




**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE	April 15, 2025
TITLE	Authorization to Execute Contract in the Amount of up to \$81,685 with Golden State Fleet Services for Towing and Evidence Vehicle Storage Services
DIVISION	Public Safety
FROM	Giorgio Chevez, Police Captain Roberto Filice, Assistant General Manager of Public Safety
APPROVED	Sabrina Landreth, General Manager 

RECOMMENDATION

The General Manager recommends that the Board of Directors authorize the use of funds within the 2025 Adopted budget to approve the execution of a contract for services with Golden State Fleet services in the amount up to \$81,685, for \$6,685 in costs that exceeded \$50,000 in 2024 and up to \$75,000 in 2025.

BACKGROUND

The East Bay Regional Park District (Park District) has utilized Golden State Fleet Services since 2013 for almost all tow services and evidence vehicle storage services. This includes cars, trucks and mobile homes abandoned on Park District land, Park District vehicles that have broken down, and vehicles that are held as evidence in ongoing crime cases.

In 2024, Golden State Fleet Services' storage fees increased from \$15 to \$35 per day, greatly increasing the amount of monthly invoices charged to the Public Safety Department. Currently there are six vehicles being held in storage. In addition, all other tow jobs cost between \$150-450 in each instance. These costs are currently covered by the Public Safety Department and the Equipment Maintenance Department.

ANALYSIS

The Park District intends to issue a Request for Proposal (RFP) for these services in April with a recommendation for award to the Board of Directors in June, however we will need to maintain a contract with Golden State Fleet Services until we have completed the procurement process. Based on current invoices and projected costs there is an immediate need to execute a contract with Golden State Fleet Services for up to \$75,000 for Public Safety and Equipment Maintenance Departments for 2025. In addition, the Public Safety Department requests authorization to spend \$6,685 in costs incurred over \$50,000 in 2024.

FISCAL IMPACT

Sufficient funding is available in the Public Safety Detective Unit's and Equipment Maintenance's 2025 Adopted Operating Budget.

ATTACHMENTS

None.



**EAST BAY REGIONAL PARK DISTRICT
RESOLUTION 2025 – 04 -
APRIL 15, 2025**

**AUTHORIZATION TO EXECUTE CONTRACT IN THE AMOUNT OF UP TO
\$81,685 WITH GOLDEN STATE FLEET SERVICES FOR TOWING AND EVIDENCE
VEHICLE STORAGE SERVICES**

WHEREAS, the East Bay Regional Park District (Park District) is responsible for the safety and security of park users and resources throughout its parklands in Alameda and Contra Costa counties; and

WHEREAS, the Park District maintains the Public Safety Department trained to provide police, fire and emergency medical services in recreation areas, backcountry, and urban areas; and

WHEREAS, there is an immediate need to authorize the increase in spending with Golden State Fleet Services for Public Safety and Equipment Maintenance for a total of up to \$75,000 for 2025. In addition, the Public Safety Department requests authorization to spend \$6,685 in costs incurred over \$50,000 in 2024.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the East Bay Regional Park District hereby authorize and approve the execution of a contract with Golden State Fleet Services for services with Golden State Fleet Services in the amount of \$81,685 to provide Towing and Evidence Vehicle storage Services. as presented to the Board on April 15, 2025; and

BE IT FURTHER RESOLVED, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director _____, and seconded by Director _____, and
adopted April 15, 2025, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: