



**EAST BAY REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA STAFF REPORT**

---

**DATE** September 3, 2024

**TITLE** Authorization to Award and Execute a Contract for Services with BKF Engineers in the Amount of \$455,000 and Transfer and Appropriate \$390,666 from the Iron Horse Trail/Tosco - Walnut Creek Mitigation Fund Account to Project No. 155400 for Planning and Design Services for the Build Trail Marsh Drive to Benicia Project: Iron Horse Trail

**DIVISION** Acquisition, Stewardship, and Development

**FROM** Brian Holt, Chief of Planning, Trails & GIS  
Ken Wysocki, Assistant General Manager of Acquisition, Stewardship & Development

**APPROVED** Sabrina Landreth, General Manager 

---

**RECOMMENDATION**

The General Manager recommends that the Board of Directors of the East Bay Regional Park District (Park District) authorize the transfer and appropriation of funds in the amount of \$390,666 from the Iron Horse Trail/Tosco – Walnut Creek Mitigation Fund Account and award a contract to BKF Engineers for planning and design services in the amount of \$455,000 for the Build Trail Marsh Drive to Benicia Project.

**BACKGROUND**

The project extends the Iron Horse Regional Trail (IHT) 0.25 mile along the Walnut Creek channel in unincorporated Contra Costa, California and provides feasibility analysis for a future extension to Waterbird Regional Preserve.

Contra Costa County, together with the Park District, received support from Caltrans to add a barrier separated multi-use path on the shoulder of the new Marsh Drive Bridge, now terminating the trail on the west side of Walnut Creek channel. The bridge was completed in 2023, with the stipulation that the trail be extended north to a logical terminus within five years. The Park District has identified Imhoff Drive as a logical terminus for the trail because it is designated in the 2018 Contra Costa County Bicycle and Pedestrian Plan as having Class II bike lanes and connections to other existing bike and pedestrian facilities in the cities of Martinez and Concord.

Separately, the Park District, together with Contra Costa County Flood Control and Water Conservation District (CCFCWCD), completed a feasibility study examining opportunities and constraints of this alignment in 2018 and found that to successfully connect the current Iron Horse

Trail alignment to Waterbird Regional Preserve, the trail would need to travel along flood control levees and cross several creeks, including Grayson and Pacheco Creeks and the BNSF railroad. This

preferred alternative follows a route that also passes through privately-owned properties.

The Park District needs to acquire easements for portions of the planned trail alignment from CCCFCWCD, CONCO Inc, ACME Landfill, and Republic Services and potentially other property owners for the purpose of extending the IHT to connect to Waterbird Regional Preserve and ultimately the San Francisco Bay Trail across the Benicia-Martinez Bridge in Martinez. Staff has been engaging with property owners along this route to secure easements for the future trail. One such property is owned by ACME Landfill, Inc. The property owner has expressed openness to dedicating an easement to the Park District over this decommissioned landfill site for the future trail. To define the easement alignment for recordation and confirm its feasibility, some additional studies and investigation by a licensed engineer are required.

The Park District released a Request for Proposals (RFP) on April 15, 2024 with submittals due on May 20, 2024. Only one proposal was received from BKF Engineers by the submittal deadline. Due to the minimal response received and to reduce costs, the Park District cancelled this RFP and reissued the RFP with a revised scope on May 30, 2024 with proposals due on June 13, 2024. The main revision to the scope was the removal of environmental analysis pursuant to CEQA and permitting under this contract. This task will now be completed by one of the firms included in the Park District’s on-call CEQA contract to reduce costs. Proposals were received from BKF Engineers and Placeworks Incorporated. BKF Engineers was chosen as the most qualified firm due to its relevant experience, qualifications, approach, cost, and schedule for project delivery.

In the 2016 budget, the Park District Board approved the appropriation of \$150,000 in Measure WW IHT (WP35) funds into Project No. 155400. There is currently \$109,334 remaining in the Project budget. Additionally, there is \$1,728,554 in the Iron Horse Trail/Tosco – Walnut Creek Mitigation Fund Account provided by Tosco Refining Company in 1999 as mitigation for the closure of Solano Way in Concord – which was identified as a bike route on the Contra Costa County General Plan and ran through the middle of the Tosco Refinery. The remaining budget in Project No. 155400 and funds transferred from the Iron Horse Trail/Tosco – Walnut Creek fund will cover the cost of the planning and design contract and administration costs.

**FISCAL IMPACT**

This action will utilize the remaining budget in Project No. 155400 of \$109,334 and transfer \$390,666 from the Iron Horse Trail/Tosco – Walnut Creek Fund to cover the cost of the contract for Planning and design services and contract administration costs in the amount of \$45,000.

| <b>SOURCE OF FUNDS</b>                                     |                  |
|--|------------------|
| Project No. 155400 Build Trail, Marsh Dr to Benicia (WP35) | \$ 150,000       |
| Expenses & Encumbrances to Date                            | (40,666)         |
| <b>Total Remaining</b>                                     | <b>109,334</b>   |
| Iron Horse Trail/Tosco – Walnut Creek Mitigation Fund Acct | 390,666          |
| <b>Total Funds Available</b>                               | <b>\$609,334</b> |

| <b>USE OF FUNDS</b>                      |                   |
|--|-------------------|
| BKF Engineers Planning & Design Contract | \$ 455,000        |
| Contract Administration                  | 45,000            |
| <b>Total Current Project Cost</b>        | <b>\$ 500,000</b> |

**ATTACHMENTS**

- A. Project Maps



**EAST BAY REGIONAL PARK DISTRICT  
RESOLUTION NO. 2024 – 09 -  
SEPTEMBER 3, 2024**

**AUTHORIZATION TO AWARD AND EXECUTE A CONTRACT FOR SERVICES WITH BKF ENGINEERS IN THE AMOUNT OF \$455,000 AND TRANSFER AND APPROPRIATE \$390,666 FROM THE IRON HORSE TRAIL/TOSCO – WALNUT CREEK MITIGATION FUND ACCOUNT TO PROJECT NO. 155400 FOR PLANNING AND DESIGN SERVICES FOR THE BUILD TRAIL MARSH DRIVE TO BENICIA PROJECT: IRON HORSE TRAIL**

**WHEREAS**, the County included construction of a portion of the Iron Horse Trail (IHT) as a barrier separated two-way path in the Marsh Drive Bridge replacement project funded by the Caltrans Highway Bridge Program and local matching funds contributed by the East Bay Regional Park District (Park District) in the amount of \$25,000 through a Joint Exercise of Powers Agreement (JEPA) per Board Resolution No. 2020-12-275; and

**WHEREAS**, the Caltrans Highway Bridge Program funding agreement requires that an extension of the IHT to a logical terminus to the north identified as Imhoff Drive shall begin within five years of the Marsh Drive Bridge project completed in summer 2023; and

**WHEREAS**, the Park District released a Request for Proposals on April 15, 2024 and only one proposal was received; and

**WHEREAS**, due to the minimal response received and to reduce costs, the Park District cancelled this RFP and reissued the RFP with a revised scope on May 30, 2024 and received proposals from BKF Engineers and Placeworks Inc. on June 13, 2024, with BKF Engineers being recommended as the most qualified firm due to their relevant experience, qualifications, approach, cost, and schedule for delivery; and

**WHEREAS**, the planning and design contract includes final design and construction documents for the .25-mile IHT segment from Marsh Drive to Imhoff Drive and a feasibility analysis and legal description for recordation of a public recreational trail access easement through the ACME Landfill, Inc. property; and

**WHEREAS**, there is currently \$109,334 remaining in the Build Trail Marsh Drive to Benicia Project No. 155400 and \$1,728,554 in the Iron Horse Trail/Tosco – Walnut Creek Mitigation fund account that will cover the cost of this design contract and administration costs;

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Directors of the East Bay Regional Park District hereby authorizes entering into a contract for services agreement with BKF Engineers in the amount of \$455,000 for planning and design services for the Build Trail Marsh Drive to Benicia Project as presented to the Board on September 3, 2024; and

**BE IT FURTHER RESOLVED**, that the Board of Directors of the East Bay Regional Park District hereby authorizes the transfer and appropriation of \$390,666 from the Iron Horse Trail/Tosco – Walnut Creek Mitigation fund Account to cover the cost of the contract for Planning and design services and contract administration costs; and

**BE IT FURTHER RESOLVED**, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director \_\_\_\_\_, and seconded by Director \_\_\_\_\_, and adopted September 3, 2024, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: