



**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE	March 19, 2024
TITLE	Approval of the Minutes for the Operations Committee Meeting October 16, 2024
DIVISION	General Manager's Office
FROM	Debra Fuller, Recording Clerk

RECOMMENDATION

Recommend approval of the minutes for the Operations Committee Meeting of October 16, 2024.

COMMITTEE MINUTES

The October 16, 2024, Board Operations Committee meeting was held in-person and via video conference pursuant to the Brown Act, as amended by AB 2449.

Members of the public can watch the meeting at <https://ebparks.new.swagit.com/videos/317864>

The meeting was called to order at 10:46 a.m.

1. Roll Call

Recording Clerk Padmore conducted a roll call. Present were the following Directors and staff:

Committee: Directors Olivia Sanwong and Dee Rosario

Staff: AGM Lisa Goorjian, General Counsel Bourgault, Yulie Padmore, Anna Londonio, DGM Max Korten, Noah Dort, Ruby Tumber, Sandi Funke, Tiffany Margulici, Patty Gershaneck, Janet Severin,

Attendees: Aiko Yoshino

2. Approval of Minutes

None.

3. Public Comments on Items Not on the Agenda

None.

4. **Action items**

a. Recommendation to Approve 2025 Fee Schedule: District wide

AGM Lisa Goorjian, Administrative Analyst Noah Dort and Public Safety Support Services Supervisor Janet Severin presented a Power Point explaining the Fee Schedule and its approval.

In response to Committee questions, Dort and Business Services Manager Tiffany Margulici explained trail use; boarding and golf course fees; parking at Del Valle and fees for Easter; out of district surcharge for special events; difference between day camp and outdoor programs; information on required fees; and permit information on the reservation's website.

The Committee requested a comparison of fees across parks and other entities.

MOTION

Director Sanwong moved, and Director Rosario seconded a motion to recommend the entire Board approve the 2025 Fee Schedule. The motion carried unanimously.

5. **Informational Items**

a. Resource Allocation Study Update

AGM Lisa Goorjian and Management Analyst Ruby Tumber presented a PowerPoint explaining the Resource Allocation Study.

Director Rosario indicated support for the study. Tumber and Goorjian provided an example of a potential study outcomes. Director Sanwong indicated she looked forward to seeing the results.

b. San Francisco State University

AGM Lisa Goorjian and Chief of Interpretative and Recreation Services Sandi Funke presented a PowerPoint explaining the San Francisco State University Demography Study Update.

In response to Committee questions, Funke explained the GIS data sources; program advertising and outreach; and consolidation of data. Director Sanwong indicated support for a District-wide CRM system; and suggested separating the newsletter, subject specific emails, and social media listening/insights.

6. **Announcements**

Director Sanwong announced Sunol Heritage Days on Saturday.

7. **Adjournment**

There being no further business, Chair Sanwong declared the meeting adjourned at 12:22 p.m.

Respectfully submitted,

Yolande Barial Knight, Clerk of the Board