




**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE	December 17, 2024
TITLE	Authorization to Award and Execute a Professional Services Contract for \$140,000 with Freyer & Laureta, Inc. for the Connect Sewer Project: Roberts Regional Recreation Area
DIVISION	Acquisition, Stewardship, and Development
FROM	Ren Bates, Division Lead for Design & Construction Ken Wysocki, Assistant General Manager of Acquisition, Stewardship & Development
APPROVED	Sabrina Landreth, General Manager 

RECOMMENDATION

The General Manager recommends that the Board of Directors take the following action for the Connect Sewer Project at Roberts Regional Recreation Area (Project No. 169800)

1. Authorize award and execution of a professional services contract with Freyer & Laureta, Inc. of Alameda, California, in the amount of \$140,000 for a feasibility study and a concept plan to connect Roberts Regional Recreation Area to a municipal sewer system.

BACKGROUND

The recommended action will award a professional services contract to provide engineering design services to connect Roberts Regional Recreation Area sanitary facilities (restrooms and pool facility) into a domestic sewer system. In 2023, the East Bay Regional Park District (Park District) completed the renovation of its pool facility at Roberts Regional Recreation Area in Oakland, California. As part of the permitting process for the project, the Alameda County Department of Environmental Health required the Park District, as part of a Phased Correction Action Plan, to connect Roberts' facilities to a municipal sewer system.

Currently, the pool backwash water goes into a leach field, and wastewater from the pool restroom and changing room building, a park residence, and several additional bathrooms goes into a separate leach field.

ANALYSIS

Staff developed a Request for Proposals (RFP) for consultant services and advertised on August 29, 2024. Four proposals were received by the RFP submission deadline. A selection committee of Park District staff reviewed the proposals and Frey & Laureta, Inc. of Alameda, California, was selected based on their understanding of the scope of work, proposed methodology to deliver the project, project team qualifications, and experience working on similar projects.

The recommended action is for the Board to authorize award and execution of a professional services agreement with Freyer & Laureta, Inc. to deliver a feasibility study and a concept plan for sanitary sewer connection. Without approval, the Park District will not be able to move forward with this project.

FISCAL IMPACT

Funding for this action will come from the Connect Sewer Project at Roberts Regional Recreation Area (No. 169800)

SOURCE OF FUNDS	
Connect Sewer Project (No. 169800)	\$ 300,000
Encumbrances and Expenditures to Date	(0)
Available Balance	\$ 300,000
USE OF FUNDS	
Award Consultant Contract with Freyer & Laureta, Inc.	\$ (140,000)
Balance Remaining	\$ 160,000

ATTACHMENT

Connect Sewer Project Location Map



**EAST BAY REGIONAL PARK DISTRICT
RESOLUTION NO. 2024 – 12 –
DECEMBER 17, 2024**

**AUTHORIZATION TO AWARD AND EXECUTE A PROFESSIONAL SERVICES
CONTRACT FOR \$140,000 WITH FREYER & LAURETA, INC. FOR THE CONNECT
SEWER PROJECT: ROBERTS REGIONAL RECREATION AREA**

WHEREAS, in 2023, the East Bay Regional Park District (Park District) completed the renovation of its pool facility at Roberts Regional Recreation Area in Oakland, California; and

WHEREAS, as part of the permitting approvals for the pool renovation project, the Alameda County Department of Environmental Health required the Park District, as part of a Phased Correction Action Plan, to connect Roberts' facilities to a municipal sewer system; and

WHEREAS, on August 29, 2024, the Park District advertised a Request for Proposals for engineering services which includes a feasibility study and concept plan; and

WHEREAS, the Park District received proposals from four firms by the RFP deadline; and

WHEREAS, after evaluating the proposals, the Park District determined Freyer & Laureta, Inc. of Alameda, California, to be the most qualified firm, and has successfully negotiated contract terms and conditions including a fee not to exceed \$140,000; and

WHEREAS, funding for the professional services contract is available in the Connect Sewer Project (No. 169800);

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the East Bay Regional Park District hereby authorizes the award and execution of a professional services contract with Freyer & Laureta, Inc. of Alameda, California, in the amount of \$140,000 to be funded out of the Connect Sewer Project (No. 169800) as presented to the Board on December 17, 2024; and

BE IT FURTHER RESOLVED, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director _____, and seconded by Director _____, and adopted December 17, 2024, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: