


**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE	May 6, 2025
TITLE	Authorization to Enter into an Agreement with Pleasant Hill Recreation and Park District to Provide Aquatic Services
DIVISION	Public Safety
FROM	Pete DeQuincy, Lifeguard Services Manager Roberto Filice, Assistant General Manager of Public Safety
APPROVED	Sabrina Landreth, General Manager 

RECOMMENDATION

The General Manager recommends that the Board of Directors authorize execution of an agreement with Pleasant Hill Recreation and Park District (PHRPD) to provide aquatic services.

BACKGROUND

The East Bay Regional Park District (Park District) 2013 Master Plan states that one of its policies is to, “participate in partnerships with public agencies, nonprofit organizations, volunteers and the private sector to achieve mutual goals”; and to, “improve access to and use of the parks by members of groups that are underrepresented, such as persons with disabilities, the economically disadvantaged, and elderly park visitors”.

The Park District is in need of a partner with a pool facility available for training new lifeguards for the benefit of Park District programs, and PHRPD is in need of a partner to provide instruction for lifeguard training/in-service and water safety programming (“SERVICES”) from January 2025 to December 2028, at Pleasant Hill Aquatic Park (“POOL”), for the benefit of the PHRPD.

ANALYSIS

It is mutually agreed as follows:

PHRPD Agrees:

1. To designate Korey Riley, Aquatics & Sports Manager, as the point of contact to be responsible for maintaining communications regarding the dates and times of SERVICES under this agreement for and from PHRPD to the Park District Lifeguard Services Manager.
2. To be responsible for and oversee the maintenance and operation of the POOL during SERVICES. The Park District has no leasehold interest as part of this agreement and will not assume any responsibility or liability for conditions of POOL except to the extent any damage to POOL is caused by the Park District employees as a result of their intentional acts or negligence while participating in SERVICES.
3. To obtain the appropriate signed waivers and written consent for participation in the lifeguarding courses or aquatic programming from all participants including legal guardians of

minors.

4. To admit Park District staff to assist with lifeguard instruction/in-service and water safety programming in SERVICES at POOL.
5. To be in charge of facility set-up and safety prior to and during SERVICES.
6. To provide one aquatic lead personnel from PHRPD to participate in SERVICES at POOL.
7. To be jointly responsible with the Park District for safety of participants in SERVICES and to monitor participants in SERVICES for compliance with POOL policies and rules, including but not limited to interactions between SERVICES participants and POOL patrons and PHRPD employees.

SECTION II

EBRPD Agrees:

1. To designate Pete DeQuincy, EBRPD Lifeguard Services Manager, to be responsible for communicating with the Program Manager, Art and Recreation regarding POOL, SERVICES, staffing, and activities with the Park District.
2. To provide aquatic staff when available for SERVICES when agreed to by PHRPD during the term of this agreement.
3. To provide the necessary lifeguarding equipment needed for the SERVICES provided by the Park District.
4. To be jointly responsible with PHRPD for safety of participants in SERVICES, and to monitor participants in SERVICES for compliance with POOL policies and rules, including but not limited to interactions between SERVICES participants and POOL patrons and PHRPD employees.
5. To comply with POOL policies and rules and to use POOL facility to minimize risk of damage to POOL.
6. To provide lifeguarding/ in-service, and water safety program training opportunities for aquatic staff at Park District sites when available.

TERM. The term of this agreement shall begin January 1, 2025 and terminate on December 31, 2028. Either party has the right to terminate this Agreement upon at least thirty (30) days prior notice.

FISCAL IMPACT

To provide these SERVICES to PHRPD, one seasonal employee will dedicate approximately 38 hours per year at a total cost of \$1,500, which will be covered by the Fire Department's annual operating budget. Lifeguard Services will use existing equipment for all programming.

ATTACHMENTS

None.



**EAST BAY REGIONAL PARK DISTRICT
RESOLUTION 2025 – 05 -
MAY 6, 2025**

**AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH PLEASANT HILL
RECREATION AND PARK DISTRICT TO PROVIDE AQUATIC SERVICES**

WHEREAS, the East Bay Regional Park District (Park District) is a system of public parklands and trails in Alameda and Contra Costa Counties that comprises over 125,000 acres of parklands, open space and trails; and

WHEREAS, the Park District’s 2013 Master Plan states that one of its policies is to “participate in partnerships with public agencies, nonprofit organizations, volunteers and the private sector to achieve mutual goals” and to “improve access to and use of the parks by members of groups that are underrepresented, such as persons with disabilities, the economically disadvantaged, and elderly park visitors”; and

WHEREAS, the Park District is in need of a partner with a pool facility available for training new lifeguards for the benefit of Park District programs, and Pleasant Hill Recreation and Park District (PHRPD) is in need of a partner to provide instruction for lifeguard training/in-service and water safety programming from January 2025 to December 2028, at Pleasant Hill Aquatic Park, for the benefit of the PHRPD; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the East Bay Regional Park District hereby authorize execution of an agreement with Pleasant Hill Recreation and Park District to provide Aquatic Services as presented to the Board on May 6, 2025; and

BE IT FURTHER RESOLVED, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director _____, and seconded by Director _____, and
adopted May 6, 2025, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: