



**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE	September 17, 2024
TITLE	Authorization to Transfer Funds in the Amount of \$300,000 for the Improve Facilities Project: Contra Loma Regional Park
DIVISION	Acquisition, Stewardship, and Development
FROM	Ren Bates, Chief of Design & Construction Ken Wysocki, Assistant General Manager of Acquisition, Stewardship & Development
APPROVED	Sabrina Landreth, General Manager 

RECOMMENDATION

The General Manager recommends that the Board of Directors take the following action for the Improve Facilities Project (Project) (No. 526600) at Contra Loma Regional Park:

1. Authorize the transfer of \$150,000 from the Whole Park Access Fund (Project No. 535600); \$100,000 from Design and Construction Other Services Fund; and \$50,000 from the Major Infrastructure Renovation and Replacement Fund (MIRR), for a total amount of \$300,000 into the Project.

BACKGROUND

Contra Loma Reservoir in Contra Loma Regional Park was created in 1967 with the construction of the Contra Loma Dam by the U.S. Bureau of Reclamation (BOR) as part of the Central Valley Project. The waters of Contra Loma Lake are maintained by the Contra Costa Water District. The surrounding lands owned by BOR are managed by the East Bay Regional Park District (Park District). After years of continued use and deterioration, many of the existing facilities have reached the end of their lifecycle and do not meet accessibility standards.

The project consists of in-water and upland facilities located along the west, east, and south shore of the Contra Loma Reservoir. For efficiency and to accommodate regulatory permit requirements, staff recommended dividing the project into two phases: in-water and upland facilities improvements. The in-water facilities improvements included replacing two (2) fishing docks and the upland facilities improvements phase includes installing two (2) two-stall accessible vault toilet buildings, providing two (2) ADA (Americans with Disabilities Act) compliant picnic areas, and improving ADA access. On May 18, 2021, by Board Resolution No. 2021-05-126, the Board of Directors authorized the award of a construction contract to IBS USA, Inc. in the amount of \$338,000 and a construction contingency of \$50,700. Construction commenced on the in-water improvements and that phase of the Project was completed in May 2022.

The Park District is utilizing Job Order Contracting (JOC) to deliver the upland facilities improvements phase and started the initiation process to begin construction in July 2023. Due to recent changes in ADA code, the upland facilities improvements design was revised, and work was postponed to 2024. The revised design is finalized, and the Park District has reinitiated the construction process with a JOC contractor.

ANALYSIS

The project budget requires additional funding to complete the upland facilities improvements phase. The construction and associated project costs have increased due to the extended schedule and design modifications required to meet ADA code. The recommended action is for the Board to authorize additional project funding in the amount of \$300,000 to complete the Project.

FISCAL IMPACT

This action will authorize the transfer and appropriation of \$150,000 from the Whole Park Access Fund (Project No. 535600), \$100,000 from Design and Construction Other Services Fund, and \$50,000 the Major Infrastructure Renovation and Replacement Fund (MIRR), for a total amount of \$300,000 into the Project (Project No. 526600).

SOURCE OF FUNDS	
Improve Facilities Project (Project No. 526600)	\$ 1,738,424
Encumbrances and Expenditures to Date	(961,845)
Transfer from Whole Park Access Fund (No. 535600)	\$ 150,000
Transfer from Design and Construction Other Services Fund (101-7110-000-6191)	\$ 100,000
Transfer from Major Infrastructure Renovation and Replacement Fund (MIRR) (553-5911-000-6414)	\$ 50,000
Available Balance	\$ 1,076,579

USE OF FUNDS	
Purchase and Installation of Restrooms, Site Improvements and ADA upgrades	\$ 1,076,579
Balance Remaining	\$ 0

ATTACHMENTS

- I. Contra Loma Upland Facilities Improvements Project Location Map



**EAST BAY REGIONAL PARK DISTRICT
RESOLUTION NO. 2024 - 09 -
SEPTEMBER 17, 2024**

**AUTHORIZATION TO TRANSFER FUNDS IN THE AMOUNT OF \$300,000 FOR
THE IMPROVE FACILITIES PROJECT: CONTRA LOMA REGIONAL PARK**

WHEREAS, Contra Loma Regional Park was constructed in 1967 by the U.S. Bureau of Reclamation (BOR), and many of the existing facilities have reached the end of their lifecycle and do not meet accessibility standards; and

WHEREAS, the East Bay Regional Park District (Park District) has an agreement with BOR to operate and maintain the facilities at Contra Loma Regional Park; and

WHEREAS, the Improve Facilities Project (Project) consists of in-water and upland facilities located along the west, east, and south shore of the Contra Loma Reservoir. For efficiency and to accommodate regulatory permit requirements, staff recommended dividing the project into two phases: in-water and upland facilities improvements; and

WHEREAS, the in-water improvements phase of the Project was completed in May 2022; and

WHEREAS, the Park District is utilizing Job Order Contracting (JOC) to deliver the upland facilities improvements phase and started the initiation process to begin construction in July 2023; however, due to recent changes in Americans with Disabilities Act (ADA) code, the upland facilities improvements design was revised, and work was postponed to 2024; and

WHEREAS, the revised design is finalized, and the Park District reinitiated the construction process with a JOC contractor; and

WHEREAS, construction and associated project costs have increased due to the extended schedule and design modifications required to meet ADA code; and

WHEREAS, to complete the upland facilities improvements phase the Project budget requires additional funding;

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the East Bay Regional Park District hereby authorizes transfer of \$150,000 from the Whole Park Access Fund (Project No. 535600); \$100,000 from Design and Construction Other Services Fund (101-7110-000-6191); and \$50,000 from the Major Infrastructure Renovation and Replacement Fund (553-5911-000-6414), for a total amount of \$300,000 into the Improve Facilities Project (Project No. 526600); and

BE IT FURTHER RESOLVED, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director _____, and seconded by Director _____, and adopted September 17, 2024, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: