



Building the 2025 Board Calendar Together

Board Executive Committee Meeting of June 05, 2024



Background

- Adoption of 2024 Board Calendar (Resolution No. 2023-11-238)
- Responsive to feedback received from Board Members and members of the Park District's Executive Team

1. Reduce the rescheduling of public meetings by proactively resolving potential conflicts for prioritized events and meetings.

2. Communicate the Board Standing Committees schedule for advance consideration as part of the annual appointment process

- Embrace best practices in public sector
- Enhance transparency



2024
BOARD MASTER CALENDAR AT-A-GLANCE

JANUARY						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER						
SUN	MON	TUE	WED	THU	FRI	SAT
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

East Bay
Regional Park District

MEETING LEGEND	
	HOLIDAYS
	FULL BOARD
	BOARD MEETING
	BOARD SITE VISIT
	BOARD STUDY SESSION
	COMMITTEES
	EXECUTIVE
	FINANCE
	LEGISLATIVE
	OPERATIONS
	NATURAL/CULTURAL RESOURCES
	PARK ADVISORY
	AFSCME MOU COMMITTEES
	ECOLOGY
	WORKFORCE DIVERSITY

PARK DISTRICT ADVOCACY DAYS	
	1/30-31 Park District's State Advocacy Conference Sacramento, CA
	5/13-16 Park District's Federal Advocacy Conference Washington, D.C.
	9/27 Park District's Legislative Appreciation Luncheon Sacramento, CA

FOOTNOTES	
	1. June 18th Board Meeting held at Big Break Visitor Center
	2. October 23rd - 2 Meetings a. Finance Committee @ 10:30am b. Workforce Diversity Committee @ 2pm
	3. November 23rd - 2 Meetings a. Finance Committee @ 10:30am b. Park Advisory Committee @ 4pm
	4. December 3rd Board Meeting held at 6pm
	5. December 24th - Observed as 1/2 Day Park District Holiday

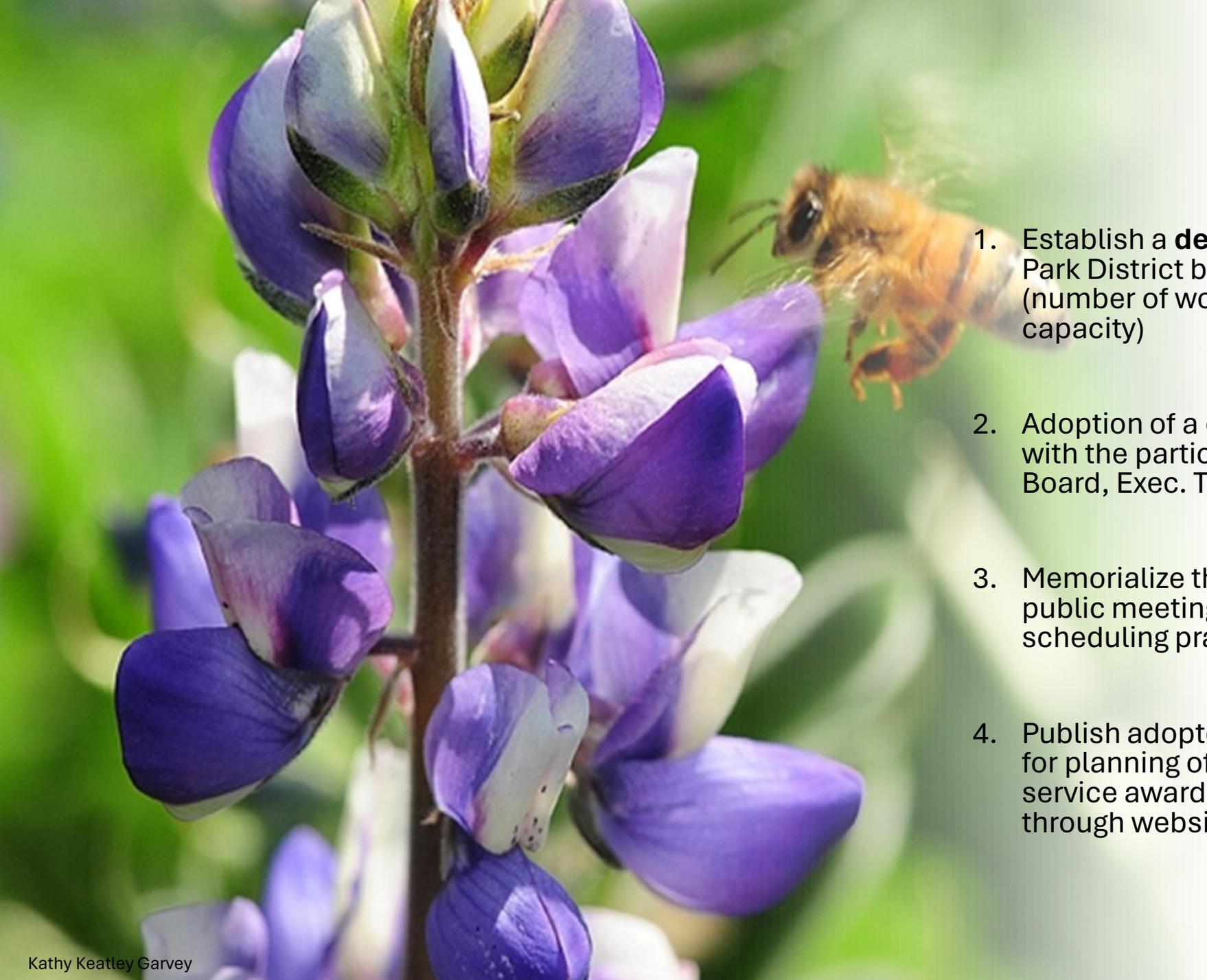


Working Together

- Engage in an inclusive and collaborative process
- Embrace hallmarks of good government
- Continue to explore pathways to improve Board meeting management

Key Principles

- Increase public access and participation
- Responsive to feedback based on shared goals and Park District values
- Enhance efficiency in the management of limited resources (number of working days, meeting space, and staff capacity)



Shared Goals

1. Establish a **decision-making process** to prioritize Park District business with limited resources (number of working days, meeting space, and staff capacity)
2. Adoption of a calendar through a public process with the participation of **key stakeholders** (public, Board, Exec. Team)
3. Memorialize through **Board action** calendaring of public meetings (comprehensive full picture and scheduling practices)
4. Publish adopted calendar as a foundational base for planning of other Park District events (e.g. service awards) and to enhance **public access** through website



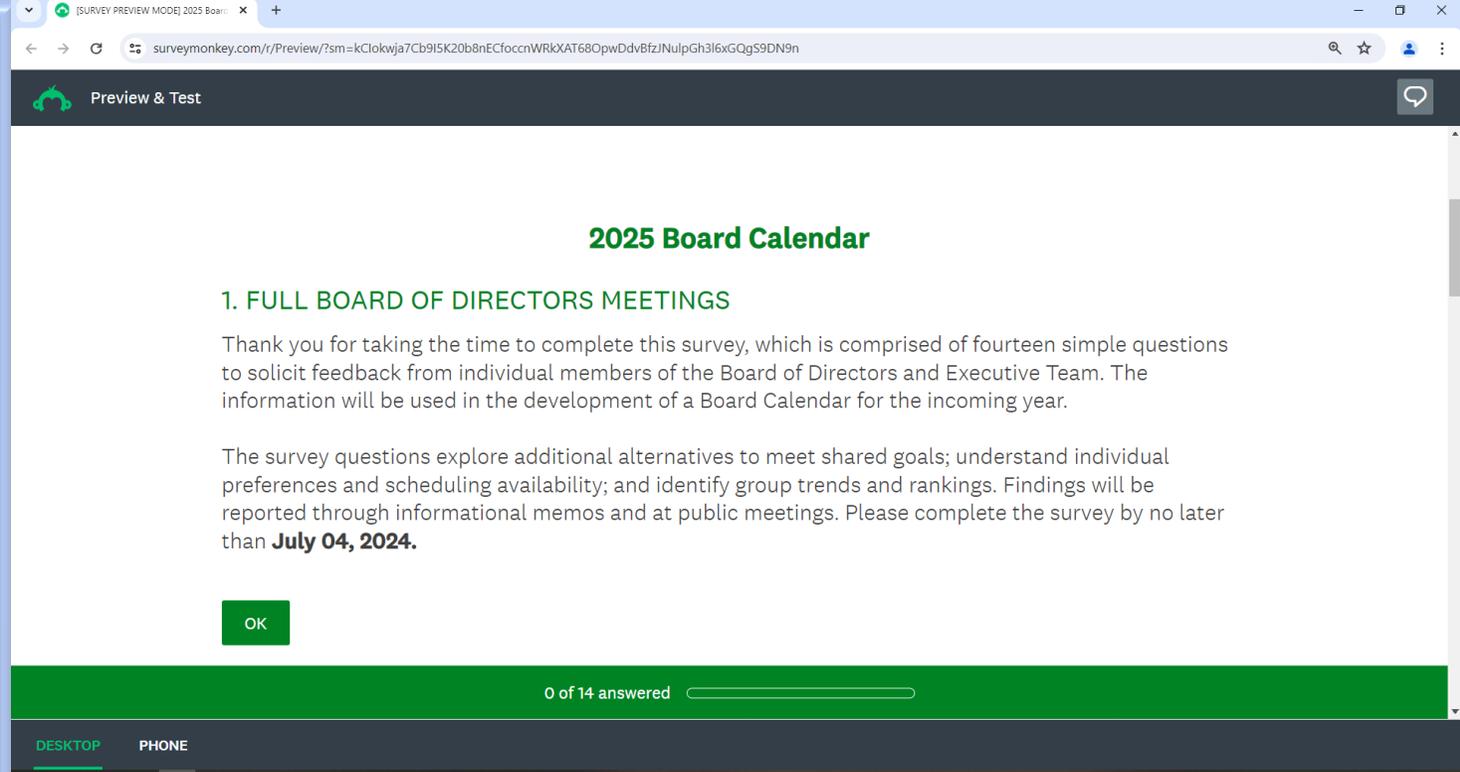
Gathering More Feedback

2025 Board Calendar Survey

- Launched on May 30, 2024
- Participation of Board of Directors and members of the Executive Team
- Due no later than July 4, 2024

Intended Survey Outcomes

- Continue to explore legacy interests
- Explore new pathways to meet shared goals
- Understand individual preferences and availability (individual data)
- Understanding group rankings (aggregate data)



2025 Calendar Survey: Soliciting Availability

[SURVEY PREVIEW MODE] 2025 Board

surveymonkey.com/r/Preview/?sm=kClQkwja7Cb9I5K20b8nECfoccnWRkXAT68OpwDdvBfzJNulpGh3I6xGQgS9DN9n

Preview & Test

6. Field site visits (aka Board Tours) are conducted as Special Meetings of the Board of Directors and focus on park operations, natural and cultural resources, capital and natural restoration projects, and public programs taking place on public lands within the Park District's jurisdiction.

Please check the meeting dates that you are **NOT** available to attend.

April 04 September 19

June 20 October 17

July 18

0 of 14 answered

DESKTOP PHONE



2025 Calendar Survey: Exploring Legacy Interests

1. The Board Operating Guidelines designates the standing schedule for the regular public meetings of the Board of Directors of the East Bay Regional Park District (Park District), as the 1st and 3rd Tuesday of the month (11:00 a.m. Closed Session + 1:00 p.m. Open Session).

With the adoption of a 2025 Board Calendar, an alternative standing schedule may be explored in response to past feedback received from Board Members. Please select the option that best represents your preference.

Shift the meetings to the evenings (5:00 p.m. Closed Session + 7:00 p.m. Open Session).

Shift the meetings to early evenings (4:00 p.m. Closed Session + 6:00 p.m. Open Session).

No change – keep the standing schedule as is.

0 of 14 answered

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2025 Calendar Survey: Exploring New Pathways

[SURVEY PREVIEW MODE] 2025 Board

surveymonkey.com/r/Preview/?sm=kC1okwja7Cb9I5K20b8nECfoccnWRkXAT68OpwDdvBfzJNulpGh3I6xGQgS9DN9n

Preview & Test

7. Please select the option that best represents your availability.

- I can be available on the remaining Tuesdays of the month to participate in Board Committee meetings (between 9:00 a.m. – 12:30 p.m. and 1:00 p.m. – 4:30 p.m.).
- If necessary, I can be available for an early evening session on the remaining Tuesdays of the month to participate in Board Committee meetings (between 5:00 p.m. - 7:30 p.m.).
- I can only be available in the mornings of the remaining Tuesdays of the month to participate in Board Committee meetings (between 9:00 a.m. - 12:30 p.m.).
- At this time, I prefer not to free up the remaining Tuesdays of the month to serve in Board Committee meetings.
- I can only be available in the afternoons of the remaining Tuesdays of the month to participate in Board Committee meetings (between 1:00 p.m. - 4:30 p.m.).

0 of 14 answered

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Next Steps

Board Executive Committee

- Share findings of survey in August
- Recommendation of proposed 2025 Board Calendar in September

Full Board of Directors

- Informational memo on process and survey findings
- Recommendation for the adoption of 2025 Board Calendar at their public meeting on September 17, 2024

Publish Calendar End of 3rd Quarter

- Begin planning for other Park District events for the incoming year
- Park District's website on October 1, 2024



THANK YOU

Building the 2025 Board Calendar Together

Board Executive Committee Meeting of June 05, 2024

