



**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE September 17, 2024

TITLE Authorization to Purchase Five Toyota Vehicles from Freeway Toyota for Fleet Vehicle Replacements and as an Addition to the Fleet in the Total Amount of \$213,540

DIVISION Operations

FROM Robert Kennedy, Chief of Maintenance and Skilled Trades
Lisa Goorjian, Assistant General Manager of Operations

APPROVED Sabrina Landreth, General Manager 

RECOMMENDATION

The General Manager recommends that the Board of Directors authorize the purchase of Five Toyota Vehicles from Freeway Toyota of Hanford, California at a total cost of \$213,540 for fleet vehicle replacements and as an addition to the fleet.

BACKGROUND

A total of five Toyota vehicles will be purchased; four for fleet vehicle replacements and one as an addition to the fleet. Of the four for fleet replacement, two will be RAV4 All-Wheel-Drive Plug-In Hybrid models and two will be Tacoma pick-up trucks that will replace current East Bay Regional Park District (Park District) vehicles being retired due to age, high mileage, and/or declining condition.

Department	Unit	Year	Description
ADMIN POOL	3040	2007	UTILITY, FORD ESCAPE XLS 4WD
New Vehicle Description			RAV4, AWD, PLUG-IN HYBRID
DEL VALLE	3162	2011	PKUP, CHEV COLORADO, 4WD
New Vehicle Description			TACOMA PICKUP, 4WD
LAND ACQUISITION	101	2007	UTILITY, TOYOTA HIGHLANDER HYBRID
New Vehicle Description			RAV4, AWD, PLUG-IN HYBRID
SHADOW CLIFFS	3075	2009	PKUP, FORD RANGER 2WD, REG CAB
New Vehicle Description			TACOMA PICKUP, 4WD

A fifth new RAV4 All-Wheel-Drive Plug-in Hybrid will be an addition to the fleet assigned to the new Unit Manager for Unit #2.

These new Toyota vehicles are available for purchase directly from Freeway Toyota by means of contract pricing established by the State of California, General Services Procurement Division, Contracts #1-22-23-20C and #1-22-23-23C. This contract pricing is the result of a competitive bid process and open to all federal, state, and local governmental entities. Public agencies electing to use this method of equipment acquisition avoid the administrative costs of seeking formal bids.

ANALYSIS

The Park District replaces fleet vehicles and equipment on a regular basis; generally, items are retired due to age, high mileage, and/or declining condition. Additions to the fleet are also added to the annual budget to support new initiatives or needs. Whether additions or replacement, alternatively fueled vehicles (e.g., hybrid, electric, renewable fuel) are purchased whenever appropriate to align with ongoing fleet greening initiatives and Resolution No. 2009-04-102, which established a sustainability policy in the Park District in 2009. There is no significant advantage in formally seeking other bids; therefore, none are recommended.

FISCAL IMPACT

Funding for this purchase is allocated in the 2024 Adopted Budget. No additional appropriation is necessary.

SOURCE OF FUNDS	
554-5933-000-7505	\$ 811,592
Total Funds Available	\$ 811,592

USE OF FUNDS	
554-5933-000-7505	\$ 213,540
Total Current Cost	\$ 213,540

ATTACHMENTS

None.



**EAST BAY REGIONAL PARK DISTRICT
RESOLUTION NO. 2024 – 09 -
SEPTEMBER 17, 2024**

**AUTHORIZATION TO PURCHASE FIVE TOYOTA VEHICLES FROM FREEWAY
TOYOTA FOR FLEET VEHICLE REPLACEMENTS AND AS AN ADDITION TO
THE FLEET IN THE TOTAL AMOUNT OF \$213,540**

WHEREAS, the East Bay Regional Park District (Park District) has included funding in its proposed 2024 Budget for the purchase of new rolling stock; and

WHEREAS, the Park District has the need to replace four vehicles which are being retired due to age, high mileage, and/or declining condition; and

WHEREAS, the Park District has the need to purchase one additional vehicle assigned to the new Unit Manager, Unit #2 as per approved Budget Request; and

WHEREAS, Freeway Toyota of Hanford, California is a recognized vendor offering suitable vehicles based on the results of competitively bid pricing established by the State of California, General Services Procurement Division, Contracts #1-22-23-20C and #1-22-23-23C; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the East Bay Regional Park District hereby authorizes the purchase of five Toyota vehicles for a total cost of \$213,540, with said sum to be encumbered from the 2024 Budget, Fleet Account 554-5933-000-7505 as presented to the Board on September 17, 2024; and

BE IT FURTHER RESOLVED, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director _____, and seconded by Director _____, and adopted September 17, 2024, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: