




**EAST BAY REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA STAFF REPORT**

---

<b>DATE</b>	December 19, 2023
<b>TITLE</b>	Authorization to Execute an Amendment of the AMS.net Contract to Increase the Total Contract Amount by \$800,000 to \$1,600,000
<b>DIVISION</b>	Finance and Management Services
<b>FROM</b>	David Rusting, Chief Information Services Sabrina Landreth, General Manager
<b>APPROVED</b>	Sabrina Landreth, General Manager 

---

**RECOMMENDATION**

The General Manager recommends that the Board of Directors of the East Bay Regional Park District (Park District) authorize the execution of an amendment of the AMS.net Contract to Increase the Total Contract Amount by \$800,000 to \$1,600,000 for District-wide Information Services support, such as network services, installation, cabling and equipment.

**BACKGROUND**

AMS.net provides the Park District with network cabling, buildout, and installation services for various park sites throughout the Park District. AMS.net can scope and buildout the network infrastructure needed for phone and internet services at various park sites. Some of the projects planned for this past year included Roberts Pool Renovation, Crab Cove network expansion and the Cull Canyon network expansion. There have been additional unexpected events that have necessitated an increase in telecommunications projects, including storm damage repairs and relocations, public safety phone system upgrades, Foundation relocation, Board Room improvements, and Peralta Oaks workplace changes.

The Park District has worked with AMS.net and it is a trusted and reliable operator with a high quality of service that understand the complex and specialized nature of the Park District environment. These services have been provided under the Fast Open Contracts Utilization Services (FOCUS) program, under State of California procurement guidelines (Gov. Code 25330-25338). FOCUS is a competitively bid procurement vehicle for counties, cities, schools, special districts as well as Federal and State governments to use in the direct purchase of their technology needs through established contracts AMS.net leverages the County of Merced FOCUS contract #2021092, which covers information technology solutions and services.

In 2023, the Board approved amendments to increase the total contract to \$500,000 (Resolution 2023-02-028) and then to \$800,000 (Resolution 2023-07-163). Based on historical spending trends, planned projects, and unforeseen events, an additional \$800,000 spend is expected in 2024, bringing the contract total to-date to \$1,600,000 Board authorization is necessary since the purchase amount exceeds \$50,000.

**ANALYSIS**

The Board could choose not to proceed with the increase request, but this is not recommended because the Park District would not have the needed network infrastructure to bring phone and internet services to the parks.

**FISCAL IMPACT**

This action will increase the total contract authorization to \$1,600,000, of which \$800,000 is planned for 2024, to cover costs for additional project work that is needed at various park sites for network services such as phone, internet and WiFi. This amount is based on historical costs, the 2023-year expenditure and current projects planned for 2024. Sufficient funds are budgeted and available in General Fund-Information Services Account # 101-4150-000-6443-Support Contracts.

**ATTACHMENTS**

None.



**EAST BAY REGIONAL PARK DISTRICT  
RESOLUTION NO. 2023-12-  
DECEMBER 19, 2023**

**AUTHORIZATION TO EXECUTE AN AMENDMENT OF THE AMS.NET  
CONTRACT TO INCREASE THE TOTAL CONTRACT AMOUNT BY  
\$800,000 TO \$1,600,000**

**WHEREAS**, the East Bay Regional Park District (Park District) desires to complete several network projects throughout the Park District; and

**WHEREAS**, staff plans to utilize AMS.net's professional services to bring network cabling services to different park locations to provide reliable internet and phone services; and

**WHEREAS**, AMS.net's services are provided under the competitively bid County of Merced FOCUS Contract #2021092; and

**WHEREAS**, all purchases in excess of \$50,000 require approval by the Board of Directors; and

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Directors of the East Bay Regional Park District hereby authorizes the execution of an amendment to the AMS.net contract to increase the total amount by \$800,000 to \$1,600,000 to be funded from the Information Services Account No. 101-4150-000-6443 as presented to the Board on December 19, 2023; and

**BE IT FURTHER RESOLVED**, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director \_\_\_\_\_, and seconded by Director \_\_\_\_\_, and adopted December 19, 2023, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: