




**EAST BAY REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA STAFF REPORT**

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<b>DATE</b>	June 4, 2024
<b>TITLE</b>	Approval of Out-of-State Travel for Directors Corbett, Mercurio, Rosario, and Waespi Attend the 2024 Special Park Districts Forum (SPDF) at Minnetonka, Minnesota from June 10-13, 2024
<b>DIVISION</b>	General Manager's Office
<b>FROM</b>	Yolande Barial Knight, Clerk of the Board Dr. Ana M. Alvarez, Deputy General Manager
<b>APPROVED</b>	Sabrina Landreth, General Manager 

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**RECOMMENDATION**

The General Manager recommends that the East Bay Regional Park District's (Park District) Board of Directors approve out-of-state travel for Directors Ellen Corbett, John Mercurio, Dee Rosario and Dennis Waespi to attend the 2024 Special Parks Districts Forum at Minnetonka, Minnesota from June 10-13, 2024.

**BACKGROUND**

The 2024 Special Park Districts Forum is scheduled for June 10-13, 2024 in Minnetonka, Minnesota. This forum is an important informational gathering of national parks and recreation special districts. Park District Board representatives will be attending various on-site institutes, visits, and informational sessions.

The Park District has been a participant as well as host of the Special Park Districts Forum for over 20 years. The affiliation meets once per year to review the governance, administration, operations and other aspects of special districts that are established for the purposes of creating and administering public parks, recreation, open space, and interpretive facilities. Board Members meet with Board members and commissioners of like-agencies to learn ideas, solutions, and potential impacts unique to Special Districts. These lessons learned are then returned to the Park District to review opportunities for growth and improvement.

**FISCAL IMPACT**

Funding for travel is available in the adopted 2024 Budget.



**EAST BAY REGIONAL PARK DISTRICT  
RESOLUTION NO. 2024 – 06 -  
JUNE 4, 2024**

**APPROVAL OF OUT-OF-STATE TRAVEL FOR DIRECTORS CORBETT, MERCURIO,  
ROSARIO AND WAESPI TO ATTEND THE 2024 SPECIAL PARK DISTRICTS  
FORUM (SPDF) AT MINNETONKA, MINNESOTA FROM JUNE 10-13, 2024**

**WHEREAS**, the East Bay Regional Park District (Park District) is a longstanding participant in the Special Park Districts Forum, held annually at different Special Park Districts across the United States and Canada; and

**WHEREAS**, the Special Park Districts Forum provides a unique opportunity for the East Bay Regional Park District Board Members and staff to meet with officials from other regional government agencies to examine solutions to common issues experienced by Special Districts that manage resource protection and public use facilities; and

**WHEREAS**, the 2024 Special Park Districts Forum is being held from June 10-13, 2024 in Minnetonka, Minnesota; and

**WHEREAS**, funding for these visits are available through the existing departmental budget; and

**WHEREAS**, the Board Operating Guidelines require Board authorization for out-of-state travel by Board Members and the General Manager;

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Directors of the East Bay Regional Park District hereby approve out-of-state travel for Directors Ellen Corbett, John Mercurio, Dee Rosario and Dennis Waespi to attend the Special Park Districts Forum at Minnetonka, Minnesota as presented to the Board on June 4, 2024; and

**BE IT FURTHER RESOLVED**, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director \_\_\_\_\_, and seconded by Director \_\_\_\_\_, and  
adopted June 4, 2024, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: