



**EAST BAY REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA STAFF REPORT**

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| <b>DATE</b>     | April 15, 2025  |
| <b>TITLE</b>    | Approval of the Minutes for the Board Meeting February 18, 2025 |
| <b>DIVISION</b> | General Manager's Office  |
| <b>FROM</b>     | Yolande Barial Knight, Clerk of the Board                       |

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**RECOMMENDATION**

The General Manager recommends the Board of Directors approve the attached minutes for the Board Meeting of February 18, 2025.

**BOARD MINUTES FEBRUARY 18, 2025**

The Closed Session, which was held February 18, 2025, at East Bay Regional Park District, 2950 Peralta Oaks Court, Oakland, CA 94605 was called to order at 11:02 a.m. by Board President John Mercurio.

This meeting was recorded, and the full video and transcript are available on the Park District website: <https://ebparks.new.swagit.com/videos/335071>.

**I. ROLL CALL**

Directors Present:

John Mercurio, President

Olivia Sanwong, Vice-President

Colin Coffey, Treasurer

Luana España

Lynda Deschambault

Directors Remote: None

Directors Absent: Elizabeth Echols, Dennis Waespi

Staff Present: General Manager Sabrina Landreth, General Counsel Lynne Bourgault

**II. PUBLIC COMMENTS ON SPECIAL MEETING AGENDA ITEMS**

None

**III. CLOSED SESSION ITEMS**

**A. CONFERENCE WITH LABOR NEGOTIATORS**

(Pursuant to Gov. Code Section 54957.6)

Agency Designated Representatives: Allyson Cook, Sabrina Landreth

Employee Organization(s): AFSCME, Local 2428

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Pursuant to Gov. Code Section 54956.9(d)(1): [Seven Cases]

The Board Meeting, which was held February 18, 2025, at East Bay Regional Park District, 2950 Peralta Oaks Court, Oakland, CA 94605 was called to order at 1:11 p.m. by Board President John Mercurio.

I. ROLL CALL

Directors Present:

John Mercurio, President

Olivia Sanwong, Vice President

Colin Coffey, Treasurer

Luana España

Lynda Deschambault

Directors Remote: Elizabeth Echols, Dennis Waespi

Directors Absent: None

Staff Present: Sabrina Landreth, General Manager; Lynne Bourgault, General Counsel, Debra Fuller, Amir Aziz, Max Korten, Allyson Cook, Chief Filice, Erich Pfuehler, Lisa Baldinger

II. PLEDGE OF ALLEGIANCE

Director Sanwong led the Pledge of Allegiance.

III. LAND ACKNOWLEDGEMENT

Director Deschambault read the land acknowledgment.

IV. APPROVAL OF AGENDA

President Mercurio confirmed there were no requests to modify the agenda. General Council Bourgault confirmed a motion to approve the agenda is not required if there are no modifications.

V. SPECIAL PRESENTATIONS

None

VI. PUBLIC COMMENT NOT ON THE AGENDA

None

VII. ANNOUNCEMENTS

None

VIII. BUSINESS BEFORE THE BOARD

A. CONSENT CALENDAR

**MOTION**

Moved by Director Waespi seconded by Director Deschambault, the Board approved the Consent Calendar by the following vote:

FOR: Olivia Sanwong, Colin Coffey, Dennis Waespi, Lynda Deschambault, Luana España, John

Mercurio, Elizabeth Echols  
AGAINST: None  
ABSENT: None  
ABSTAIN: None

1. Approval of Park District Check Listing for the Period of November 25, 2024 Through December 15, 2024
2. Approval of Board Meeting Minutes for Board Meeting of December 17, 2024
3. Authorization to Accept Quitclaim Deeds of Development Rights from the Agricultural-Natural Resources Trust and Contra Costa County at the Former Roddy Ranch Properties: Deer Valley Regional Preserve
4. Authorization to Award a Contract for Disaster Recovery Support Services to Public Consulting Group in the Amount of \$250,000
5. Authorization to Award a Professional Services Contract for \$480,584 with BKF Engineers for the Develop Access and Picnic Area Project: Oyster Bay Regional Shoreline
6. Authorization to Amend a Contract with ESRI to Increase the Total Amount of the Contract to \$350,000 for Geographic Information Systems (GIS) Software and Consulting Services
7. Authorization to Execute a Contract with Granicus in the Amount of \$120,000 for Public Meeting Streaming and Agenda Management
8. Authorization to Amend a Contract with KOA Hills to Increase the Total Amount of the Contract to \$125,000 for Consulting Services and Support for Finance Enterprise
9. Authorization to Renew a Subscription with Asana, Inc. for Project Management Software in the Amount of \$52,500
10. Authorization to Apply to California State Parks, Department of Boating and Waterways' Shoreline Erosion Control Grant Program for Restoration Work at Keller Beach in an Amount up to \$575,000
11. Authorization to Apply for Federal Grant Funds from the United States Forest Service's Community Wildfire Defense Grant for Fuels Management in an Amount up to \$5 Million

B. GENERAL MANAGER'S OFFICE

1. Recommendation to Sponsor Public Resources Code Article 3 Legislation

Erich Pfuehler, Division Lead for Government and Legislative Affairs introduced the item. Lisa Baldinger, Legislative and Policy Management Analyst presented on the Public Resources Code Article 3 Legislation that the Park District is seeking to sponsor.

Baldinger responded to Board member questions. Deputy General Manger Allyson Cook responded to Director Sanwong's questions regarding AFSCME 2428. Directors Coffey and España provided feedback

discussed at the Board Legislative Committee meeting. General Council Bourgault provided clarification on Board Member compensation for meetings. In response to Director Deschambault's questions, Deputy General Max Korten provided clarification regarding the language around excluding parks from the requirements of counties and cities.

### **MOTION**

Moved by Director Coffey seconded by Director España, the Board did **not** approve the Recommendation to Sponsor Public Resources Code Article 3 Legislation without the Board Member compensation element by the following vote:

FOR: Colin Coffey, Luana España,  
AGAINST: Elizabeth Echols, Dennis Waespi, Lynda Deschambault, John Mercurio, Olivia Sanwong  
ABSENT: None  
ABSTAIN: None

### **MOTION**

Moved by Director Echols seconded by Director Deschambault, the Board approved the Recommendation to Sponsor Public Resources Code Article 3 Legislation as proposed by staff by the following vote:

FOR: Elizabeth Echols, Dennis Waespi, Lynda Deschambault, John Mercurio  
AGAINST: Colin Coffey, Luana España, Olivia Sanwong  
ABSENT: None  
ABSTAIN: None

## **C. OPERATIONS DIVISION**

### I. Authorization to Appropriate \$1,525,000 from the Equipment Fund for 2025 Vehicle Replacement and Purchase Fleet Vehicles and Equipment Fund and Authorize Execution of Contracts in an Amount Not to Exceed \$4,591,194 for Fleet Vehicle Replacements and as Additions to the Fleet: District-Wide

General Manager Sabrina Landreth introduced the item. Fleet Manager Jason McCrystal presented the staff report.

In response to Director Sanwong's question about meeting minutes, Assistant Clerk of the Board Debra Fuller, clarified that Board Committee minutes are provided to the Committee Members in the meeting packet. Sanwong provided a summary of the discussion regarding fleet at the Board Operations Committee meeting in December 2024. McCrystal responded to Board Member questions and comments regarding the staff report.

### **MOTION**

Moved by Director Waespi seconded by Director España, the Board approved the Authorization to Appropriate \$1,525,000 from the Equipment Fund for 2025 Vehicle Replacement and Purchase Fleet Vehicles and Equipment Fund and Authorize Execution of Contracts in an Amount Not to Exceed \$4,591,194 for Fleet Vehicle Replacements and as Additions to the Fleet: District-wide by the following vote:

FOR: Olivia Sanwong, Colin Coffey, Dennis Waespi, Lynda Deschambault, Luana España, John Mercurio, Elizabeth Echols  
AGAINST: None  
ABSENT: None  
ABSTAIN: None

#### D. PUBLIC SAFETY DIVISION

##### I. Annual Review and Approval of AB 481 Military Equipment Use Policy

Lieutenant Joe Scott presented an overview of the Police Department's use of military equipment pursuant to Assembly Bill 481.

In response to Director España's comments, Assistant General Manager of Public Safety Roberto Filice replied that while they encourage community engagement, they have not historically received a lot of public interest. In response to Director Deschambault's comments, Scott confirmed that the Park District drones do not pose a risk to privacy. In response to Director Sanwong's comments, General Manager Sabrina Landreth offered to provide an informational memo to the Board after the community engagement meeting.

#### **MOTION**

Moved by Director Waespi seconded by Director Coffey, the Board approved the Annual Review and Approval of AB 481 Military Equipment Use Policy by the following vote:

FOR: Olivia Sanwong, Colin Coffey, Dennis Waespi, Lynda Deschambault, Luana España, John Mercurio, Elizabeth Echols  
AGAINST: None  
ABSENT: None  
ABSTAIN: None

#### VIII. GENERAL MANAGER'S COMMENTS

General Manager Sabrina Landreth announced that portable buildings will accommodate office space needs as the Park District continues to expand and add staff.

#### IX. ANNOUNCEMENTS FROM CLOSED SESSION

None.

#### X. PROPOSED FUTURE AGENDA ITEMS

Director Deschambault asked to review how Board committees report out to the full Board.

#### XI. BOARD COMMENTS

Director Deschambault reported on meetings attended. Director Deschambault:

- Attended the Mayor's Conference in Moraga

Director España reported on meetings attended. Director España:

- Attended the Board Legislative Committee meeting on Feb. 5;
- Attended the Land Study Session on Feb. 7;

- Attended a Park District Police “ride-along” on Feb. 8;
- Met with General Counsel Bourgault on Feb. 9;
- Attended the Mayor’s Conference of Alameda County in Pleasanton on Feb. 12;
- Attended a Black History Walk at Thurgood Marshall on Feb. 16;

Director Coffey reported on meetings attended. Director Coffey:

- Attended the Community Input Session at Big Break on Feb. 15;
- Attended the City of Oakley meeting with the General Manager;
- Attended the Board Legislative Committee meeting on Feb. 5;
- Attended the Land Study Session on Feb. 7;
- Attended the Finance Committee on Feb. 13

Director Waespi reported on meetings attended. Director Waespi:

- Attended the Board Legislative Committee meeting on Feb. 5;
- Attended the Land Study Session on Feb. 7;

President Mercurio reported on meetings attended. Director Mercurio:

- Attended the Board meeting and Brown Act training on Feb. 4;
- Attended the Land Study Session prep meeting on Feb. 5;
- Attended the City of Concord State of the City presentation on Feb. 6;
- Attended the Regional Parks Foundation Board meeting on Feb. 6;
- Attended the Land Study Session on Feb. 7;
- Attended the Board Finance Committee meeting on Feb. 13;
- Met with the General Manager on Feb. 13;
- Attended the Pre-Board Meeting on Feb. 13;
- Attended the Mayor’s Conference in Moraga on Feb. 13

## XII. ADJOURNMENT

President Mercurio adjourned the meeting at 3:09 PM.