



**EAST BAY REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA STAFF REPORT**

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<b>DATE</b>	May 29, 2024
<b>TITLE</b>	Approval of the Minutes for the Operations Committee Meeting April 17, 2024
<b>DIVISION</b>	General Manager's Office
<b>FROM</b>	Debra Fuller, Recording Clerk

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**RECOMMENDATION**

Recommend approval of the minutes for the Operations Committee Meeting of April 17, 2024.

**COMMITTEE MINUTES**

The April 17, 2024 Board Operations Committee meeting was held in-person and via video conference pursuant to the Brown Act, as amended by AB 2449.

Members of the public can watch the meeting at <https://ebparks.new.swagit.com/videos/303008>

The meeting was called to order at 10:31 a.m.

**1. Roll Call**

Executive Assistant Yulie Padmore conducted a roll call. Present were the following Directors and staff:

Committee: Olivia Sanwong (Chair), Ellen Corbett, Dee Rosario

Staff: AGM Lisa Goorjian, Assistant Legal Counsel Elizabeth McKenzie, Yulie Padmore, Debra Fuller, and Amir Aziz.

**2. Approval of Minutes**

- a. Approval of the Minutes for the Operations Committee Meeting – February 21, 2024

Director Corbett moved, and Director Rosario seconded a motion to approve the February 21, 2024 Operations Committee Meeting Minutes. The motion carried unanimously.

**3. Public Comments on Items Not on the Agenda**

None.

**4. Action items**

None.

## 5. Informational Items

### a. Interpretive and Recreation Services Southeast Region Update

Southeast Regional Interpretative and Recreational Services Manager Kevin Damstra presented a PowerPoint outlining the workgroup sectors; staff at Ardenwood, Big Break, Black Diamond Mine, Del Valle, Sunol, and community and volunteer services; data on interpretation and recreation services; highlights for the Southeast unit; new volunteer program supervisor; and efforts for internal and external support.

AGM of Operations Lisa Goorjian announced Earth Day on April 20, 2024.

In response to Director Rosario, Manager Damstra explained the longitudinal program and People Who Cares partnership; plans for future programs; ambassador program; and use of Volunteer Services Department staff and rangers for volunteer events. Chief Sandi Funke indicated staff was participating in a study with San Francisco State University on best practices to collect demographic data and indicated staff would follow-up with information on the Dig Deep Farms program.

In response to Director Corbett, Manager Damstra clarified that staffing vacancies were in the process of being filled. He discussed efforts to work with local schools and efforts to connect with underserved schools.

In response to Chair Sanwong, Manager Damstra discussed data on adult programming. Chair Sanwong suggested including data in the Second Century District Plan or for group presentations. AGM Lisa Goorjian stated data could be obtained from the reservation system and Manager Damstra added that additional data was available from the Samaritan database. Chair Sanwong discussed an upcoming virtual program and the importance of global reach. Manager Damstra discussed collaboration with other East Bay Visitor Centers. Chair Sanwong announced her participation in the Alameda Creek Alliance Naturalist training.

Director Corbett commended staff on its work at the recent Annual Sheep Shearing event in Fremont.

Director Rosario suggested staff provide recommendations for increasing participation from indigenous people.

### b. Park Operations Lakes Unit Update

AGM Goorjian and Lakes Unit Manager Dave Vance presented a PowerPoint providing an update on the Del Valle Lake visitor count, storm damage, remediation, campground update, west side restroom completion and concessionaire.

In response to Director Rosario, Unit Manager Vance discussed lessons learned including moving the electrical from flood plain and modifying campsite locations. He discussed the effect of the silt on depth of lake.

Directors Rosario and Sanwong expressed concern about the potential for algae blooms.

Unit Manager Vance explained that a contractor had removed dirt for use elsewhere.

In response to Director Corbett, Unit Manager Vance explained that the removed material was not good quality to repurpose in other park areas. Director Corbett stated she was impressed with the work after the storm and commended staff. Unit Manager Vance discussed flood plain and mitigation measures.

Chair Sanwong asked about data on park accessibility and when campground sites were open. Unit Manager Vance anticipated 100% opening. Chair Sanwong commended staff on the ability to work in coordination with other agencies, including local agencies. She urged inclusion of Shadow Cliffs in the chain for longer term solution for water storage and provided history of Del Valle Lake flooding, including the 2017 flood in Zone 7, Arroyo De La Laguna, and the Army Corp of Engineers flood releases. Chief of Park Operations Steve Castille provided an overview of lake levels and flooding and damage to recreational areas. Chair Sanwong referenced the rain in Dubai and strange, unpredictable weather events. She commended staff for its response to unpredictable, extreme weather events.

Director Rosario discussed need for water during La Nina and continued learning and implementation of lessons.

Director Corbett stated she was impressed with staff in dealing with events.

## **6. Announcements**

Director Rosario stated he had received pictures from the first day of the week program on equestrian at Scallion Ranch and announced its summer community day.

## **7. Adjournment**

There being no further business, Chair Sanwong declared the meeting adjourned at 11:57 a.m.

Respectfully submitted,

Yolande Barial Knight, Clerk of the Board