




**EAST BAY REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA STAFF REPORT**

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<b>DATE</b>	February 20, 2024
<b>TITLE</b>	Authorization to Enter Into Cost-Sharing Agreements with Partnering Water Agencies and Continue Budgeted Funds for Quagga/Zebra Mussel Inspection Programs at Park District Lakes
<b>DIVISION</b>	Operations
<b>FROM</b>	Ruby Tumber, Acting Business Services Manager Lisa Goorjian, AGM of Operations
<b>APPROVED</b>	Sabrina Landreth, General Manager 

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**RECOMMENDATION**

The General Manager recommends that the Board of Directors grant authorization to enter into cost-sharing agreements with partnering water agencies for five years starting in 2024, for the Quagga/Zebra Mussel Program for boat inspections at four Park District lakes: Shadow Cliffs Lake, Contra Loma Reservoir, Lake Del Valle, and Quarry Lakes.

The General Manager further recommends that the Board of Directors authorize annual amendments through 2028 to the project budget to reflect the amount anticipated to be received from the partnering water agencies and grant funding.

**BACKGROUND**

In June 2008, the Board authorized the General Manager to enter into cost-sharing agreements with local water agencies to fund a pilot inspection program for invasive Quagga and Zebra mussels, also known by their scientific name as Dressedid mussels. In May 2015, the Board authorized the General Manager to extend these cost-sharing agreements. The Park District has entered into cost-sharing agreements with the partnering water agencies each year since 2008. Under these agreements, the Park District provides five inspectors who inspect boats entering the Park District lakes listed above. The Park District also pays for program supply costs and the cost for outside inspectors at Contra Loma Reservoir. The partnering water agencies--Zone 7 Water Agency, Alameda County Water District, Santa Clara Valley Water District, and Contra Costa Water District—pay to the Park District their proportionate share of the Park District’s costs. Boat inspections at Lake Chabot are minimal and are performed by the concessionaire through their concession agreement.

**ANALYSIS**

Boat inspections are required by the California Fish and Game Commission as part of a Dressedid mussel prevention program pursuant to California Code of Regulations, Title 14, Section 672.1(b): It is unlawful for any person, or federal, state, or local agency, district or authority that owns or manages a reservoir, as defined in section 6004.5 of the Water Code, where recreational, boating, or fishing activities are permitted, to operate without developing and implementing a Dressedid mussel prevention program that meets the requirements of this subsection.

## **FISCAL IMPACT**

The overall cost of the inspection program for 2024 for all four Park District lakes is \$678,019.07, which includes the cost of five Park District inspectors, program supply costs, and outside services for inspectors at Contra Loma. The Park District received a \$261,130.00 grant for 2024 from the Quagga and Zebra Mussel Infestation Prevention Grant Program administered by the California State Park's Division of Boating and Waterways. The cost-sharing agreements, if authorized, will provide that partnering water agencies will contribute \$259,889.48 to the Park District in 2024, meaning that the net fiscal impact to the Park District for 2024 will be \$156,999.59.

The program is budgeted and funded, with a transfer in from the General Fund annually to the Quagga Mussel Response project #571200, as part of the adopted budget.

Staff anticipates that the overall cost of the inspection program and the partnering water agencies' contribution to the cost will increase each year through 2028 to reflect the increased cost of labor and overall inflation. The project budget will require annual adjustments to reflect the actual cost of Park District staff, outside services, and supplies anticipated minus partner agency funding and any grant funding that becomes available.

## **ATTACHMENTS**

There are none.



**EAST BAY REGIONAL PARK DISTRICT  
RESOLUTION NO. 2024 – 20 -  
FEBRUARY 20, 2024**

**AUTHORIZATION TO ENTER INTO COST-SHARING AGREEMENTS WITH  
PARTNERING WATER AGENCIES AND CONTINUE BUDGETED FUNDS FOR  
QUAGGA/ZEBRA MUSSEL INSPECTION PROGRAMS AT PARK DISTRICT LAKES**

**WHEREAS**, the East Bay Regional Park District instituted a Quagga/Zebra Mussel Program for boat inspections to reduce the risk of translocation of mussels into District reservoirs; and

**WHEREAS**, boat inspections are required by the California Fish and Game Commission, as part of a Drensenid mussel prevention program pursuant to California Code of Regulations, Title 14, Section 672.1(b); and

**WHEREAS**, the Quagga/Zebra Mussel Program has operated at Shadow Cliffs Lake, Contra Loma Reservoir, Lake Del Valle, and Quarry Lakes since 2008 under cost-sharing agreements with four different water agencies by which the partnering water agencies pay to the Park District their proportionate share of the Park District's costs of operating the inspection program; and

**WHEREAS**, the Park District would like to enter into similar cost-sharing agreements with these partnering water agencies for the above-referenced lakes for the next five years, or through 2028;

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Directors of the East Bay Regional Park District hereby authorizes the General Manager to enter into various cost-sharing agreements for five years through 2028 with Zone 7 Water Agency, Alameda County Water District, Santa Clara Valley Water District, and Contra Costa Water District to proportionately share the Park District's costs of operating boat inspections as part of the Quagga/Zebra Mussel Program at Shadow Cliffs Lake, Contra Loma Reservoir, Lake Del Valle, and Quarry Lakes; and

**BE IT FURTHER RESOLVED**, that the Board authorizes the Chief Financial Officer or Budget Manager to amend the budget, without further Board action, upon receipt of the annual receipts from partnering water agencies. The budget amendment will include an increase in budgeted revenue and a corresponding increase in appropriation for the amount stipulated by the agreement as long as the District participates in the program, for the Quagga/Zebra Mussel boat inspection at Shadow Cliffs Lake, Contra Loma Reservoir, Lake Del Valle, and Quarry Lakes. Funding will be tracked in the #571200 Quagga Mussel Response project budget; and

**BE IT FURTHER RESOLVED**, that the Chief Finance Officer or Budget Manager is authorized to amend project budget, and that the General Manager or Assistant General Manager of Operations is hereby authorized and directed, on behalf of the District and in its name, without further Board action, to conduct all negotiations, sign and submit all documents, including, but not limited to agreements, amendments, and payment requests, which may be necessary for the continuation of the project and execute and deliver such documents and to do such acts as may be deemed necessary and appropriate to accomplish the intentions of this resolution.

Moved by Director , and seconded by Director , and  
adopted February 20, 2024, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: