



**EAST BAY REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA STAFF REPORT**

---

<b>DATE</b>	May 7, 2024
<b>TITLE</b>	Approval of Out-of-State Travel from May 13-16, 2024, for Attendance at the Federal Advocacy Conference, Washington, DC for General Manager Landreth and Directors Echols, Coffey, Corbett, Mercurio, Rosario, Sanwong and Waespi
<b>DIVISION</b>	General Manager's Office
<b>FROM</b>	Yolande Barial Knight, Clerk of the Board Dr. Ana M. Alvarez, Deputy General Manager
<b>APPROVED</b>	Sabrina Landreth, General Manager 

---

**RECOMMENDATION**

It is recommended that the Board of Directors approve out-of-state travel to attend the Federal Advocacy Conference and meet with congressional representatives on Capitol Hill in Washington, DC on May 13, 2024, through May 16, 2024, by General Manager Landreth and Directors Echols, Coffey, Corbett, Mercurio, Rosario, Sanwong and Waespi.

**BACKGROUND**

The request to approve out-of-state travel is in accordance with the Board Operating Guidelines Section IX. C. 10: Out of State Travel, which describes the requirement for prior authorization by the Board of Directors when a Board member travels beyond the State's boundaries for conferences or seminars.

The East Bay Regional Park District (Park District) Board of Directors and General Manager annually participate in the Park District's Federal Advocacy Conference staffed by the Government and Legislative Affairs team and hosted in the nation's capital of Washington, D.C. As part of this annual event to take place on May 13, 2024, through May 16, 2024, the Board and staff will engage with the agency's full Federal delegation to discuss the park district priorities and challenges. Board and Staff will also meet with relevant Federal agencies such as the National Park Service (NPS) and Federal Emergency Management Agency (FEMA) on issue-specific and programmatic topics.

Federal Advocacy Conference to best ensure a fruitful and memorable experience in the upcoming event where members of the Board of Directors will be connecting directly and in-person with the agency's Federal delegation to discuss the Park District's priorities and challenges.

**FISCAL IMPACT**

Funding for this travel is available in the existing departmental budget.



**EAST BAY REGIONAL PARK DISTRICT  
RESOLUTION NO. 2024 – 05 -  
MAY 7, 2024**

**APPROVAL OF OUT-OF-STATE TRAVEL FROM MAY 13-16, 2024, FOR  
ATTENDANCE AT THE FEDERAL ADVOCACY CONFERENCE, WASHINGTON,  
DC OF GENERAL MANAGER LANDRETH AND DIRECTORS ECHOLS, COFFEY,  
CORBETT, MERCURIO, ROSARIO, SANWONG AND WAESPI**

**WHEREAS**, East Bay Regional Park District (Park District) representatives will be attending the Federal Advocacy Conference in Washington, DC and meet with the Park District’s Washington legislative advocates and various Congressional representatives to discuss issues of interest to the Park District; and

**WHEREAS**, these meetings have proven to be very productive and a significant opportunity for staff to have key Park District issues, priorities and initiatives represented on the national level; and

**WHEREAS**, the Board Operating Guidelines require prior authorization by the Board of Directors for travel to conferences or seminars beyond the State’s boundaries by members of the Board of Directors, and General Manager;

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Directors of the East Bay Regional Park District hereby approve out-of-state travel for General Manager Landreth and Directors Echols, Coffey, Corbett, Mercurio, Rosario, Sanwong and Waespi, to attend the Federal Advocacy Conference, Washington, DC; and

**BE IT FURTHER RESOLVED**, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director \_\_\_\_\_, and seconded by Director \_\_\_\_\_, and adopted May 7, 2024, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: