



**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE February 18, 2025

TITLE Authorization to Appropriate \$1,525,000 from the Equipment Fund for 2025 Vehicle Replacement and Purchase Fleet Vehicles and Equipment Fund and Authorize Execution of Contracts in an Amount Not to Exceed \$4,591,194 for Fleet Vehicle Replacements and as Additions to the Fleet: District-wide

DIVISION Operations

FROM Karen McNamara, Interim Division Lead of Maintenance & Skilled Trades
Lisa Goorjian, Assistant General Manager of Operations

APPROVED Sabrina Landreth, General Manager 

RECOMMENDATION

The General Manager recommends that the Board of Directors appropriate \$1,525,000 from the Equipment Fund for 2025 vehicle replacement and purchase fleet vehicles and equipment fund and authorize execution of contracts in an amount not to exceed \$4,591,194 for fleet vehicle and equipment replacements and as additions to the fleet District-wide. Purchases will be made by joining purchasing programs competitively bid by other public agencies such as the California Department of General Services and Baltimore County, Maryland, and via cooperative purchasing arrangements through organizations such as Sourcewell and Omnia Contract Dealers.

BACKGROUND

The East Bay Regional Park District (Park District) owns and manages a fleet of vehicles and equipment for the operation of regional public parklands and public safety. The Fleet Department retires fleet and equipment due to age, mileage, and declining conditions on an annual basis utilizing the annual base budget. Additions to the fleet are made through new budget requests. Staff work with myriad vendors through the cooperative purchasing programs operated by the State of California, Baltimore County, Sourcewell, and OMNIA Partners, and others, to purchase items that have been competitively bid and have purchasing contracts that may be used by other government agencies. The pricing is the result of a competitive bid process and is open to all state governmental entities and educational institutions. Public agencies electing to use this method of vehicle acquisition avoid the administrative costs of seeking formal bids.

Typically, staff would seek authorization multiple times during the calendar year for significant fleet purchases. This year, to create efficiency and remediate challenges with fleet availability, staff are seeking authorization for routine fleet and equipment purchases for the year through a selection of all potential vendors. This will allow staff to be more efficient and effective in successfully obtaining needed additions to the fleet and in making purchasing decisions. An informational overview of this process was presented at the December 18, 2024, Board Operations Committee. Specialty equipment or items not provided by

the outlined vendors will still require Board authorization for amounts exceeding \$50,000.

A total of 74 vehicles and pieces of equipment are anticipated to be purchased in 2025.

Forty-five fleet vehicles and equipment items are due for replacement in 2025, valued up to \$50,000 each.

No.	Department	Unit	Year	Description
1.	ADMIN POOL	3116	2009	UTILITY, FORD ESCAPE 4WD
2.	ANTHONY CHABOT	939	2015	MOWER, JD 1570
3.	ANTIOCH SHORELINE	889	2012	ATV, CLUB CAR CARRYALL 2 ELECTRIC
4.	BLACK DIAMOND	3163	2011	PKUP, FORD F250 XL, 4WD
5.	BLACK DIAMOND	3225	2015	PKUP, FORD F250 4WD
6.	BRIONES	3140	2014	PKUP, FORD F150 4WD
7.	CAMP ARROYO	3073	2009	PKUP, CHEV COLORADO COMPACT
8.	CONTRA COSTA TRAILS	3207	2012	PKUP, CHEV COLORADO 4WD
9.	CULL CANYON	773	2014	ATV, KAWASAKI MULE 4010 4X4
10.	DEER VALLEY	963	2015	ATV, HONDA RANCHER 4WD
11.	DEL VALLE	960	2015	ATV, JOHN DEERE XUV625i 4WD
12.	DEL VALLE	3196	2012	PKUP, FORD F150 2WD
13.	FIRE OPERATIONS	964	2015	ATV, JOHN DEERE XUV625i
14.	HAYWARD SHORELINE	3046	2007	PKUP, DODGE RAM 4WD
15.	KENNEDY GROVE	901	2013	MOWER, TORO GM3280D, 72" DECK
16.	LAND ACQUISITION	3114	2010	UTILITY, FORD ESCAPE XLT 4WD
17.	M. L. KING, JR.	3197	2012	PKUP, FORD F250 4WD
18.	MARTINEZ SHORELINE	3235	2014	PKUP, TOYOTA TACOMA
19.	MOBILE EDUCATION	3155	2008	VAN, DODGE SPRINTER - MOBILE V.C.
20.	PUBLIC SAFETY OFFICERS -JPA	120	2015	UTILITY, FORD EXPEDITION SSV 4WD
21.	PUBLIC SAFETY OFFICERS	150	2014	MTRCYCLE, SUZUKI DR650
22.	PUBLIC SAFETY OFFICERS	169	2021	PKUP, FORD F150
23.	PUBLIC SAFETY OFFICERS	317	2017	UTILITY, FORD EXPEDITION
24.	PUBLIC SAFETY OFFICERS	321	2015	MTRCYCLE, SUZUKI DRZ400
25.	PUBLIC SAFETY OFFICERS	328	2017	UTILITY, FORD PURSUIT UTILITY
26.	PUBLIC SAFETY OFFICERS - K9	329	2017	UTILITY, FORD PURSUIT UTILITY
27.	PUBLIC SAFETY OFFICERS	353	2019	PKUP, FORD F150 POLICE RESPONDER

28.	PUBLIC SAFETY OFFICERS	357	2019	PKUP, FORD F150 CREW CAB
29.	PUBLIC SAFETY OFFICERS	364	2019	PKUP, FORD F150 CREW CAB
30.	PUBLIC SAFETY OFFICERS	366	2019	PKUP, FORD F150 CREW CAB
31.	PUBLIC SAFETY OFFICERS	367	2020	PKUP, FORD F150 CREW CAB
32.	PUBLIC SAFETY OFFICERS	372	2020	PKUP, FORD F150 CREW CAB
33.	QUARRY LAKES	971	2016	ATV, JOHN DEERE XUV625i 4WD
34.	REDWOOD	944	2015	ATV, J.D. XUV625i, 4WD
35.	REDWOOD	945	2015	ATV, J.D. XUV625i, 4WD
36.	ROADS & TRAILS	3219	2014	PKUP, FORD F250 4WD
37.	ROADS & TRAILS	3169	2012	TRK, FORD F350 FLATBED 4WD
38.	ROADS & TRAILS	3188	2011	PKUP, FORD F250 4WD
39.	SANITATION	3160	2010	PKUP, FORD F150 2WD
40.	TILDEN	3243	2014	PKUP, FORD F150 4WD
41.	TILDEN	3199	2012	PKUP, FORD F250 4WD
42.	TRADES & CONSTRUCTION	3113	2009	TRK, FORD F250 2WD, W/UTILITYBODY
43.	TRADES & CONSTRUCTION	3161	2011	TRK, FORD F350 2WD, W/UTILITYBODY
44.	VASCO HILLS	3222	2014	PKUP, FORD F250 FLATBED 4WD
45.	VASCO HILLS	3245	2014	PKUP, FORD F250 4WD

The purchase of these replacement equipment items requires an appropriation of \$1,525,000 from the Equipment Fund. This amount was identified for appropriation in the 2025 Adopted Budget for 2025 vehicle replacement but was erroneously omitted.

Twelve additions to the fleet as per approved budget requests.

No.	Department	Description
1.	Co Co Trails	Small Articulated Loader/Bobcat
2.	Dumbarton Quarry	DBQ John Deere Wide Tri Deck Mower
3.	Hayward Shoreline	Tracked Min-Skid-Steer
4.	Lake Chabot	Polaris XP Kinetic 4 WD Electric
5.	Pt. Pinole	Bobcat CT4050
6.	Pt. Pinole	Diesel Powered pick-up
7.	Public Safety Officers	New Lieutenant Vehicle
8.	Redwood	Trailer
9.	Shadow Cliffs	Flail mower
10.	Sunol	Pumper unit
11.	Sunol	Mini-Dump Truck
12.	Thurgood Marshall	Ford Maverick Hybrid Truck

Seventeen capital equipment items valued greater than \$50,000 each.

NO.	Department	Unit	Year	Description
1.	Ardenwood	781	2007	John Deere 6420 Tractor
2.	Black Diamond	840	2009	Kubota M8540 Tractor

3.	Central Stores	3048	2008	International Box Truck
4.	Contra Loma	808	2014	John Deere 1600 Wide Area Mower
5.	Coyote Hills	859	2009	Kubota 4wd M7040 Tractor
6.	Cull Canyon	795	2007	Kubota 4wd M8540 Tractor
7.	Cull Canyon	3013	2006	Ford F550 2wd Dump Truck
8.	Garin	832	2008	Kubota 4wd M7040 Tractor
9.	Kennedy Grove	842	2009	Kubota M8540 Tractor
10.	Lake Chabot	2847	2000	Water Truck 1,500 gal
11.	M.L. King Jr.	916	2014	John Deere 1600 Wide Area Mower
12.	Miller Knox	3064	2008	Ford F550 2wd Dump Truck
13.	Roads & Trails	809	2007	John Deere 210LE Skip Loader
14.	Roads & Trails	2906	2003	Sterling 3-axle Semi Tractor, 5-Wheel
15.	Sanitation	3167	2011	Sanitation Pumper 3,000 gal
16.	Trades - SoCo	3090	2008	Ford F550, Reg Cab, 2wd, Dump Truck
17.	Vasco Hills	886	2012	John Deere 329DT Skid Steer

ANALYSIS

The Park District replaces fleet vehicles and equipment on a regular basis; generally, items are retired due to age, high mileage, and/or declining conditions. Additions to the fleet are also added to the annual budget to support new initiatives or needs. Whether additions or replacement, alternatively fueled vehicles (e.g., hybrid, electric, renewable fuel) are purchased whenever appropriate to align with ongoing fleet greening initiatives and Resolution No. 2009-04-102, which established a sustainability policy in the Park District in 2009. An internal green purchasing initiative further dictates that the most sustainable purchases are considered first in fleet replacements and additions to the fleet, either by downsizing or selecting those with clean fuel options. Purchases will be made in accordance with the California Air Resource Board (CARB) Advanced Clean Fleet regulation.

FISCAL IMPACT

Funding for these new purchases is allocated in the 2025 Adopted Budget. The additional \$1,525,000 is required for 2025 vehicle replacements and is requested to be appropriated for that purpose.

SOURCE OF FUNDS	
Equipment Fund Appropriation (554)	\$ 1,525,000
554-5933-000-7505	\$ 3,066,194
Total Funds Available	\$ 4,591,194

USE OF FUNDS	
554-5933-000-7505	\$ 4,591,194
Total Current Cost	\$ 4,591,194

ATTACHMENTS

None.



**EAST BAY REGIONAL PARK DISTRICT
RESOLUTION NO. 2025 – 02 -
FEBRUARY 18, 2025**

AUTHORIZATION TO APPROPRIATE \$1,525,000 FROM THE EQUIPMENT FUND FOR 2025 VEHICLE REPLACEMENT AND PURCHASE FLEET VEHICLES AND EQUIPMENT FUND AND AUTHORIZE EXECUTION OF CONTRACTS IN AN AMOUNT NOT TO EXCEED \$4,591,194 FOR FLEET VEHICLE REPLACEMENTS AND AS ADDITIONS TO THE FLEET: DISTRICT-WIDE

WHEREAS, the East Bay Regional Park District (Park District) has included funding in its proposed 2025 Budget for the purchase of new rolling stock; and

WHEREAS, the Park District has the need to replace 45 vehicles and equipment items and 17 capital equipment items which are being retired due to age, high mileage, and declining conditions, as well as to purchase 12 additional vehicles and equipment items; and

WHEREAS, the Park District may utilize cooperative purchasing arrangements through the California Department of General Services, Baltimore County, Maryland, Sourcewell, and Omnia Partners in alignment with competitive bidding requirements and these organizations are offering suitable vehicles and equipment based on the results of competitively bid pricing contracts;

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the East Bay Regional Park District (Board) hereby authorizes the appropriation of \$1,525,000, which was erroneously omitted, from the Equipment Fund for 2025 vehicle replacement; and

BE IT FURTHER RESOLVED, that the Board authorizes the execution of contracts for the purchase of 74 vehicles and equipment items for a total cost of \$4,591,194, with said sum to be encumbered from the 2025 Budget, Equipment Fund Fleet Account 554-5933-000-7505 as presented to the Board on February 18, 2025; and

BE IT FURTHER RESOLVED, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director _____, and seconded by Director _____, and adopted February 18, 2025, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: