



**EAST BAY REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA STAFF REPORT**

---

<b>DATE</b>	March 19, 2025
<b>TITLE</b>	Approval of the Minutes for the Board Operations Committee Meeting December 18, 2024
<b>DIVISION</b>	General Manager's Office
<b>FROM</b>	Yolande Barial Knight, Clerk of the Board

---

**RECOMMENDATION**

Recommend approval of the minutes for the Board Operations Committee Meeting of December 18, 2024.

**COMMITTEE MINUTES**

The December 18, 2024, Board Operations Committee (Committee) meeting was held pursuant to the Brown Act. Committee members and staff participated in the meeting in the Board Room at 2950 Peralta Oaks Court, Oakland, California.

The December 18, 2024, Board Operations Committee was video recorded and may be viewed by clicking the following link <https://ebparks.new.swagit.com/videos/323077>

Committee Chair Sanwong called the meeting to order at 10:40 a.m.

**1. Roll Call**

Recording Clerk Yulie Padmore conducted a roll call. Present were the following Directors, staff, and guests:

Committee: Chair Olivia Sanwong, Director Colin Coffey, Dee Rosario,

Staff: Elizabeth Mackenzie, Lisa Goorjian, Max Korten, Yulie Padmore, Anna Londonio, Ruby Tumber, Patrick Brookens, Ben Guzman, Tiffany Margulici, Renee Patterson, Jason McCrystle

Attendees: Andrew Jones, Sterling James, Nate Blumsack

**2. Approval of Minutes**

- a. Approval of the Minutes of the Operations Committee Meeting – October 16, 2024**

## **MOTION**

Director Rosario moved and Director Coffey seconded a motion to approve the minutes. The motion carried unanimously.

### **3. Public Comments on Items Not on the Agenda**

None.

### **4. Action Items**

None.

### **5. Informational Items**

#### **a. Public Safety Quarterly Crime Update 2**

Lt. Patrick Brookens presented a PowerPoint outlining the quarterly update.

In response to Committee questions, Brookens discussed trail conflict incidents.

Deputy General Manager Max Korten indicated an annual report on e-bike statistics would be presented to the Board.

Director Rosario thanked the public safety officers for their service. Director Coffey thanked the public safety officers for their service; and discussed issues with e-bikes and prior tracking of dog incidents. In response to Chair Sanwong, Brookens discussed incidents at camp sites and proactive efforts. Director Rosario further clarified enforcement at camp sites. Chair Sanwong suggested data be provided across the District in addition to Ward detail.

#### **b. Bridge Yard Building Concession Annual Update**

Business Services Manager Tiffany Margulici, and Andrew Jones, Sterling James, and Nate Blumsack with Oakland Venue Management, presented an update on the 2023-24 business review.

In response to Committee questions, Margulici explained the maintenance agreements; project priorities; updates of exhibits; and ownership and lease of the property.

Director Rosario explained shipping of coal at the Oakland Army Base.

#### **c. Concessions Annual Update**

Business Services Manager Tiffany Margulici provided a broad overview of the overall concessions.

In response to Committee questions, Margulici explained the use of food trucks; special use agreements; and the Sea Breeze at the Brickyard in Berkeley.

Director Rosario suggested waiting until the lake was opened at Contra Loma before determining a permanent concession and the possibility of food truck events.

Chair Sanwong discussed food at the pool and suggested vending machines or pop ups, and potential programs at Camp Arroyo.

#### **d. Update on Nuisance Abatement Implementation**

Assistant General Manager Lisa Goorjian discussed Ordinance 38 allowing issuance of administrative citations and provided information on recent incidents.

In response to Committee questions, Goorjian and Brookens discussed responses by those being cited; details of recent citations; issuance of administrative citations; nuisance abatement; and use of drones.

Assistant General Counsel Liz Mackenzie explained the graduated process before citation.

Chair Sanwong discussed fence line neighbors and stakeholder mapping.

Director Coffey discussed the need for better enforcement of creation of rouge trails, an alternate form of security and conflict training for habitat security. Deputy General Manager Max Korten discussed the need for cultural change by rewarding positive, responsible recreation. Director Rosario suggested expanding the equestrian unit. Chair Sanwong discussed rouge trail building on Pleasanton Ridge and the potential to find information utilizing social media. She suggested the proposed new workforce security could assist with improper disposal of dog waste.

#### **e. 2025 Districtwide Fleet Purchases**

Assistant General Manager of Operations Lisa Goorjian and Maintenance and Skilled Trades Fleet Manager Jason McCrystle provided an overview of fleet purchases and presented the proposal to streamline processing and purchasing of fleet vehicles.

Director Rosario indicated support for the proposal and requested larger, more expensive equipment come to the entire Board.

In response to Committee questions, McCrystle and Goorjian confirmed the budget of \$5.1 million for replacements and purchases; approval by the Board; and inclusion in the Fleet Budget.

Chair Sanwong agreed with the need for efficiency and effective processes; and that the proposal was similar to job order contracting.

#### **f. 2024 Work Plan Final Review**

Management Analyst Ruby Tumber provided a review of the 2024 Work Plan.

Chair Sanwong commended the Board Operations Committee for its work.

#### **g. 2025 Draft Work Plan Review**

Management Analyst Ruby Tumber presented the proposed 2025 Work Plan.

Director Rosario suggested feedback on the cashless kiosk program; an update on power grids and similar solar ray at Thurgood Marshall; and inclusion of a fire update. Chair Sanwong

concurrent with the addition of solar panels and energy use. Director Coffey inquired about the tracking dog program and requested an update on progress on replacing chem toilets. Chair Sanwong suggested leaving flexibility to add items and include those in the Workplan Final Review; and adding an asterisk to show standard versus unique workplan items.

**6. Announcements**

Chair Sanwong recognized Director Rosario for his service on the Board and thanked staff for its work.

Director Rosario presented his helmet and gate keys and expressed his pleasure for the opportunity to serve on the Committee.

**7. Adjournment**

There being no further business, Chair Sanwong declared the meeting adjourned at 1:20 p.m.

Respectfully submitted,

Yolande Barial Knight, Clerk of the Board