



**EAST BAY REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA STAFF REPORT**

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<b>DATE</b>	March 19, 2024
<b>TITLE</b>	Approval of the Minutes for the Operations Committee Meeting October 16, 2024
<b>DIVISION</b>	General Manager's Office
<b>FROM</b>	Debra Fuller, Recording Clerk

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**RECOMMENDATION**

Recommend approval of the minutes for the Operations Committee Meeting of October 16, 2024.

**COMMITTEE MINUTES**

The October 16, 2024, Board Operations Committee meeting was held in-person and via video conference pursuant to the Brown Act, as amended by AB 2449.

Members of the public can watch the meeting at <https://ebparks.new.swagit.com/videos/317864>

The meeting was called to order at 10:46 a.m.

**1. Roll Call**

Recording Clerk Padmore conducted a roll call. Present were the following Directors and staff:

Committee: Directors Olivia Sanwong and Dee Rosario

Staff: AGM Lisa Goorjian, General Counsel Bourgault, Yulie Padmore, Anna Londonio, DGM Max Korten, Noah Dort, Ruby Tumber, Sandi Funke, Tiffany Margulici, Patty Gershaneck, Janet Severin,

Attendees: Aiko Yoshino

**2. Approval of Minutes**

None.

**3. Public Comments on Items Not on the Agenda**

None.

#### **4. Action items**

##### **a. Recommendation to Approve 2025 Fee Schedule: District wide**

AGM Lisa Goorjian, Administrative Analyst Noah Dort and Public Safety Support Services Supervisor Janet Severin presented a Power Point explaining the Fee Schedule and its approval.

In response to Committee questions, Dort and Business Services Manager Tiffany Margulici explained trail use; boarding and golf course fees; parking at Del Valle and fees for Easter; out of district surcharge for special events; difference between day camp and outdoor programs; information on required fees; and permit information on the reservation's website.

The Committee requested a comparison of fees across parks and other entities.

#### **MOTION**

Director Sanwong moved, and Director Rosario seconded a motion to recommend the entire Board approve the 2025 Fee Schedule. The motion carried unanimously.

#### **5. Informational Items**

##### **a. Resource Allocation Study Update**

AGM Lisa Goorjian and Management Analyst Ruby Tumber presented a PowerPoint explaining the Resource Allocation Study.

Director Rosario indicated support for the study. Tumber and Goorjian provided an example of a potential study outcomes. Director Sanwong indicated she looked forward to seeing the results.

##### **b. San Francisco State University**

AGM Lisa Goorjian and Chief of Interpretative and Recreation Services Sandi Funke presented a PowerPoint explaining the San Francisco State University Demography Study Update.

In response to Committee questions, Funke explained the GIS data sources; program advertising and outreach; and consolidation of data. Director Sanwong indicated support for a District-wide CRM system; and suggested separating the newsletter, subject specific emails, and social media listening/insights.

#### **6. Announcements**

Director Sanwong announced Sunol Heritage Days on Saturday.

#### **7. Adjournment**

There being no further business, Chair Sanwong declared the meeting adjourned at 12:22 p.m.

Respectfully submitted,

Yolande Barial Knight, Clerk of the Board