

**EAST BAY REGIONAL PARK DISTRICT
OPERATIONS COMMITTEE
AGENDA STAFF REPORT**

DATE	January 29, 2024
TITLE	Review 2024 Operations Committee Work Plan
DIVISION	Operations
FROM	Ruby Tumber, Acting Business Services Manager Lisa Goorjian, AGM of Operations
APPROVED	Sabrina Landreth, General Manager

RECOMMENDATION

This item is an informational overview of the 2024 Work Plan.

BACKGROUND

Staff has developed and made available the proposed 2024 Board Operations Committee Work Plan for review and comment. The outgoing 2023 Committee provided input for the 2024 incoming Committee to approve after secondary review. The Board Operating Guidelines dictate the responsibilities of the Board Operations Committee as: reviewing and recommending operational policies to the full Board, ensuring operating objectives are accomplished through periodic reports, evaluating programs to ensure operation is in accordance with Board-established policies, reviewing concessionaire and special use agreements, and annually fees and charges.

ANALYSIS

Items are categorized as Policy Reviews and Recommendations, Recommendations for Concession and Special Use Agreements, or Informational Reports as needed or per rotational basis.

Item	Description	Staff
Policy Reviews and Recommendations		
1.	2025 Consolidated Fee Schedule	(Dort)
2.	Districtwide Fee Study Recommendations	(Margulici)
Concessionaire and Special Use Agreement Reviews and Recommendations		
1.	Review Agriculture Lease RFP: Coyote Hills Regional Park	(Margulici)
2.	Review Redwood Valley Railway Agreement: Tilden Regional Park	(Margulici)
3.	Review Caretaker Agreement: Dumbarton Quarry Campground on the Bay	(Dort)
4.	Review Las Trampas Stables RFP: Las Trampas Regional Wilderness	(Margulici)
5.	Review Crown Castle Communication Site Agreement: Mission Peak Regional Preserve	(Patterson)

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| 6. | Review Ardenwood Wedding and Food Concession RFP: Ardenwood Historic Farm | (Margulici) |
| 7. | Review City of Pleasanton Road Maintenance Agreement | (Margulici) |
| 8. | Review TriCities Horsemen Special Use Agreement: Martinez Regional Shoreline | (Patterson) |
| 9. | Review City of Fremont Patterson House Special Use Agreement: Ardenwood Historic Farm | (Patterson) |

Informational Reports and Discussion Topics

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| 1. | Update on 2023 Winter Storms | (Kennedy) |
| 2. | 2024 Board Operations Committee Work Plan Final Review | (Tumber) |
| 3. | 2025 Board Operations Committee Draft Work Plan Review | (Tumber) |
| 4. | Reservations Program Update | (Punt) |
| 5. | Annual Update Tidewater Outreach | (Moran) |
| 6. | Overview on Park Operations Reorganization | (Castile) |
| 7. | Interpretive and Recreation Services Southeast Region Update | (Damstra) |
| 8. | Interpretive and Recreation Services Northwest Region Update | (Moran) |
| 9. | Park Operations Recreation Areas Unit Update | (Calvey) |
| 10. | Park Operations Lakes Unit Update | (Vance) |
| 11. | Park Operations Parklands Unit Update | (Sykes) |
| 12. | Maintenance and Skilled Trades (MAST) Update – Small Trails | (Kennedy) |
| 13. | Update on Nuisance Abatement Implementation | (Goorjian) |
| 14. | Update on Automated License Plate Readers | (Cotcher) |
| 15. | Public Safety Recruitment and Retention Update | (DeQuincy) |
| 16. | Annual Public Safety Update | (Cotcher) |
| 17. | Update on Districtwide Fuels Management Program | (Theile) |
| 18. | Update on Public Safety Property & Evidence Program | (Watts) |
| 19. | Update on Public Safety Drone Program | (Chevez) |
| 20. | Update on Resource Allocation Study | (Goorjian) |

FISCAL IMPACT

ATTACHMENTS

No Attachments