




**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE May 21, 2024

TITLE Authorization to Purchase Eleven Polaris Ranger XP Kinetic All-Electric Utility Vehicles in the Total Amount of \$409,750 from Polaris Sales Inc. for Fleet Replacements

DIVISION Operations

FROM Robert Kennedy, Chief of Maintenance and Skilled Trades
Lisa Goorjian, Assistant General Manager of Operations

APPROVED Sabrina Landreth, General Manager 

RECOMMENDATION

The General Manager recommends that the Board of Directors authorize the purchase of eleven Polaris Ranger XP Kinetic all-electric utility vehicles from Polaris Sales Inc. of Medina, Minnesota, at a total cost of \$409,750 for fleet replacements.

BACKGROUND

These twelve new Polaris Ranger XP Kinetic all-electric utility vehicles, designed for off-road use, will replace current gas- and diesel-powered utility vehicles being retired due to age, high usage, and/or declining condition as assigned.

Department	Unit	Year	Description
ARDENWOOD	903	2013	ATV, KAWASAKI MULE 4010
New Vehicle Description			POLARIS RANGER XP KINETIC EV
COYOTE HILLS	904	2013	ATV, KAWASAKI MULE 4010
New Vehicle Description			POLARIS RANGER XP KINETIC EV
CROWN BEACH	872	2014	ATV, KAWASAKI MULE 4010
New Vehicle Description			POLARIS RANGER XP KINETIC EV
DIABLO FOOTHILLS	822	2014	ATV, J.D. XUV 625I GATOR
New Vehicle Description			POLARIS RANGER XP KINETIC EV
DON CASTRO	843	2014	ATV, J.D. XUV 625I GATOR
New Vehicle Description			POLARIS RANGER XP KINETIC EV
DON CASTRO	932	2014	ATV, J.D. XUV 625I GATOR
New Vehicle Description			POLARIS RANGER XP KINETIC EV
KENNEDY GROVE	828	2014	ATV, KAWASAKI MULE 4010
New Vehicle Description			POLARIS RANGER XP KINETIC EV
ROBERTS	765	2014	ATV, KAWASAKI MULE 4010
New Vehicle Description			POLARIS RANGER XP KINETIC EV

ROBERTS	936	2014	ATV, KAWASAKI MULE 4010
New Vehicle Description			POLARIS RANGER XP KINETIC EV
SHADOW CLIFFS	890	2012	ATV, KUBOTA RTV900XTW-H
New Vehicle Description			POLARIS RANGER XP KINETIC EV
SHADOW CLIFFS	894	2012	ATV, KAWASAKI MULE 4000
New Vehicle Description			POLARIS RANGER XP KINETIC EV

These eleven new Polaris Ranger XP Kinetic all-electric utility vehicles are available for purchase directly from Polaris Sales Inc. of Medina, Minnesota, by means of Sourcewell Contract #I22220-PSI. The contract pricing is the result of a competitive bid process and open to all federal, state and local governmental entities. Public agencies electing to use this method of equipment acquisition avoid the administrative costs of seeking formal bids.

ANALYSIS

The East Bay Regional Park District (Park District) replaces fleet vehicles and equipment on a regular basis; generally, items are retired due to age, high mileage, and/or declining condition. Additions to the fleet are also added to the annual budget to support new initiatives or needs. Whether additions or replacement, alternatively fueled vehicles (e.g., hybrid, electric, renewable fuel) are purchased whenever appropriate to align with ongoing fleet greening initiatives and Resolution No. 2009-04-102, which established a sustainability policy in the Park District in 2009. For this purchase, staff has determined that there is no significant advantage in formally seeking other bids; therefore, none are recommended.

FISCAL IMPACT

Funding for this purchase is allocated in the 2024 Adopted Budget. No additional appropriation is necessary.

SOURCE OF FUNDS	
554-5933-000-7505	\$ 1,454,983
Total Funds Available	\$ 1,454,983

USE OF FUNDS	
554-5933-000-7505	\$ 409,750
Total Current Project Cost	\$ 409,750

ATTACHMENTS

None.



**EAST BAY REGIONAL PARK DISTRICT
RESOLUTION NO. 2024 – 05 -
MAY 21, 2024**

AUTHORIZATION TO PURCHASE ELEVEN POLARIS RANGER XP KINETIC ALL-ELECTRIC UTILITY VEHICLES IN THE TOTAL AMOUNT OF \$409,750 FROM POLARIS SALES INC. FOR FLEET REPLACEMENTS

WHEREAS, the East Bay Regional Park District (Park District) has included funding in its proposed 2024 Budget for the purchase of new fleet equipment; and

WHEREAS, the Park District has identified a need to purchase eleven Polaris Ranger XP Kinetic all-electric utility vehicles for fleet replacements assigned to Ardenwood, Coyote Hills, Crown Beach, Diablo Foothills, Don Castro, Kennedy Grove, Roberts, and Shadow Cliffs; and

WHEREAS, Polaris Sales Inc. of Medina, Minnesota is a recognized vendor offering suitable equipment based on the results of competitively bid pricing through Sourcewell Contract #122220-PSI; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the East Bay Regional Park District hereby authorizes the purchase of eleven Polaris Ranger XP Kinetic all-electric utility vehicles from Polaris Sales Inc. of Medina, Minnesota for a total cost of \$409,750, with said sum to be encumbered from the 2024 budget, Fleet Account 554-5933-000-7505 as presented to the Board on May 21, 2024; and

BE IT FURTHER RESOLVED, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director _____, and seconded by Director _____, and adopted May 21, 2024, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: