




**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE	May 6, 2025
TITLE	Authorization to Amend Five Specialty Contracts for On-Call Fuels Reduction Services for an Individual Annual Maximum of \$1,200,000, a Combined Annual Maximum of \$6,000,000 and a Combined Maximum of \$18,000,000 Over a Potential Three-Year Period: District-wide.
DIVISION	Public Safety
FROM	Khari Helae, Acting Fire Chief Roberto Filice, Assistant General Manager Public Safety/Chief of Police
APPROVED	Sabrina Landreth, General Manager 

RECOMMENDATION

The General Manager recommends that the Board of Directors authorize execution of an amendment increasing the annual maximum contract value of five specialty contracts for on-call fuels reduction services for an individual annual maximum of \$1,200,000, a combined annual maximum of \$6,000,000, and a combined maximum of \$18,000,000 over a potential three-year period to the following contractors: Community Tree Service, Expert Tree Service, Mountain F. Enterprises Inc., Sky View Tree Experts Inc., and The Professional Tree Care Company.

BACKGROUND

Voter approval of Measure CC in 2004 provided the East Bay Regional Park District (“Park District”) with funding to create the Wildfire Hazard Reduction and Resource Management Plan (Plan) adopted by the Park District’s Board of Directors in 2010, and to continue fuels management activities in the East Bay Hills accordingly. In 2023, the Park District acquired permitting to perform fuels reduction operations on an additional 2,280 acres throughout the East Bay Hills.

In 2024, to meet the challenge of urgent removal of over a million trees to keep communities safe, Fire Department staff prepared a formal Request for Proposal that described the general range of Fire Department fuels management contracting needs and published the RFP on its website to attract multiple interested contractors. The Park District sought qualified, experienced contractors who could be called upon to perform various wildland fuels management and tree removal services for project areas District-wide using a task order procedure.

Specialty contracts for on-call fuels reduction services were awarded to Community Tree Service, Expert Tree Service, Mountain F. Enterprises Inc., SkyView Tree Experts Inc., and The Professional Tree Care Company on September 3, 2024, by Board Resolution 2024-09-187. These contracts were for the following amounts: individually, \$600,000 annually, combined annually, \$3,000,000, and combined maximum of \$9,000,000 over a potential three-year period.

Since the time of this resolution, the Park District has been awarded an additional \$8.1 million dollars in grants for District-wide hazardous fuels reduction services with performance windows extending to 2027. A higher contract value threshold will allow Fuels Management staff in the Public Safety Division to implement a higher number of fuels reduction tasks and projects of varying size and complexity annually to meet the grant timeline obligations.

ANALYSIS

The Park District has accepted \$8.1 million dollars in grant funding to complete hazardous fuels reduction work District-wide. These grants have required completion dates up to and including 2027. To meet these requirements, the ability to complete larger and more complex projects annually will be required.

Without this approval, the Park District would be restricted by the existing contract maximum which would limit the ability to meet the grant's timelines for completion dates.

FISCAL IMPACT

These are on-call contracts, each with no minimum contract value and a combined annual maximum of \$6,000,000, and a combined maximum of \$18,000,000 over the potential three-year term. These on-call contracts will allow Fuels Management staff to execute various fuels reductions tasks and projects of varying size and complexity necessary to meet the goals of the Park District's Wildfire Hazard Reduction and Resource Management Plan. Based on the scope of work that needs to be performed specific task orders with the estimated cost will be issued and funded either by General Fund from the Fuels and Fire Management Project #550000 or Grant Funds, i.e. FEMA, State Coastal Conservancy, State Fire Council, etc.

ATTACHMENTS

- A. Presentation: Authorization to Amend Five Specialty Contracts for On-Call Fuels Reduction Services



**EAST BAY REGIONAL PARK DISTRICT
RESOLUTION 2025 – 05 -
MAY 6, 2025**

**AUTHORIZATION TO AMEND FIVE SPECIALTY CONTRACTS FOR ON-CALL FUELS
REDUCTION SERVICES FOR AN INDIVIDUAL ANNUAL MAXIMUM OF \$1,200,000, A
COMBINED ANNUAL MAXIMUM OF \$6,000,000 AND A COMBINED MAXIMUM OF
\$18,000,000 OVER A POTENTIAL THREE-YEAR PERIOD: DISTRICT WIDE.**

WHEREAS, the crisis of increasingly severe wildfires in California has resulted in significant loss of life, property, and natural resources, exacerbated by historical factors such as fire suppression and climate change; and

WHEREAS, California's natural landscapes, essential to the State's environmental resilience and climate goals, are in urgent need of comprehensive management and restoration efforts to mitigate wildfire risks and protect communities, watersheds, and biodiversity; and

WHEREAS, five on-call specialty contracts for fuels reduction services were awarded to Community Tree Service, Expert Tree Service, Mountain F. Enterprises Inc., Sky View Tree Experts Inc., and the Professional Tree Care Company on September 3, 2024, by Board Resolution 2024-09-187 in the amount up to \$600,000 annually, combined annually, \$3,000,000, and combined maximum of \$9,000,000 over a potential three-year period; and

WHEREAS, the Park District has been awarded an additional \$8.1 million dollars in grant funds for hazardous fuels reductions services with completion deadlines extending into 2027; and

WHEREAS, a higher contract value threshold will allow Fuels Management staff to implement a higher number of fuels reduction tasks and projects of varying size and complexity to meet grant timeline obligations; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the East Bay Regional Park District hereby authorizes an amendment to increase the individual maximum annual contract value to \$1,200,000, a combined annual maximum of \$6,000,000, and a combined maximum of \$18,000,000 over a potential three-year period for the on-call fuels management specialty contracts with Community Tree Service, Expert Tree Service, Mountain F. Enterprises Inc., Sky View Tree Experts Inc., and The Professional Tree Care Company as presented to the Board on May 6, 2025; and

BE IT FURTHER RESOLVED, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director _____, and seconded by Director _____, and
adopted May 6, 2025, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: