




**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE	October 15, 2024
TITLE	Authorization to Transfer Funds in the Amount of \$175,000 for the Replace Residence Sewer: Cull Canyon Regional Recreation Area
DIVISION	Acquisition, Stewardship, and Development
FROM	Ren Bates, Chief of Design & Construction Ken Wysocki, Assistant General Manager of Acquisition, Stewardship & Development
APPROVED	Sabrina Landreth, General Manager 

RECOMMENDATION

The General Manager recommends that the Board of Directors of the East Bay Regional Park District (Park District) authorize the transfer of funds in the amount of \$175,000 from the Major Infrastructure Renovation and Replacement Fund (MIRR) (553-5916-000-6444) into the Replace Residence Sewer (Project) (No. 169100) at Cull Canyon Regional Recreation Area.

BACKGROUND

The Cull Canyon Security Residence, located at 18825 Cull Canyon Road in Castro Valley, is located near the entrance to Cull Canyon Regional Recreation Area. The security residence is served by a failing septic system that cannot be repaired and requires pumping every 2 to 3 weeks while in use. Alameda County regulations prohibit the replacement of this system because of its proximity to an available city sewer line in Cull Canyon Road. The Castro Valley Sanitary District (CVSD) requests that the Park District connect the residence to their sewer system, given the residence's proximity to Cull Canyon Creek and the potential for sewage contamination. The security residence is currently vacant and cannot be reoccupied until the sewer connection is completed. Plans are now in place to design a lift station and connect the property to the municipal sewer line in the street. This upgrade will ensure reliable sewer service and eliminate the need for tank pumping, thereby reducing staff workload. Staff recommends proceeding with this project. Park District staff will utilize Job Order Contracting (JOC) to deliver the project.

ANALYSIS

The security residence will be habitable again with a functioning sewer system. Without a functioning sewer system, the residence will remain vacant and its security functions will not be fulfilled. Connecting to the municipal sewer system is preferable to an onsite system, and in this case, it is required.

FISCAL IMPACT

This action will authorize the transfer of \$175,000 from the Major Infrastructure Renovation and Replacement Fund (MIRR, Fund 553) into the Project (Project No. 169100). The specific MIRR budget (budget string 553-5916-000-6444) is used by the Maintenance and Skilled Trades department (MAST) for Utilities and Communication and is appropriate for this project. The requested transfer amount will cover all costs associated with the sewer connection project.

The Cull Canyon residence is currently unoccupied. Residency in park residences provides security to park facilities and provides the Park District with rental revenue.

The funds for this transfer are currently available in the source fund and will not impact the current budget year.

SOURCE OF FUNDS	
Transfer from MAST Department Major Infrastructure Renovation and Replacement Fund (MIRR) budget (553-5916-000-6444)	\$ 175,000

USE OF FUNDS	
Cull Canyon Replace Residence Sewer (Project No. 169100) Finalizing Design, Permitting and Construction Costs	\$175,000

ATTACHMENT

Project Location Map: Replace Residence Sewer, Cull Canyon Regional Recreation Area



**EAST BAY REGIONAL PARK DISTRICT
RESOLUTION NO. 2024 – 10 -
OCTOBER 15, 2024**

**AUTHORIZATION TO TRANSFER FUNDS IN THE AMOUNT OF \$175,000
FOR THE REPLACE RESIDENCE SEWER: CULL CANYON REGIONAL
RECREATION AREA**

WHEREAS, the Cull Canyon Security Residence is served by a failing septic system that requires frequent maintenance to operate and cannot be repaired; and

WHEREAS, there is a nearby Castro Valley Sanitary District sewer line in Cull Canyon Road which can connect to the residence via a lift station; and

WHEREAS, residency in park residences provides security to park facilities and provides the East Bay Regional Park District (Park District) with rental revenue; and

WHEREAS, the Cull Canyon Security Residence is currently unoccupied and requires a functioning sewer system to be habitable; and

WHEREAS, the funds for this transfer are available in the source fund and will not impact this year's budget;

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the East Bay Regional Park District hereby authorizes a transfer of funds of \$175,000 from MIRR Fund 553-5916-000-6444 into the Replace Residence Sewer Project (No. 169100) as presented to the Board on October 15, 2024; and

BE IT FURTHER RESOLVED, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director _____, and seconded by Director _____, and adopted October 15, 2024, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: