



**EAST BAY REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA STAFF REPORT**

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**DATE** September 3, 2024  
**TITLE** Awarding and Authorizing Execution of Seven One-Year Specialty Contracts for On-Call Fuels Reduction Services for a Combined Annual Maximum of \$4,000,000 and a Combined Maximum of \$12,000,000 Over a Potential Three-Year Period: District Wide  
**DIVISION** Public Safety  
**FROM** Aileen Theile, Fire Chief  
Roberto Filice, Assistant General Manager Public Safety/Chief of Police  
**APPROVED** Sabrina Landreth, General Manager 

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**RECOMMENDATION**

The General Manager recommends that the Board of Directors award and authorize the execution of one-year specialty on-call fuels management contracts for hazardous wildland fuels reduction services, with an option to renew at the Park District’s sole discretion for an additional two years respectively, to the following seven contractors with the following contract values:

- a) Community Tree, Expert Tree Service, Mountain F. Enterprises Inc., Skyview Tree Experts, and The Professional Tree Care Company for \$600,000 annually.
- b) Go Native, Inc., and Hanford Applied Restoration Inc., for \$500,000 annually.

The total value of all seven on-call contracts is \$4,000,000 annually.

**BACKGROUND**

Voter approval of Measure CC in 2004 provided the East Bay Regional Park District (“Park District”) with funding to create the Wildfire Hazard Reduction and Resource Management Plan (Plan) adopted by the Park District’s Board of Directors in 2010, and to continue fuels management activities in the East Bay Hills accordingly. In 2023 the Park District acquired permitting to perform fuels reduction operations on an additional 2,280 acres throughout the East Bay Hills.

To meet the challenge of urgent removal of over a million trees to keep communities safe, Fire Department staff prepared a formal Request for Proposal (RFP) that described the general range of Fire Department fuels management contracting needs and published the RFP on its website to attract multiple interested contractors. The Park District sought qualified, experienced contractors who could be called upon to perform various wildland fuels management and tree removal services for project areas District-wide not to exceed \$4,000,000 using a task order procedure. This recommended action is similar to the Stewardship Department’s need for on-call contracts, which were approved by the Board of Directors to swiftly respond and scale up biological monitoring needs associated with natural resource management, including fuel vegetation management projects.

The contracting period is one year, with the Park District retaining the option to extend any of the contractors on the list for two additional consecutive years. A formal bid process was performed, and a mandatory on-site contractor tour was held. Twenty-one contractors attended the tour on April 23, 2024; the Park District received eleven qualified bids on May 22, 2024; Fuels Management staff in the Public Safety Division graded the proposals using a scoring matrix and the seven highest scoring proposals have been selected for award.

**ANALYSIS**

The Park District has scaled up and accelerated vegetation management with the use of on-call contractors to meet the urgent need for quick removal of over a million dead trees to keep communities safe. On-call contracts for these types of services are a common best practice for public agencies and large public land managers that need to move quickly with fuels management projects.

Given the nature of on-call contracts, the Park District is under no obligation to issue specific projects or a certain number of projects to these contractors. This provides the contractors with a greater incentive to complete each job in a timely manner and deliver high-quality services for each project to receive future projects through the contract.

The Park District could require each project manager to solicit individual bids from such contractors on a project-by-project basis. This is time-consuming and limits the Park District’s ability to respond quickly to situations where such services are needed in the immediate term. Since these contractors have already been vetted as fully qualified and responsive, establishing on-call contracts allows each project manager maximum flexibility and efficiency in addressing the technical needs of their respective project.

**FISCAL IMPACT**

These will be on-call contracts, each with no minimum contract value and a combined annual maximum of \$4,000,000 and a combined maximum of \$12,000,000 over the potential three-year term. These on-call contracts will allow Fuels Management staff to execute various fuels reduction tasks and projects of varying size and complexity necessary to meet the goals of the Park District’s Wildfire Hazard Reduction and Resource Management Plan.

These projects will be funded by General Funds and grants. In addition to the fund sources listed below, several grant applications have been awarded but are awaiting funding obligation, and additional Park District General Fund resources will likely be appropriated via the 2025 budget process.

<b>SOURCE OF FUNDS</b>	
Fuels Management Account (550000)	\$ 520,204
Cal Fire, CalRecycle, other Grants	\$ 2,681,209
<b>Total Funds Available for First Year</b>	<b>\$ 3,201,413</b>

<b>USE OF FUNDS</b>	
Community Tree	\$ 600,000
Expert Tree Service	\$ 600,000
Mountain F. Enterprises	\$ 600,000
Skyview Tree Experts	\$ 600,000
The Professional Tree Care Company	\$ 600,000
Go Native Inc.	\$ 500,000
Hanford Applied Restoration Inc.	\$ 500,000
<b>Total Current Project Cost</b>	<b>\$ 4,000,000</b>

## **ATTACHMENTS**

2024 Task Order Presentation



**EAST BAY REGIONAL PARK DISTRICT  
RESOLUTION NO: 2024 – 09 -  
SEPTEMBER 3, 2024**

**AWARDING AND AUTHORIZING EXECUTION OF SEVEN ONE-YEAR  
SPECIALTY CONTRACTS FOR ON-CALL FUELS REDUCTION SERVICES FOR A  
COMBINED ANNUAL MAXIMUM OF \$4,000,000 AND A COMBINED MAXIMUM  
OF \$12,000,000 OVER A POTENTIAL THREE-YEAR PERIOD: DISTRICT WIDE**

**WHEREAS**, the crisis of increasingly severe wildfires in California has resulted in significant loss of life, property, and natural habitats, exacerbated by historical factors such as fire suppression and climate change; and

**WHEREAS**, California’s natural landscapes, essential to the state’s environmental resilience and climate goals, are in urgent need of comprehensive management and restoration efforts to mitigate wildfire risks and protect communities, watersheds, and biodiversity; and

**WHEREAS**, in 2010, the East Bay Regional Park District’s Board of Directors adopted the Wildfire Hazard Reduction and Resource Management Plan (Plan) to reduce fire hazard on public lands under the jurisdiction of the East Bay Regional Park District (“Park District”) and maintain and enhance ecological values consistent with the fire hazard reduction goals; and

**WHEREAS**, the Park District issued a Request for Proposals (RFP) for on-call fuels management services on Park District parklands in the East Bay Hills District using a task order system; and

**WHEREAS**, the Park District received eleven proposals from experienced, qualified contractors and selected seven contractors to recommend for award of contracts to remove eucalyptus, pine, brush, and other hazardous wildland fuels; and

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Directors of the East Bay Regional Park District hereby authorizes the award of seven one-year specialty on-call contracts for hazardous wildland fuels *reduction services*, with an option to renew for an additional two years, with the following firms and in the following amounts: Community Tree, Expert Tree Service, Mountain F. Enterprises Inc., Skyview Tree Experts, and The Professional Tree Company in the amount up to \$600,000 annually, and Go Native Inc., and Hanford Applied Restoration Inc. in the amount up to \$500,000 annually for a total amount up to \$12 million over a potential three-year period as presented to the Board on September 3, 2024; and

**BE IT FURTHER RESOLVED**, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director \_\_\_\_\_, and seconded by Director \_\_\_\_\_, and adopted September 3, 2024, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: