



Building the 2025 Board Calendar Together

Board Executive Committee Meeting of June 05, 2024



Background

- Adoption of 2024 Board Calendar (Resolution No. 2023-11-238)
- Responsive to feedback received from Board Members and members of the Park District's Executive Team

1. Reduce the rescheduling of public meetings by proactively resolving potential conflicts for prioritized events and meetings.


2. Communicate the Board Standing Committees schedule for advance consideration as part of the annual appointment process

- Embrace best practices in public sector
- Enhance transparency



2024

BOARD MASTER CALENDAR AT-A-GLANCE



East Bay
Regional Park District

JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MEETING LEGEND

HOLIDAYS

FULL BOARD

BOARD MEETING

BOARD SITE VISIT

BOARD STUDY SESSION

COMMITTEES

EXECUTIVE

FINANCE

LEGISLATIVE

OPERATIONS

NATURAL/CULTURAL RESOURCES

PARK ADVISORY

AFSCME MOU COMMITTEES

ECOLOGY

WORKFORCE DIVERSITY

PARK DISTRICT ADVOCACY DAYS

1/30-31 Park District's
State Advocacy Conference
Sacramento, CA

5/13-16 Park District's
Federal Advocacy Conference
Washington, D.C.

9/27 Park District's
Legislative Appreciation Luncheon
Sacramento, CA

FOOTNOTES

1. June 18th Board Meeting held at

Big Break Visitor Center

2. October 23rd - 2 Meetings

a. Finance Committee @ 10:30am

b. Workforce Diversity Committee @ 2pm

3. November 23rd - 2 Meetings

a. Finance Committee @ 10:30am

b. Park Advisory Committee @ 4pm

4. December 3rd Board Meeting held
at 6pm

5. December 24th - Observed as 1/2 Day
Park District Holiday



Working Together

- Engage in an inclusive and collaborative process
- Embrace hallmarks of good government
- Continue to explore pathways to improve Board meeting management

Key Principles

- Increase public access and participation
- Responsive to feedback based on shared goals and Park District values
- Enhance efficiency in the management of limited resources (number of working days, meeting space, and staff capacity)



Shared Goals

1. Establish a **decision-making process** to prioritize Park District business with limited resources (number of working days, meeting space, and staff capacity)
2. Adoption of a calendar through a public process with the participation of **key stakeholders** (public, Board, Exec. Team)
3. Memorialize through **Board action** calendaring of public meetings (comprehensive full picture and scheduling practices)
4. Publish adopted calendar as a foundational base for planning of other Park District events (e.g. service awards) and to enhance **public access** through website

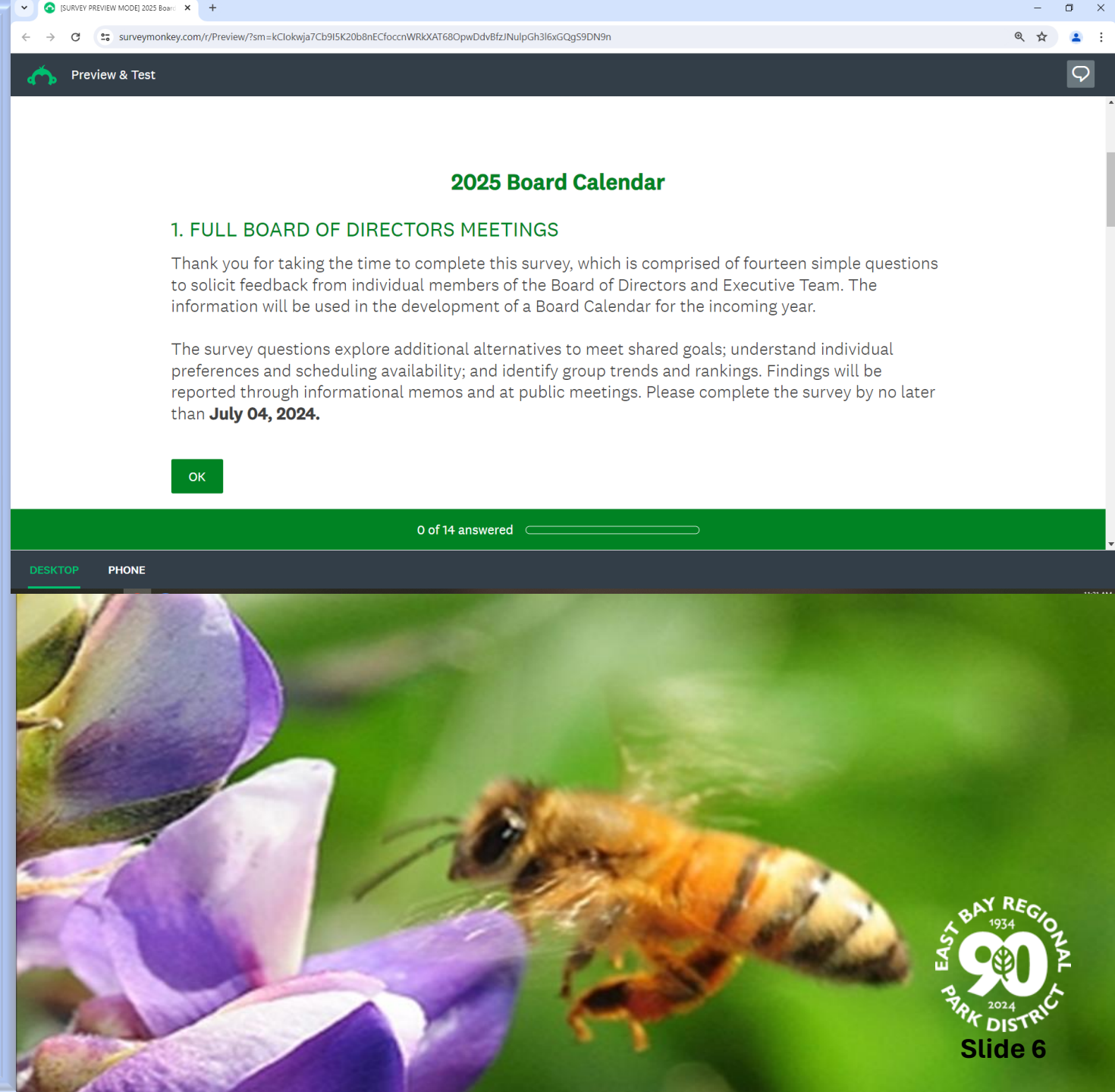
Gathering More Feedback

2025 Board Calendar Survey

- Launched on May 30, 2024
- Participation of Board of Directors and members of the Executive Team
- Due no later than July 4, 2024

Intended Survey Outcomes

- Continue to explore legacy interests
- Explore new pathways to meet shared goals
- Understand individual preferences and availability (individual data)
- Understanding group rankings (aggregate data)



2025 Calendar Survey: Soliciting Availability

[SURVEY PREVIEW MODE] 2025 Board

surveymonkey.com/r/Preview/?sm=kClokWja7Cb9I5K20b8nECfoccnWRkXAT68OpwDdvBfzJNulpGh3l6xGQgS9DN9n

Preview & Test

6. Field site visits (aka Board Tours) are conducted as Special Meetings of the Board of Directors and focus on park operations, natural and cultural resources, capital and natural restoration projects, and public programs taking place on public lands within the Park District's jurisdiction.

Please check the meeting dates that you are **NOT** available to attend.

☐ April 04

☐ June 20

☐ July 18

☐ September 19

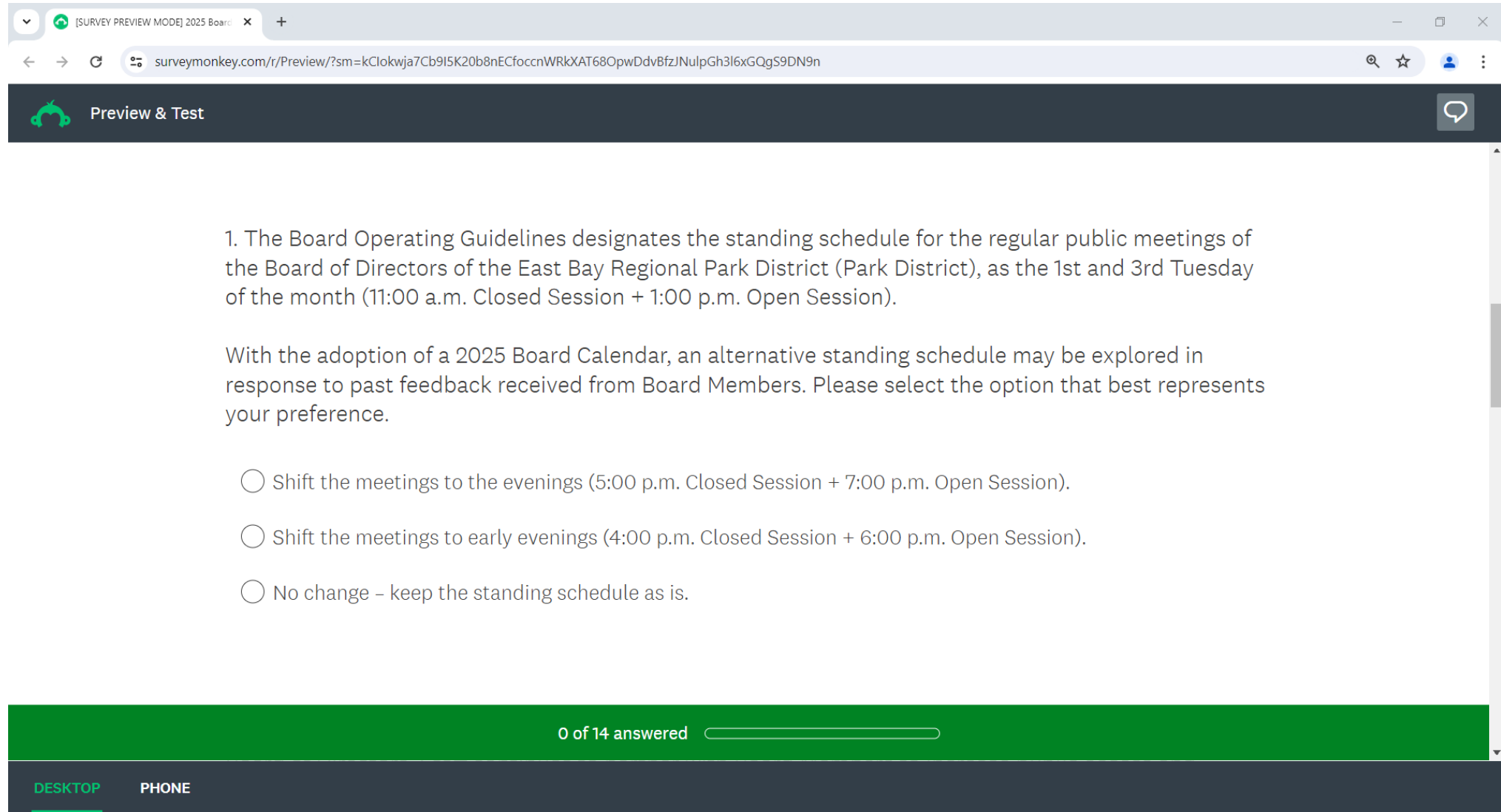
☐ October 17

0 of 14 answered

DESKTOP PHONE



2025 Calendar Survey: Exploring Legacy Interests



The screenshot shows a web browser window with a single tab titled "[SURVEY PREVIEW MODE] 2025 Board...". The address bar shows the URL "surveymonkey.com/r/Preview/?sm=kClokWja7Cb9l5K20b8nECfoccnWRkXAT68OpwDdvBfzJNulpGh3l6xGQgS9DN9n". The survey header is dark blue with a green icon and the text "Preview & Test". The main content area is white and contains the following text:

1. The Board Operating Guidelines designates the standing schedule for the regular public meetings of the Board of Directors of the East Bay Regional Park District (Park District), as the 1st and 3rd Tuesday of the month (11:00 a.m. Closed Session + 1:00 p.m. Open Session).

With the adoption of a 2025 Board Calendar, an alternative standing schedule may be explored in response to past feedback received from Board Members. Please select the option that best represents your preference.

- ☐ Shift the meetings to the evenings (5:00 p.m. Closed Session + 7:00 p.m. Open Session).
- ☐ Shift the meetings to early evenings (4:00 p.m. Closed Session + 6:00 p.m. Open Session).
- ☐ No change – keep the standing schedule as is.

At the bottom of the survey area, a green bar indicates "0 of 14 answered" with a progress bar. Below this, a dark blue bar contains two tabs: "DESKTOP" (which is active and underlined) and "PHONE".



2025 Calendar Survey: Exploring New Pathways

[SURVEY PREVIEW MODE] 2025 Board

surveymonkey.com/r/Preview/?sm=kClokwa7Cb9I5K20b8nECfoccnWRkXAT68OpwDdvBfzJNulpGh3l6xGQgS9DN9n

Preview & Test

7. Please select the option that best represents your availability.

☐ I can be available on the remaining Tuesdays of the month to participate in Board Committee meetings (between 9:00 a.m. – 12:30 p.m. and 1:00 p.m. – 4:30 p.m.).

☐ If necessary, I can be available for an early evening session on the remaining Tuesdays of the month to participate in Board Committee meetings (between 5:00 p.m. – 7:30 p.m.).

☐ I can only be available in the mornings of the remaining Tuesdays of the month to participate in Board Committee meetings (between 9:00 a.m. – 12:30 p.m.).

☐ At this time, I prefer not to free up the remaining Tuesdays of the month to serve in Board Committee meetings.

☐ I can only be available in the afternoons of the remaining Tuesdays of the month to participate in Board Committee meetings (between 1:00 p.m. – 4:30 p.m.).

0 of 14 answered

DESKTOP PHONE

Next Steps

Board Executive Committee

- Share findings of survey in August
- Recommendation of proposed 2025 Board Calendar in September

Full Board of Directors

- Informational memo on process and survey findings
- Recommendation for the adoption of 2025 Board Calendar at their public meeting on September 17, 2024

Publish Calendar End of 3rd Quarter

- Begin planning for other Park District events for the incoming year
- Park District's website on October 1, 2024



THANK YOU

Building the 2025 Board Calendar Together

Board Executive Committee Meeting of June 05, 2024

