



**EAST BAY REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA STAFF REPORT**

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**DATE** May 6, 2025

**TITLE** Authorization to Accept and Appropriate \$14,000 in Funds from Civicorps for the Mastication of Debris in Tilden Regional Park's Training Areas for S-212 Chainsaw Proficiency Training

**DIVISION** Finance and Management Services

**FROM** Katie Dignan, Assistant Finance Officer, Management Services  
Deborah Spaulding, Assistant General Manager, Finance and Management Services/CFO

**APPROVED** Sabrina Landreth, General Manager 

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**RECOMMENDATION**

The General Manager recommends that the Board of Directors authorize the acceptance and appropriation of up to \$14,000 in funds from Civicorps for the mastication of debris in Tilden Regional Park's training areas, following the completion of four S-212 Chainsaw Proficiency Training sessions.

**BACKGROUND**

Civicorps has been awarded state funding through the Watershed Research and Training Center to support workforce development efforts and enhance regional capacity for prioritizing, developing, and implementing forest and wildfire resilience projects. In collaboration, Civicorps and the East Bay Regional Park District (Park District) are engaged in various initiatives aimed at fulfilling multiple funding objectives. As part of this partnership, the Park District provides project sites and assists Civicorps with career development training in its parks through the Public Safety Training Permit Process. One such offering is the S-212 Chainsaw Proficiency Training, where trainees will be tasked with felling small-diameter trees within a Recommended Treatment Area (RTA) in Tilden Regional Park. Civicorps will host four S-212 training sessions.

To align with the Park District's fuels treatment objectives in the RTA and to ensure it is not responsible for post-training clean-up, Park District Staff has requested reimbursement from Civicorps for mastication services performed throughout the RTA after the completion of the training sessions. Civicorps has agreed to this arrangement, and the Watershed Training Center has allocated \$14,000 within the grant to cover these services.

**ANALYSIS**

The Park District will oversee project planning, prepare the necessary CEQA documentation, and ensure that all required biological surveys are completed prior to the S-212 Chainsaw Proficiency Training sessions. A Fuels Reduction Coordinator will be on-site during all four sessions to ensure that the training is conducted in accordance with the established plan.

The Recommended Treatment Area (RTA) in Tilden Regional Park, where the S-212 Chainsaw Proficiency Training sessions will be held, requires fuel treatment due to the presence of heavy surface fuels and overly dense stands of pine that are in poor health or dying. To address this, the Park District will engage an On-Call Contractor to perform mastication services after the training sessions are over, with a Fuels Reduction Coordinator administering the process. Following completion, the Park District will invoice Civicorps for up to \$14,000 to cover the cost of these services.

The \$14,000 mastication cost is based on the average hourly rate for the Park District's On-Call Contractors and the estimated time required to complete the work. The Park District anticipates that the selected On-Call Contractor will be able to perform all necessary mastication of downed and felled material within a single 40-hour workweek.

### **FISCAL IMPACT**

There is no direct cost to the Park District for this action. The Watershed Research and Training Center has allocated \$14,000 in state funds to Civicorps for the mastication services, which will be reimbursed to the Park District upon receipt of an invoice after the project is completed. Funds will be appropriated to the Fuels and Fire Management Program budget (Project No. 550000).

### **ATTACHMENTS**

None.



**EAST BAY REGIONAL PARK DISTRICT  
RESOLUTION NO. 2025 – 05 -  
MAY 6, 2025**

**AUTHORIZATION TO ACCEPT AND APPROPRIATE \$14,000 IN FUNDS FROM  
CIVICORPS FOR THE MASTICATION OF DEBRIS IN TILDEN REGIONAL PARK'S  
TRAINING AREAS FOR S-212 CHAINSAW PROFICIENCY TRAINING**

**WHEREAS**, Civicorps has been awarded state funding through the Watershed Research and Training Center to support workforce development efforts and enhance regional capacity for prioritizing, developing, and implementing forest and wildfire resilience projects; and

**WHEREAS**, the East Bay Regional Park District (Park District) is among the community partners working with Civicorps and will host four field portions of Civicorps' S-212 Chainsaw Proficiency Training in Tilden Regional Park pursuant to a Public Safety Training Permit; and

**WHEREAS**, the Park District will hire an On-Call Contractor to perform mastication services for the felled material in the training area utilized by Civicorps as a result of the S-212 Chainsaw Proficiency Trainings; and

**WHEREAS**, upon completion of the mastication services, the Park District will receive reimbursement from Civicorps in an amount up to \$14,000 for the cost of the services, based on the rates and amount of time spent by the selected On-Call Contractor; and

**WHEREAS**, provided that the Park District supplies Civicorps with an invoice and documentation for the completion of the mastication services in a timely manner, Civicorps is expected to reimburse the Park District within 10 days; and

**WHEREAS**, the Park District and Civicorps mutually agree to collaborate in the completion of the training and subsequent mastication services; and

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Directors of the East Bay Regional Park District hereby provides authorization to accept and appropriate up to \$14,000 in state granted funds from Civicorps to be appropriated to the Fuels Management Program budget (Project No. 550000), as presented to the Board on May 6, 2025; and

**BE IT FURTHER RESOLVED**, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director \_\_\_\_\_, and seconded by Director \_\_\_\_\_, and adopted  
May 6, 2025, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: