



**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE	September 3, 2024
TITLE	Authorization to Enter into Contract with Cintas for Districtwide Fleet Uniform and Supply Services in the Amount of \$122,145: District-wide
DIVISION	Operations
FROM	Robert Kennedy, Chief of Maintenance and Skilled Trades Lisa Goorjian, Assistant General Manager of Operations
APPROVED	Sabrina Landreth, General Manager 

RECOMMENDATION

The General Manager recommends that the Board of Directors adopt a resolution that authorizes a contract with Cintas to provide coverall, shop towel, and floor mat servicing at three (3) Fleet’s Equipment Shop locations for a period of five (5) years in the amount of \$122,145.

BACKGROUND

The use of coveralls, shop towels, and floor mats, are essential to the operation of the East Bay Regional Park District’s (Park District) three (3) Equipment Shops. Services provided will be contracted for a cost of \$122,145 for the five (5) year term.

ANALYSIS

Cintas provides regular weekly delivery, pick-up, and laundering of coveralls, shop towels, and floor mats, allowing for a steady supply with no disruption to operations. The use of this laundering service is widespread throughout the automotive industry, providing readily available access to well-maintained uniform protecting coveralls, clean shop towels, as well as clean floor mats at a steady, predictable expense. It eliminates the necessity of additional uniform allotments and the need to launder in-house, freeing up staff time to perform critical repairs.

FISCAL IMPACT

This laundering service is available directly from Cintas of Mason, Ohio, by means of Omnia Contract No. 001299, based on the results of competitive bid pricing established by the University of Nebraska, Procurement Services. The contract pricing is the result of a competitive bid process and open to all federal, state, and local governmental entities. Public agencies electing to use this method of equipment acquisition avoid the administrative costs of seeking formal bids.

SOURCE OF FUNDS	
554-5931-000-6465	\$ 122,145
Total Funds Available	\$ 122,145

USE OF FUNDS	
554-5931-000-6465	\$ 122,145
Total Current Project Cost	\$ 122,145

ATTACHMENTS

None



**EAST BAY REGIONAL PARK DISTRICT
RESOLUTION NO. 2024 – 09 -
SEPTEMBER 3, 2024**

**AUTHORIZATION TO ENTER INTO CONTRACT WITH CINTAS FOR
DISTRICTWIDE FLEET UNIFORM AND SUPPLY SERVICES IN THE AMOUNT OF
\$122,145: DISTRICT-WIDE**

WHEREAS, the East Bay Regional Park District (Park District) has included funding in its proposed 2024 Budget for the purchase of coverall, shop towel, and floor mat laundering services; and

WHEREAS, the Park District has the need to provide laundered coveralls, shop towels, and floor mats for the District’s three Equipment Shops; and

WHEREAS, Cintas of Mason, Ohio is a recognized vendor offering suitable laundry services based on the results of competitively bid pricing established by the University of Nebraska, Procurement Services, Omnia Contract No. 001299; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the East Bay Regional Park District hereby authorize the execution of a contract for laundering services with Cintas in the amount of \$122,145 to provide coverall, shop towel, and floor mat servicing at Fleet’s three (3) Equipment Shop locations for a period of five (5) years as presented to the Board on September 3, 2024; and

BE IT FURTHER RESOLVED, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director _____, and seconded by Director _____, and adopted September 3, 2024, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: