

**EAST BAY REGIONAL PARK DISTRICT
EXECUTIVE COMMITTEE MEETING
AGENDA STAFF REPORT**

DATE	June 5, 2024
TITLE	Overview of Process and Timelines for Development of the 2025 Board Calendar
DIVISION	General Manager's Office
FROM	Dr. Ana M. Alvarez, Deputy General Manager Sabrina Landreth, General Manager
APPROVED	Sabrina Landreth, General Manager 

RECOMMENDATION

This is an informational item.

BACKGROUND

On November 7, 2023, the Board of Directors (“Board”) of the East Bay Regional Park District (“Park District”) adopted a Board Calendar for the 2024 calendar year, which serves as a fully integrated and comprehensive annual calendar that frames the public meetings of Park District’s elected officials. The adoption of an annual calendar is responsive to Board feedback received at their annual retreat on April 14, 2023, which included the following areas of interests:

- Engage in a collaborative process in the formulation of an annual calendar of public meetings of Park District’s elected officials.
- Enhance transparency by memorializing calendaring preferences and practices as well as posting an annual Board Calendar in the Park District’s website.
- Minimize the rescheduling of meetings by proactively resolving potential scheduling conflicts for prioritized events and meetings.
- Communicate well in advance the Board Committees’ standing meeting schedule for the incoming year for Board members’ consideration when requesting appointments to those committees.

ANALYSIS

Since its adoption through Resolution No. 2023-11-238, the 2024 Board Calendar has served its original intent well. Dr. Ana M. Alvarez, Deputy General Manager, will provide an overview of the process and timelines for the development of the 2025 Board Calendar.

FISCAL IMPACT

There is no fiscal impact associated with this informational report.

ATTACHMENTS

Presentation Materials.

