



**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE	February 13, 2025
TITLE	Approval of the Minutes for the Board Finance Committee Meeting November 25, 2024
DIVISION	General Manager's Office
FROM	Debra Fuller, Assistant Clerk of the Clerk

RECOMMENDATION

Recommend approval of the minutes for the Board Finance Committee Meeting of November 25, 2024.

COMMITTEE MINUTES

The November 25, 2024 Board Finance Committee Meeting was held in-person and via video conference pursuant to the Brown Act, as amended by AB 2449.

Members of the public can watch the meeting on the Park District's website here:

<https://www.ebparks.org/calendar/public-meetings>

The meeting was called to order at 10:33 a.m.

1. Roll Call

Recording Clerk Debra Fuller conducted a roll call. Present were the following Directors and staff:

Committee: Chair John Mercurio, Director Dee Rosario, and Director Olivia Sanwong

Staff: Deborah Spaulding, Lynne Bourgault, Katie Dignan, Debra Fuller, Carren Sikat, David Sumner, Robert Kennedy, Matt Norton, Carmen Erasmus, Ken Wysocki, Allyson Cook

2. Approval of Minutes
None.

3. Public Comments on Items Not on the Agenda
None.

4. Action items

- a. Recommendation to the Board of Directors to Approve the 2025 Proposed Operating Project & Program Budget

Assistant General Manager Deborah Spaulding and Assistant Finance Officer Katie Dignan presented the staff report.

Director Rosario thanked staff for the presentation and asked about the acquisition of Western Hills and future audits. Director Sanwong expressed concern about the removal of the Garms Project at Pleasanton Ridge and explained the importance of the project. Sanwong suggested the need to consider transit, equity access and future housing in the CIP scoring model. She referenced polling indicating dissatisfaction of East Bay Regional Parks; suggested consideration of economic outlook in the Bay Area; and opportunity for public comment on the budget. She discussed the funding for the Measure WW bond; shared the information provided on the Livermore Area Recreation Park District; provided suggestions for additional information to be included in the Murray Township budget section; and mentioned the operations budget for each park, with Del Valle having the highest operating budget.

Chair Mercurio expressed enthusiasm for the upcoming projects; asked about FR2 Goal (Page B7), developing annual performance management goals, would be accomplished; discussed improvements to the budget over the years, including increased transparency; and expressed frustration that he was unaware of the water system renovation project noted on Page E38. Director Rosario suggested absorbing some positions funded by Measure FF and bringing in new positions. He questioned whether there was a process for disciplining volunteers.

In response to Committee questions, Staff explained the revenues and appropriations; update to the Five-Year Revenue Expenditure Projection available for the Budget adoption; tax rate allocation area on Page B42; Garms including in Future Project section; update to the 2013 Master Plan; Policy FR2 on Page B7; funds in perpetuity on Page B14; revenues sources – public safety for other agencies on Page B21; and provided an updated on the water system renovation project.

Public Comments

Meadow D'Arcy, AFSCME Local 2428, requested the Board reconsider current funding and staffing levels in Finance and IT and expressed concern about long term use of contractors. David Lunn expressed concern about the lack of maintenance on trails and requested connection of Brushy Peak with Las Vaqueros.

Director Sanwong requested an update on the IT Strategic Plan; discussed the audit review; pilot project for cash handling; including Public Affairs with IT in Customer Relationship Management processes; review of AFSCME concerns; and the need to reroute Brushy Peak with Las Vaqueros. Sanwong encouraged staff and the board to listen to the recording of this meeting. Chair Mercurio concurred and suggested staff resources for trails maintenance and construction, although nothing had been budgeted. Director Rosario requested data points on the concerns raised by Ms. D'Arcy; need to ensure Finance was fully staffed; and possible apprenticeship and internships for accounting.

MOTION

Director Rosario moved and Director Sanwong seconded a motion to recommend the Board of Directors approve the 2025 Proposed Operating Project & Program Budget. The motion carried unanimously.

RECESS

Chair Mercurio called a recess at 12:20pm. The meeting reconvened at 12:30pm with all Members present.

b. Recommendation to the Board of Directors to Accept the 2025 Appropriation Limit Review (Gann Limit)

Assistant General Manager Deborah Spaulding presented the staff report.

MOTION

Director Rosario moved and Director Sanwong seconded a motion to accept the 2025 Appropriation Limit Review (Gann Limit). The motion carried unanimously.

c. Recommendation to the Board of Directors to Revise Finance Policy 6.1 Major Infrastructure Renovation and Replacement Fund (MIRR/553)

Katie Dignan, Assistant Finance Officer, Robert Kennedy, Division Lead of Parks Operations, and Matt Norton, Major Maintenance Superintendent, presented the staff report. In response to Committee questions, Staff explained the proposed revision to the policy to 1-3% based on actual practice; additional metrics to decision making process; eligible funds for EV projects on Page 24; MIRR funding for Black Diamond Mine (Page 19); emergency funding; inclusion of all MIRR programs and facilities in the database; and temporary repairs of trail cracks.

Chair Mercurio suggested a better safety standard for trails.

MOTION

Director Sanwong moved and Director Rosario seconded a motion to revise Finance Policy 6.1 Major Infrastructure Renovation and Replacement Fund (MIRR/553). The motion carried unanimously.

d. Recommendation to the Board of Directors to Accept the Third Quarter 2024 General Fund and Other Governmental Funds Financial Reports

Assistant General Manager Deborah Spaulding presented the staff report.

MOTION

Director Rosario moved and Director Sanwong seconded a motion to accept the Third Quarter 2024 General Fund and Other Governmental Funds Financial Reports. The motion carried unanimously.

e. Recommendation to the Board of Directors to Implement a “Fresh Start” for the CalPERS Miscellaneous Pension Plan

Assistant General Manager Deborah Spaulding presented the staff report.

In response to Committee questions, Assistant General Manager Deborah Spaulding explained the effect if the Fresh Start was not implemented.

MOTION

Director Sanwong moved and Director Rosario seconded a motion to implement a “Fresh Start” for the CalPERS Miscellaneous Pension Plan. The motion carried unanimously.

5. Informational Items

None.

6. Announcements

Chair Mercurio thanked Director Dee Rosario for his time on the Board Finance Committee.

Director Rosario discussed his time on the Committee and thanked staff and the Board.

Director Sanwong thanked Director Rosario.

7. Adjournment

There being no further business, Chair Mercurio declared the meeting adjourned at 1:47 p.m.

Respectfully submitted,

Yolande Barial Knight, Clerk of the Board