

**EAST BAY REGIONAL PARK DISTRICT  
BOARD OPERATIONS COMMITTEE  
AGENDA STAFF REPORT**

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<b>DATE</b>	March 19, 2025
<b>TITLE</b>	Recommendation to Execute Special Use Agreement with Briones Archers, Inc. at Briones Regional Park
<b>DIVISION</b>	Operations
<b>FROM</b>	Tiffany Margulici, Business Services Manager Lisa Goorjian, Assistant General Manager of Operations
<b>APPROVED</b>	Sabrina Landreth, General Manager

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**RECOMMENDATION**

Staff recommends that the Board Operations Committee recommend to the full Board execution of a Special Use Agreement with the Briones Archers, Inc. for a five-year term beginning on April 7, 2025, with a five-year renewal to be agreed by both parties for a license which will allow the club use of land at Briones Regional Park to continue to operate and maintain the existing public archery range with an annual payment of \$1,200.

**BACKGROUND**

The Board Operating Guidelines state that all Special Use Agreements (SUA) will be reviewed by the Board Operations Committee and then recommended to the full Board of Directors for approval. The Park District has 28 Special Use Agreements with various non-profit entities. Special Use Agreements must meet the Park District objectives, with appropriate public benefit and priority and are defined as: Any on-going recreational development, activity, service, or land use that is provided for group and general public benefit by clubs, associations, or similar groups operating as a non-profit entity with membership open to the public. SUA's include a wide range of uses, including archery, swimming, equestrian, scouting, or horticultural. The SUA's are intended to expand the Park District's recreational offerings to the public and are often used to designate certain areas for specialized types of recreation. For example, Park District Ordinance 38 Section 403.2 allows the board to designate areas for use of bows and arrows, which are otherwise generally prohibited throughout the Park District.

Founded in 1969, Briones Archers, Inc. (Club) is a nonprofit volunteer organization, established to promote the sport of archery in its various forms. The Club has had successive SUA's with the Park District for use at the Briones Archery Range, most recently in 2015 with a term ending on April 6, 2025, Resolution No. 2015-04-090.

The Briones Archery Range is open to the public and is located on approximately 30.5 acres of the northeast leg of Homestead Valley in Briones Regional Park is operated and maintained by the Club. The range consists of a "static" (practice) range in addition to three separate 14-target field rounds in a wilderness setting. The range is set up to National Field Archery Association specifications with

a large open-area practice range and 42 quality 3-D targets placed at marked distances in realistic wooded settings. The SUA allows the Club to maintain onsite storage containers in addition to a small building for equipment.

The site is accessible via the Seaborg/Crescent Ridge Trail, approximately three quarters of a mile east of the park's Bear Creek Road entrance. Club membership includes an annual vehicle pass provided by the Park District that allows access on a non-public dirt road to access the range. The range is open and free to non-members, but non-members must access the range on foot.

Becoming a member of the Club requires a certain level of participation. Members share in the responsibilities of maintaining the club's equipment and the range by completing at least four club maintenance days (16 hours minimum) within a one-year period. Membership Fees are \$100 annually.

Weather permitting, the Club holds a shoot at the range on the second Sunday of the month. In addition, work parties are held on the Saturday before club shoots and an annual special event is well attended by clubs throughout the state. The Club is required to obtain a Park District Special Event Permit for invitational events, tournaments or other special events that are open to non-club members. Permit fees are waived for up to two special events annually.

## **ANALYSIS**

The Briones Archery Club has a long-standing use within Briones Regional Park and is well integrated into the operations of the park. The Club wishes to continue their relationship with the Park District under similar terms and conditions of the 2015 SUA. Park staff report that Club members have utilized the facility cooperatively and responsively. The Club maintains the site with oversight from the Park Supervisor including litter pick-up, trash cans, trail upkeep and vegetation management for the entire 30.5-acre area. The in-kind labor provided by the Club is a significant public benefit. Over the years, development and improvements to the site have occurred and the Club has taken good care of the area. Club members work hard to maintain a safe, enjoyable shooting experience. The Club supplies all the targets, target bales, and other equipment needed on the range at a small cost to the Park District for some services. The Park District services three outhouses in the range and one outhouse outside the range fence. Staff occasionally help with tree pruning and/or disposal of larger woody debris.

Archery was very popular back in the 1970's and over the years, it seemed that the sport of archery was on the decline, but it has become popular again, especially as an inter-generational and family activity. The Club currently has approximately 50 members.

## **FISCAL IMPACT**

Approval of this agreement will not result in any additional Park District cost or expense. The Club will continue to pay \$1,200 annually for a License Fee.

## **ATTACHMENTS**

None.