

**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

| | |
|-----------------|--|
| DATE | Tuesday, February 6, 2024 |
| TITLE | Authorization to Execute a Consultant Contract with Sequoia Ecological Consulting, Inc. in the Amount of \$125,503 for McCosker Stream Restoration Project Support: Robert Sibley Volcanic Regional Preserve |
| DIVISION | Acquisition, Stewardship, and Development |
| FROM | Brian Holt, Chief of Planning, Trails & GIS Ken Wysocki, Assistant General Manager of Acquisition, Stewardship and Development |
| APPROVED | Sabrina Landreth, General Manager |

RECOMMENDATION

The General Manager recommends that the Board of Directors of the East Bay Regional Park District (Park District) authorize the execution of a contract with Sequoia Ecological Consulting, Inc. (Sequoia) in the amount of \$125,503 for McCosker Stream Restoration Project Support at Robert Sibley Volcanic Regional Preserve (Sibley).

BACKGROUND

The McCosker Stream Restoration Project restores the Alder and Leatherwood Creeks within the McCosker property at Sibley to their natural conditions by daylighting, or opening up, approximately 2,900 linear feet of previously culverted, or buried, creeks. Park District staff obtained the necessary environmental permits for the project in 2018 and 2019. The permits are valid for five years and cover the creek restoration, construction of trails within the McCosker property, and construction of the group campsite.

While the creek restoration component is completed, two additional trails and the group campsite are planned to be constructed in 2024 and will still require permit coverage. The permits will need to be extended or renewed. Additionally, post-construction monitoring and maintenance of the plantings for the creek restoration are required as part of the permit requirements.

In July 2021, Park District staff issued a Request for Statement of Qualifications (RFQ) for on-call consultants to provide professional biological monitoring and permitting support on an on-call basis for various Park District projects. Sixteen proposals were received and reviewed by staff. The review team determined that five of the firms, including Sequoia, were the highest qualified and most responsive to the RFQ. Of the five on-call firms, Sequoia has the technical expertise necessary to complete the tasks, has the most familiarity with the site, and conducted the monitoring and maintenance requirements for the site in previous years. Sequoia provided a Scope of Work and cost estimate not to exceed \$125,503 that staff have determined to be thorough and reasonable. For these reasons, Park District staff have selected Sequoia as the consultant to provide the biological and permitting services necessary for the project.

ANALYSIS

The recommended action for the Board to authorize the execution of the consultant contract will allow the consultant to provide the necessary biological and permitting services for the McCosker Stream Restoration Project, including post-construction restoration maintenance and monitoring support, monitoring during construction of the trails, and preparation of the permit extensions and renewals.

FISCAL IMPACT

This will be a one-time contract with the consultant in the amount of \$125,503. Funding for the contract will come from the McCosker Long Term Monitoring Project (Project No. 542600) and the Construct McCosker Trails Project (Project No. 167900).

| SOURCE OF FUNDS | |
|--|------------------|
| McCosker Long Term Monitoring Project (Project No. 542600) | \$ 649,807 |
| Construct McCosker Trails (Project No. 167900) | \$ 100,000 |
| Total Funds Available | \$749,807 |

| USE OF FUNDS | |
|--|-------------------|
| Contract with Sequoia for Biological and Permitting Services | \$ 125,503 |
| Total Current Project Cost | \$ 125,503 |

ATTACHMENTS

- I. Attachment A: McCosker Creek Restoration Project Map



**EAST BAY REGIONAL PARK DISTRICT
RESOLUTION NO. 2024 – 02 -
FEBRUARY 6, 2024**

**AUTHORIZATION TO EXECUTE A CONSULTANT CONTRACT WITH SEQUOIA
ECOLOGICAL CONSULTING, INC. IN THE AMOUNT OF \$125,503 FOR
MCCOSKER STREAM RESTORATION PROJECT SUPPORT: ROBERT SIBLEY
VOLCANIC REGIONAL PRESERVE**

WHEREAS, the East Bay Regional Park District (Park District) requires biological and permitting services to assist with permitting and post-construction maintenance and monitoring support for the McCosker Stream Restoration Project; and

WHEREAS, Park District staff posted a notice requesting Statement of Qualifications (RFQs) for on-call consultants in July 2021; and

WHEREAS, Sequoia Ecological Consultants, Inc. was among the five firms selected from the sixteen proposals received to provide on-call biological and permitting support services; and

WHEREAS, Sequoia has the technical capacity to complete the necessary permit renewals and extensions and post-construction maintenance and monitoring support for this project and provided a Scope of Work and cost estimate of \$125,503;

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the East Bay Regional Park District hereby authorizes execution of a consultant contract with Sequoia Ecological Consulting, Inc. for \$125,503 from the McCosker Long Term Monitoring Project (Project No. 542600) and the Construct McCosker Trails Project (Project No. 167900) for biological and permitting support, as presented to the Board on February 6, 2024; and

BE IT FURTHER RESOLVED, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution

Moved by Director _____, and seconded by Director _____, and adopted February 6, 2024, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: