




**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE	May 6, 2025
TITLE	Authorization to Execute Special Use Agreement with Briones Archers, Inc. Club at Briones Regional Park
DIVISION	Operations
FROM	Tiffany Margulici, Business Services Manager Lisa Goorjian, Assistant General Manager of Operations
APPROVED	Sabrina Landreth, General Manager 

RECOMMENDATION

The General Manager recommends that the Board of Directors authorize execution of a Special Use Agreement with the Briones Archers, Inc. Club for a five-year term beginning on April 7, 2025, with a five-year renewal to be agreed by both parties for a license which will allow the club use of land at Briones Regional Park to continue to operate and maintain the existing public archery range with an annual payment of \$1,200.

BACKGROUND

The Board Operating Guidelines state that all Special Use Agreements (SUA) will be reviewed by the Board Operations Committee and then recommended to the full Board of Directors for approval. The East Bay Regional Park District (Park District) has 28 Special Use Agreements with various non-profit entities. Special Use Agreements must meet the Park District objectives, with appropriate public benefit and priority and are defined as: Any on-going recreational development, activity, service, or land use that is provided for group and general public benefit by clubs, associations, or similar groups operating as a non-profit entity with membership open to the public. SUA's include a wide range of uses, including archery, swimming, equestrian, scouting, or horticultural. The SUA's are intended to expand the Park District's recreational offerings to the public and are often used to designate certain areas for specialized types of recreation. For example, Park District Ordinance 38 Section 403.2 allows the Board to designate areas for use of bows and arrows, which are otherwise generally prohibited throughout the Park District.

Founded in 1969, Briones Archers, Inc. (Club) is a nonprofit volunteer organization, established to promote the sport of archery in its various forms. The Club has had successive SUA's with the Park District for use at the Briones Archery Range, most recently in 2015 with a term ending on April 6, 2025, Resolution No. 2015-04-090.

The Briones Archery Range is open to the public and is located on approximately 30.5 acres of the northeast leg of Homestead Valley in Briones Regional Park is operated and maintained by the Club. The range consists of a "static" (practice) range in addition to three separate 14-target field rounds in a wilderness setting. The range is set up to National Field Archery Association specifications with

a large open-area practice range and 42 quality 3-D targets placed at marked distances in realistic wooded settings. The SUA allows the Club to maintain onsite storage containers in addition to a small building for equipment.

The site is accessible via the Seaborg/Crescent Ridge Trail, approximately three quarters of a mile east of the park's Bear Creek Road entrance. Club membership includes an annual vehicle pass provided by the Park District, that allows access on a non-public dirt road to access the range. The range is open and free to non-members, but non-members must access the range on foot.

Becoming a member of the Club requires a certain level of participation. Members share the responsibilities of maintaining the club's equipment and the range by completing at least four club maintenance days (16 hours minimum) within a one-year period. Membership Fees are \$100 annually.

Weather permitting, the Club holds a shoot at the range on the second Sunday of the month. In addition, work parties are held on the Saturday before club shoots and an annual special event is well attended by clubs throughout the state. The Club is required to obtain a Park District Special Event Permit for invitational events, tournaments, or other special events that are open to non-club members. Permit fees are waived for up to two special events annually.

ANALYSIS

The Briones Archery Club has a long-standing use within Briones Regional Park and is well integrated into the operations of the park. The Club wishes to continue their relationship with the Park District under similar terms and conditions of the 2015 SUA. Park staff report that Club members have utilized the facility cooperatively and responsively. The Club maintains the site with oversight from the Park Supervisor including litter pick-up, trash cans, trail upkeep, and vegetation management for the entire 30.5-acre area. The in-kind labor provided by the Club is a significant public benefit. Over the years, development and improvements to the site have occurred and the Club has taken good care of the area. Club members work hard to maintain a safe, enjoyable shooting experience. The Club supplies all the targets, target bales, and other equipment needed on the range at a small cost to the Park District for some services. The Park District services three outhouses in the range and one outhouse outside the range fence. Staff occasionally help with tree pruning and/or disposal of larger woody debris.

Archery was very popular back in the 1970's and over the years, it seemed that the sport of archery was on the decline, but it has become popular again, especially as an inter-generational and family activity. The Club currently has approximately 50 members.

FISCAL IMPACT

Approval of this agreement will not result in any additional Park District cost or expense. The Club will continue to pay \$1,200 annually for a License Fee.

ATTACHMENTS

None.



**EAST BAY REGIONAL PARK DISTRICT
RESOLUTION NO. 2025 – 5 -
MAY 6, 2025**

**AUTHORIZATION TO EXECUTE SPECIAL USE AGREEMENT WITH BRIONES
ARCHERS, INC. CLUB AT BRIONES REGIONAL PARK**

WHEREAS, Briones Archers, Inc. is a nonprofit volunteer organization, established in 1969 to promote the sport of archery in its various forms and has operated in a designated area of Briones Regional Park known as Briones Archery Range through successive Special Use Agreements with the East Bay Regional Park District (Park District); and

WHEREAS, Briones Archers, Inc. members have worked well with Park District staff and complied with the terms of the prior Special Use Agreements; and

WHEREAS, Briones Archers, Inc. would like to continue the use of the range at Briones Regional Park to maintain a safe, enjoyable shooting experience for club members and the public; and

WHEREAS, the review process for Special Use Agreements (Resolution No. 1994-10-262) and the Board Operating Guidelines state that Special Use Agreements must be reviewed by the Board Operations Committee; and

WHEREAS, on March 19, 2025, the Board Operations Committee reviewed and unanimously recommended approval to enter into a Special Use Agreement with the Briones Archers, Inc.; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the East Bay Regional Park District hereby authorize the General Manager to enter into an Agreement with the Briones Archers, Inc. to use land at Briones Regional Park, for five (5) years effective April 7, 2025, and at the mutual agreement of both parties, one additional five-year term ending on April 6, 2035 with annual revenue of \$1,200 annually coded to Account No. 101-5461-130-3791, Briones Regional Park, Other Property Usage, as presented to the Board on May 6, 2025; and

BE IT FURTHER RESOLVED, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director _____, and seconded by Director _____, and
adopted May 6, 2025, by the following vote:

FOR:

AGAINST:
ABSTAIN:
ABSENT: