


**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE	March 19, 2024
TITLE	Authorization to Purchase One Closed-Circuit Television (CCTV) Inspection Trailer in the Amount of \$99,674 from Jack Doheny Company as an Addition to the Fleet
DIVISION	Operations
FROM	Robert Kennedy, Chief of Maintenance and Skilled Trades Lisa Goorjian, AGM of Operations
APPROVED	Sabrina Landreth, General Manager 

RECOMMENDATION

The General Manager recommends that the Board of Directors authorize the purchase of one Closed-Circuit Television (CCTV) Inspection Trailer from Jack Doheny Company of Northville, Michigan at a total cost of \$99,674 as an addition to the fleet.

BACKGROUND

This new Closed-Circuit Television (CCTV) Inspection Trailer will be an addition to the fleet assigned to Sanitation and is identified in the 2024 Park District Annual Budget. As per the State Water Resources Control Board's general order (WQ 2022-0103-DWQ) there are new Sanitary Sewer Management Program requirements. One of these requirements is routine CCTV inspections of the District's 4 qualifying parks: Del Valle, Coyote Hills, Garin, and Anthony Chabot. This new CCTV trailer will be used to help bring the District into compliance. It can also be used for inspecting sanitary pipes at other parks as well as drainage culverts District-wide.

This Closed-Circuit Television (CCTV) Inspection Trailer is available for purchase directly from Jack Doheny Company of Northville, Michigan, by means of Sourcewell Contract #120721-RVL. The contract pricing is the result of a competitive bid process and open to all federal, state, and local governmental entities. Public agencies electing to use this method of equipment acquisition avoid the administrative costs of seeking formal bids.

ANALYSIS

The Park District replaces fleet vehicles and equipment on a regular basis; generally, items are retired due to age, high mileage, and/or declining condition. Additions to the fleet are also added to the annual budget to support new initiatives or needs. Whether additions or replacement, alternatively fueled vehicles (e.g., hybrid, electric, renewable fuel) are purchased whenever appropriate to align with ongoing fleet greening initiatives and Resolution No. 2009-04-102, which established a sustainability policy in the Park District in 2009. For this purchase, staff has determined that there is no significant advantage in formally seeking other bids; therefore, none are recommended.

FISCAL IMPACT

Funding for this purchase is allocated in the 2024 Adopted Budget. No additional appropriation is necessary.

SOURCE OF FUNDS	
554-5933-000-7505	\$ 1,016,163
Total Funds Available	\$ 1,016,163

USE OF FUNDS	
554-5933-000-7505	\$ 99,674
Total Current Project Cost	\$ 99,674

ATTACHMENTS

CCTV Trailer photos



**EAST BAY REGIONAL PARK DISTRICT
RESOLUTION NO. 2024 – 03 -
MARCH 19, 2024**

**AUTHORIZATION TO PURCHASE ONE CLOSED-CIRCUIT TELEVISION (CCTV)
INSPECTION TRAILER IN THE AMOUNT OF \$99,674 FROM JACK DOHENY
COMPANY AS AN ADDITION TO THE FLEET**

WHEREAS, the East Bay Regional Park District (Park District) has included funding in its proposed 2024 Budget for the purchase of new equipment; and

WHEREAS, the Park District has the need to purchase one Closed-Circuit Television (CCTV) Inspection Trailer from Jack Doheny Company as an addition to the fleet assigned to Sanitation; and

WHEREAS, Jack Doheny Company of Northville, Michigan is a recognized vendor offering suitable equipment based on the results of competitively bid pricing through Sourcewell Contract #120721-RVL.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the East Bay Regional Park District hereby authorizes the purchase of one Closed-Circuit Television (CCTV) Inspection Trailer for a total cost of \$99,674, with said sum to be encumbered from the 2024 Budget, Fleet Account 554-5933-000-7505 as presented to the Board on March 19, 2024; and

BE IT FURTHER RESOLVED, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director _____, and seconded by Director _____, and adopted March 19, 2024, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: