




**EAST BAY REGIONAL PARK DISTRICT
BOARD OPERATIONS COMMITTEE
AGENDA STAFF REPORT**

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|-----------------|---|
| DATE | December 18, 2024 |
| TITLE | 2025 Draft Work Plan Review |
| DIVISION | Operations |
| FROM | Ruby Tumber, Management Analyst Lisa Goorjian, Assistant General Manager of Operations |
| APPROVED | Sabrina Landreth, General Manager  |

RECOMMENDATION

This item is an informational overview of the 2025 Draft Work Plan.

BACKGROUND

Staff has developed and made available the proposed 2025 Board Operations Committee Work Plan for review and comment. The outgoing 2024 Committee can discuss additional items to be added to the 2025 Work Plan, which will be approved after a secondary review by the 2024 Board Operations Committee. The Board Operating Guidelines dictate the responsibilities of the Board Operations Committee as: reviewing and recommending operational policies to the full Board, ensuring operating objectives are accomplished through periodic reports, evaluating programs to ensure operation is in accordance with Board-established policies, reviewing concessionaire and special use agreements, and annually fees and charges.

ANALYSIS

Items are categorized as Policy Reviews and Recommendations, Recommendations for Concession and Special Use Agreements, or Informational Reports as needed or per rotational basis.

| Item | Description | Staff |
|-------------|--------------------|--------------|
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Policy Reviews and Recommendations

1. 2026 Fee Schedule.....Dort
2. Ordinance 38 Update.....Filice

Concessionaire and Special Use Agreement Reviews and Recommendations

1. Review Concession Agreement RFP: Point Isabel Regional Shoreline.....Margulici
2. Review Concession Agreement RFP: Ardenwood Historic FarmMargulici
3. Review Camp Concessionaire Agreement RFP: Camp ArroyoMargulici
4. Review Merry Go Round Concession Agreement RFP: Tilden Regional Park.....Margulici

5. Review Redwood Bowman Special Use Agreement RFP: Roberts Regional Recreation Area.....Margulici
6. Review Briones Archers Club Special Use Agreement RFFP: Briones Regional ParkMargulici
7. Review Wings of Rogallo Special Use Agreement: Mission Peak Regional PreserveMargulici
8. Review SOWAT and ORCAS Special Use Agreements: Shadow Cliffs Regional Recreation Area.....Patterson

Informational Reports and Discussion Topics

1. 2024 Board Operations Committee Work Plan Final Review.....Tumber
2. 2025 Board Operations Committee Draft Work Plan ReviewTumber
3. Reservations Update (Special Events and Day Camp Permits)Punt
4. Business Services Department Update.....Margulici
5. Cashless Kiosk Pilot Program UpdateMargulici
6. Oakland Strokes Community Outreach Program Annual UpdateMoran
7. Annual Bridge Yard Building Concession Update.....Margulici
8. Interpretive and Recreation Services Southeast Region UpdateDamstra
9. Interpretive and Recreation Services Northwest Region Update.....Moran
10. Park Operations Unit 1 Update.....TBD
11. Park Operations Unit 2 Update.....Phinnessee
12. Park Operations Unit 4 Update.....Manley
13. Park Operations Unit 5 Update.....Sykes
14. Maintenance and Skilled Trades (MAST) Department UpdateMcNamara
15. Annual Public Quarterly Crime Updates (Multiple).....Cotcher
16. Sharp Performance Comprehensive Wellness Services UpdateChevez
17. Informational Overview of Peregrine Realtime Crime Data Program.....Filice
18. Public Safety Drone Program UpdateChevez
19. Informational Overview of New Tracking Dog ProgramScott
20. FLOCK Camera System UpdateCotcher
21. Resource Allocation Study Update.....Tumber
22. Districtwide Fee Collection Update.....Margulici

FISCAL IMPACT

There is no fiscal impact associated with the review of the draft Work Plan.

ATTACHMENTS

None.