



**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE	November 20, 2024
TITLE	Approval of the Minutes for the Operations Committee Meeting September 18, 2024
DIVISION	General Manager's Office
FROM	Debra Fuller, Recording Clerk

RECOMMENDATION

Recommend approval of the minutes for the Operations Committee Meeting of September 18, 2024.

COMMITTEE MINUTES

The September 18, 2024, Board Operations Committee meeting was held in-person and via video conference pursuant to the Brown Act, as amended by AB 2449.

Members of the public can watch the meeting at <https://ebparks.new.swagit.com/videos/315503>

The meeting was called to order at 10:31 a.m.

1. Roll Call

Recording Clerk Londonio conducted a roll call. Present were the following Directors and staff:

Committee: Olivia Sanwong (Chair), Colin Coffey (alternate/virtually), Dee Rosario

Staff: AGM Lisa Goorjian, Elizabeth McKenzie, Renee Patterson

Concessionaire: Ken Peartree of South Bay Soaring Society

Director Coffey reported that no one under the age of 18 was present at his remote location.

2. Approval of Minutes

- a. Approval of the Minutes of the Operations Committee Meeting – July 17, 2024

MOTION

Director Rosario moved, and Director Coffey seconded a motion to approve the minutes. The question was called, and the motion carried unanimously.

3. Public Comments on Items Not on the Agenda

None.

4. Action items

a. Recommendation to Execute a Special Use Agreement with the South Bay Soaring Society

Administrative Analyst II Patterson presented a Power Point reviewing the Special Use Agreement with South Bay Soaring Society.

Ken Peartree, South Bay Soaring Society Club, provided a demonstration of the gliders. In response to Committee questions, Mr. Peartree explained the unique location and location of paragliders.

MOTION

Director Sanwong moved, and Director Rosario seconded a motion to execute a five-year agreement commencing January 1, 2025, and terminating December 32, 2029, for Special Use Agreement with South Bay Soaring Society, allowing its member the use of a limited area in Mission Peak Regional Preserve, to conduct radio-controlled model sailplane/glider flying with an annual fee of \$250. The question was called, and the motion carried unanimously.

5. Informational Items

a. Update on Public Safety Property and Evidence Program

Property and Evidence Supervisor Tunisha Watts presented a PowerPoint outlining the mission of property and evidence; regulated resources; chain of command; staffing; cycle of evidence; and Audit 2023.

In response to Committee questions, Supervisor Watts explained the required standards; case disposition; capacity; use of Contra Costa and Alameda labs; and locations of property and evidence.

Director Sanwong discussed her career in crime labs and importance of advancements of technology.

The Committee commended the department.

b. Public Safety Quarterly Crime Update I

Police Lieutenant Ben Guzman presented a PowerPoint providing an overview of data source; incidents; citations; arrests; cases; and Citizen RIMS.

In response to Committee questions, Lt. Guzman discussed efforts to determine trends; data on types of modalities on trail citations; upcoming data on license plate readers; clearance rates; use of Citizen RIMS; data analysis; inclusion of mutual aid data; contract and support services with other agencies; and tracking of park watch reports.

Director Sanwong suggested comparison of incident analysis with other agencies.

c. Maintenance and Skilled Trades Small Trails Update

Chief of Park Operations Robert Kennedy and Trails Crew Supervisor Patrick Demmons presented a PowerPoint outlining the skillsets; project overviews including Cull Canyon, Pacific Pea Trail; art of stone; trail crew; and CivicCorp partners.

In response to Committee questions, Supervisor Demmons explained the five-to-seven-year estimate to complete major projects on small trails; need for additional staff; Alternate Work Program (AWP) Supervisor; pilot projects; combining efforts with additional resources; new trails construction; challenges of building narrow trails without specific personnel qualified in narrow trail construction; types of trails; and construction time for the Pacific Trail at McCosker Creek.

Chief Kennedy explained the ten-year goal for small trails work and commended Supervisor Demmons and his team.

Director Coffey indicated support for additional staff and utilizing available resources.

Director Sanwong discussed the importance of educating the public on the different types of trails; and building safe lasting trails.

AGM Lisa Goorjian thanked staff for their leadership and discussed the importance of trails.

6. Announcements

None.

7. Adjournment

There being no further business, Chair Sanwong declared the meeting adjourned at 12:09 p.m.

Respectfully submitted,

Yolande Barial Knight, Clerk of the Board