

**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE	February 18, 2025
TITLE	Authorization to Amend a Contract with ESRI to Increase the Total Amount of the Contract to \$350,000 for Geographic Information Systems (GIS) Software and Consulting Services
DIVISION	Finance and Management Services
FROM	David Rusting, Chief Information Officer Deborah Spaulding, Assistant General Manager of Finance and Management Services
APPROVED	Sabrina Landreth, General Manager

RECOMMENDATION

The General Manager recommends that the Board of Directors authorize an amendment to increase the total amount of the contract with ESRI, Inc. to \$350,000 for Geographic Information Systems (GIS) software, support and consulting services.

BACKGROUND

For nearly 35 years, the East Bay Regional Park District (Park District) has relied on GIS technology to support its operations and decision-making processes. Initially, the GIS system was used to map basic features like district roads, trails, and park boundaries, with data overlaid onto USGS topographic maps. The primary output from these early efforts consisted of simple printed maps, which served as the foundation for spatial analysis.

Over the years, as technology advanced and the needs of the Park District grew, the GIS system has evolved into a highly robust and comprehensive tool, used by staff across a wide range of departments. From its modest beginnings, the GIS has become integral to nearly every aspect of the Park District's operations.

Examples include:

Ward boundaries, maps for modeling fire behavior, identifying areas for fuels management, and tracking work completed in fuels management zones. It supports the mapping and management of both natural and cultural resources, providing data crucial for environmental permitting. The system is used to track land acquisition and tracking all district operated lands and easements.

GIS is used for the Park District's public safety operations, assisting dispatchers in locating district-owned lands and navigating to incidents, while our helicopters rely on district GIS data for precise navigation. Our GIS is also used to aid police investigations.

Departments also utilize GIS to identify potential locations for new staging areas, trails, and

recreational amenities. Additionally, demographic mapping through GIS plays a key role in securing grants, helping the Park District better serve its community's needs.

The East Bay Regional Park District (Park District) has used ESRI for GIS software for over a decade. ESRI is the primary provider of GIS, location intelligence, and mapping software in the market. This software allows the Park District to create and maintain specialized maps for a wide variety of purposes. ESRI provides this software and consulting services to many federal, state, and local agencies throughout the nation.

ANALYSIS

The Board have previous approved 3 year contracts with ESRI (2021 – 12- 335), and we are now renewing for another 3 years. The anticipated spend for this vendor will be approximately \$200,000 for 2025 through 2027. Thus, the request to increase the contract amount to \$350,000 is to address previously incurred and contracted amounts and anticipated future expenditures of software and consulting services.

The Board could choose not to proceed with the increased contract amendment, but this is not recommended. The Park District would not have the needed operational support for geographic information systems, and it would significantly impact daily operations.

FISCAL IMPACT

This action will increase the contract authorization to \$350,000 to cover projected costs for ESRI software and consulting needed within the Park District. This amount is based on historical costs, and 2025, 2026 and 2027 forecasted expenditures. Sufficient funds are budgeted in and expected to be available in the Information Services' budget, account # 101-4150-000-6443-Support Contracts, and thus, no additional appropriations for 2025 are required.

ATTACHMENTS

None.



**EAST BAY REGIONAL PARK DISTRICT
RESOLUTION NO. 2025 – 02 -
FEBRUARY 18, 2025**

**AUTHORIZATION TO AMEND A CONTRACT WITH ESRI TO INCREASE THE
TOTAL AMOUNT OF THE CONTRACT TO \$350,000 FOR GEOGRAPHIC
INFORMATION SYSTEMS (GIS) SOFTWARE AND CONSULTING SERVICES**

WHEREAS, the East Bay Regional Park District (Park District) needs geographic information system (GIS) software; and

WHEREAS, ESRI, Inc is the designated vendor to provide these services to the Park District;
and

WHEREAS, all purchases in excess of \$50,000 require approval by the Board of Directors;

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the East Bay Regional Park District hereby authorizes an amendment to increase the total amount of the contract with ESRI, Inc, to \$350,000 for geographic information system software and consulting services for the Park District's operations, to be funded from Information Services Account # 101-4150-000-6443-Support Contracts as presented to the Board on February 18, 2025; and

BE IT FURTHER RESOLVED, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director _____, and seconded by Director _____, and
adopted February 18, 2025, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: