


**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE	Tuesday, December 19, 2023
TITLE	Authorization to Execute a Consultant Contract with WRA, Inc. in the Amount of \$98,653 for Oak Woodland Restoration in Fuelbreak Areas and Transfer and Appropriate \$60,000 to the Oak Woodlands Restoration Project: Tilden Regional Park
DIVISION	Acquisition, Stewardship, and Development
FROM	Matt Graul, Chief of Stewardship Ken Wysocki, AGM Acquisition, Stewardship and Development
APPROVED	Sabrina Landreth, General Manager 

RECOMMENDATION

The General Manager recommends that the Board of Directors of the East Bay Regional Park District (Park District) take the following actions for the Oak Woodlands Restoration Project (Project No. 553600) at Tilden Regional Park (Tilden):

1. Authorize the execution of a contract with WRA, Inc. of San Rafael, California in the amount of \$98,653 for restoration of oak woodlands in fuels management areas; and
2. Authorize the transfer of appropriated funds of \$60,000 from Measure FF into the Project.

BACKGROUND

In 2021, the Board of Directors authorized acceptance of \$100,000 in funds from the East Bay Chapter of the California Native Plant Society (EBCNPS) to support restoration of oak woodlands and their habitats in East Bay Hills parks within the Wildfire Hazard Reduction and Resource Management Plan (WHRRMP) program area (Board Resolution No. 2021-06-147). The Park District intends to match this donation with funds from Measure FF Safe Healthy Forests (FR18), which was designated to support restoration activities in the WHRRMP Project Area.

The project objective is to restore oak woodland habitats in ecologically suitable areas, where planting of eucalyptus plantations and other stressors have damaged these native and biodiverse habitats. Oak woodlands are one of the Bay Area's most important plant communities, providing habitat for thousands of species of plants, insects, and wildlife.

The CNPS Oak restoration project funds were used to complete an Oak Woodlands Restoration Plan and will be used for implementation of the plan to restore oak woodlands. With this action encumbered funds will total \$41,850 for the restoration plan and \$98,653 for project implementation.

ANALYSIS

The Oak Woodlands Restoration Plan was completed in September of 2023. Subsequently, staff issued a Request for Proposals (RFP) for Plan implementation. Three proposals were received and reviewed by staff and CNPS representatives. The review team determined that WRA, Inc., at a bid cost of \$98,653, submitted the most responsive, thorough, appropriate, and cost-effective bid.

Furthermore, the Park District will provide matching funds to support project implementation from Measure FF Safe Healthy Forests (FR18).

Oak woodlands are drought-resilient and fire-resistant plant communities. Restoration of oak woodlands is consistent with Park District fuels management standards and objectives as defined in the WHRRMP. This project highlights the role of ecological restoration in fuels management activities, maintaining low fire hazard landscapes characterized by improved ecological function and biodiversity.

FISCAL IMPACT

This action will authorize the transfer and appropriation of Safe Healthy Forests Measure FF funds into Project No. 553600 and the execution of a contract with WRA, Inc., for \$98,653 from Project funds.

SOURCE OF FUNDS	
CNPS Oak Restoration (Project No. 553600)	\$ 100,000
Encumbrances & expenditures to date	\$ (21,440)
Transfer and Appropriate Measure FF Funds (FR18)	\$ 60,000
Total Funds Available	\$ 138,560

USE OF FUNDS	
Execute Contract with WRA, Inc.	\$ 98,653
Total Current Project Cost	\$ 39,907

ATTACHMENTS

Map



**EAST BAY REGIONAL PARK DISTRICT
RESOLUTION NO. 2023-12-
DECEMBER 19, 2023**

AUTHORIZATION TO EXECUTE A CONSULTANT CONTRACT WITH WRA, INC. IN THE AMOUNT OF \$98,653 FOR OAK WOODLAND RESTORATION IN FUELBREAK AREAS AND TRANSFER AND APPROPRIATE \$60,000 TO THE OAK WOODLANDS RESTORATION PROJECT: TILDEN REGIONAL PARK

WHEREAS, the East Bay Regional Park District (Park District) is undertaking oak woodland habitat restoration within parks in the Wildfire Hazard Reduction and Resource Management Plan (WHRRMP) program area; and

WHEREAS, the East Bay Chapter of the California Native Plant Society has donated funds to the Park District to support this effort; and

WHEREAS, the project supports the objectives of the WHRRMP to conduct habitat restoration and create low-hazard landscapes characterized by improved ecological function and biodiversity; and

WHEREAS, such activities also support state 30x30 conservation goals of climate adaptation and habitat restoration; and

WHEREAS, in October 2023 an RFP for oak restoration services was posted to the Park District's Planroom, to which three firms responded; and

WHEREAS, of the three bids, WRA, Inc. submitted the most responsive, thorough, appropriate, and cost-effective bid; and

WHEREAS, additional funds needed to execute this contract are available from the Measure FF budget;

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the East Bay Regional Park District hereby authorizes a transfer of appropriated funds of \$60,000 from Safe Healthy Forests, Measure FF to the Oak Woodlands Restoration Project (Project No. 553600) and the execution of a contract with WRA, Inc. in the amount of \$98,653 for project implementation, as presented to the Board on December 19, 2023; and

BE IT FURTHER RESOLVED, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director , and seconded by Director , and
adopted December 19, 2023, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: