




**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE	March 5, 2024
TITLE	Authorization to Purchase One 3000-Gallon Portable Restroom Vacuum Tank Truck in the Total Amount of \$290,000 from West-Mark as an Addition to the Fleet
DIVISION	Operations
FROM	Robert Kennedy, Chief of Maintenance and Skilled Trades Lisa Goorjian, AGM of Operations
APPROVED	Sabrina Landreth, General Manager 

RECOMMENDATION

The General Manager recommends that the Board of Directors authorize the purchase of one 3000-gallon Portable Restroom Vacuum Tank Truck from West-Mark of Ceres, California at a total cost of \$290,000.00 as an addition to the fleet.

BACKGROUND

The funding to purchase this new 3000-gallon Portable Restroom Vacuum Tank Truck was approved as part of the 2024 Park District operating budget. Currently, the Park District has pumper trucks that are used by the Sanitation Department to service CXT and portable restrooms. This vacuum truck will be an addition to the fleet assigned to the Sanitation Department. This addition will increase overall servicing efficiencies during non-storm events and will now provide additional service capacity for our trained sanitation staff who respond to District emergencies. This new truck is diesel-powered and will be refueled using non-petroleum-based Renewable Diesel (RD-99).

This 3000-gallon Portable Restroom Vacuum Tank Truck is available for purchase directly from West-Mark of Ceres, California, by means of Sourcewell Contract # 060920-CER. The contract pricing is the result of a competitive bid process and open to all federal, state, and local governmental entities. Public agencies electing to use this method of equipment acquisition avoid the administrative costs of seeking formal bids.

ANALYSIS

The Park District replaces fleet vehicles and equipment on a regular basis; generally, items are retired due to age, high mileage, and/or declining condition. Additions to the fleet are also added to the annual budget to support new initiatives or needs. Whether additions or replacement, alternatively fueled vehicles (e.g., hybrid, electric, renewable fuel) are purchased whenever appropriate to align with ongoing fleet greening initiatives and Resolution No. 2009-04-102, which established a sustainability policy in the Park District in 2009. For this purchase, staff has determined that there is no significant advantage in formally seeking other bids; therefore, none are recommended.

FISCAL IMPACT

Funding for these purchases is allocated in the 2024 Adopted Budget. No additional appropriation is necessary.

SOURCE OF FUNDS	
554-5933-000-7505	\$ 1,306,163.31
Total Funds Available	\$ 1,306,163.31

USE OF FUNDS	
554-5933-000-7505	\$ 290,000.00
Total Current Project Cost	\$ 290,000.00

ATTACHMENTS

None.



**EAST BAY REGIONAL PARK DISTRICT
RESOLUTION NO. 2024 – 03-
MARCH 5, 2024**

**AUTHORIZATION TO PURCHASE ONE 3000-GALLON PORTABLE RESTROOM
VACUUM TANK TRUCK IN THE TOTAL AMOUNT OF \$290,000 FROM WEST-
MARK AS AN ADDITION TO THE FLEET**

WHEREAS, the East Bay Regional Park District (Park District) has included funding in its proposed 2024 Budget for the purchase of new equipment; and

WHEREAS, the Park District has the need to purchase one 3000-Gallon Portable Restroom Vacuum Tank Truck from West-Mark as an addition to the fleet assigned to Sanitation; and

WHEREAS, West-Mark of Ceres, California is a recognized vendor offering suitable equipment based on the results of competitively bid pricing through Sourcewell Contract #060920-CER.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the East Bay Regional Park District hereby authorizes the purchase of one 3000-Gallon Portable Restroom Vacuum Tank Truck for a total cost of \$290,000.00, with said sum to be encumbered from the 2024 Budget, Fleet Account 554-5933-000-7505 as presented to the Board on March 5, 2024; and

BE IT FURTHER RESOLVED, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director _____, and seconded by Director _____, and adopted March 5, 2024, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: