of their remaining Measure WW Local Grant Program funds. The table below lists agencies with projects left to complete and closeout.

Agency	Number of Projects to Complete/Close out	Amount Remaining to Reimburse
Berkeley	3	\$106,923.67
El Cerrito	1	\$67,355.36
HARD	1	\$342,093.11
Hercules	2	\$182,345.60
Newark	2	\$2,005,169.00
Oakland	5	\$1,146,352.66
Unincorporated Contra Costa	2	\$427,329.54
Fremont*	1	\$1,800,000
TOTALS	17	\$6,077,569.49

**The \$1.8 million allocation is for the "Vargus Plateau, Phase II Construction project." In 2009, the Park District entered into a cooperative funding agreement with the City of Fremont in which the Park District*

agreed to complete the project and the City of Fremont agreed to commit a portion of their Measure WW Local Grant fund share to the project.

Of the \$125 million available, 5% (\$6,015,000) was allocated to the Park District's Administrative fee. Approximately \$1.83 million remains and will be continually spent down until the Program is completed. When including the Administrative Fee balance, the total remaining balance for the Measure WW Local Grant Program is \$7,921,507.61.

A complete list of the Measure WW Local Grant Program is provided in Attachment I.

FISCAL IMPACT

There is no fiscal impact with the three-year time extension and formal project closure of the Measure WW Local Grant program.

ATTACHMENTS

Attachment I – Measure WW Local Grants Report

Attachment 2 – Project Closure List



**EAST BAY REGIONAL PARK DISTRICT
RESOLUTION NO. 2024 – 05 -
MAY 21, 2024**

**AUTHORIZATION TO APPROVE A THREE-YEAR TIME EXTENSION FOR THE
MEASURE WW LOCAL GRANT PROGRAM AND FORMALLY CLOSE FIVE
COMPLETED MEASURE WW LOCAL GRANT PROGRAM PROJECTS**

WHEREAS, on November 4, 2008, the voters in Alameda and Contra Costa counties approved Measure WW: Regional Open Space Wildlife, Shoreline and Parks Bond Extension; and

WHEREAS, of the \$500 million bond extension, \$125 million (25%) of the bond proceeds are allocated to the Local Grant Program to fund park and recreation projects of cities and other local communities; and

WHEREAS, on January 13, 2009 (Resolution 2009-1-011), the Board of Directors approved the Measure WW Local Grant Program Procedural Guidelines; and

WHEREAS, on January 13, 2009, (Resolution 2009-1-016) the Board of Directors approved a resolution of intention which authorizes the reimbursement of expenditures, including such incurred pursuant to the establishment of the Measure WW Local Grant program, from future bond proceeds; and

WHEREAS, on May 15, 2018, (Resolution 2018-05-116), the Board of Directors approved a resolution to extend the expiration of the WW Local Grant Program for three years, to December 31, 2021; and

WHEREAS, on May 18, 2021, (Resolution 2021-05-136), the Board of Directors approved a resolution to extend the expiration of the WW Local Grant Program for three years, to December 31, 2024; and

WHEREAS, local agencies have completed an additional five Measure WW Local Grant Program projects; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the East Bay Regional Park District hereby:

1. Formally closes five Measure WW Local Grant Program projects as described in Attachment 2; and
2. Extend the Measure WW Local Grant Program for three years, to December 31, 2027; and

BE IT FURTHER RESOLVED, that the General Manager is hereby authorized and directed on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary to accomplish the intentions of this resolution.

Moved by Director , and seconded by Director , and
adopted May 21, 2024, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: