



**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE	Tuesday, February 6, 2024
TITLE	Authorization to Execute Three Two-Year On-call Environmental Remediation Technical Services and Stormwater Management Contracts for \$150,000 Annually to Northgate Environmental Management, Inc., EKI Environment & Water, Inc., and Nichols Consulting Engineers, Inc.: District-wide
DIVISION	Acquisition, Stewardship, and Development
FROM	Matthew Gaul, Chief of Stewardship Ken Wysocki, Assistant General Manager of ASD
APPROVED	Sabrina Landreth, General Manager

A handwritten signature in black ink, appearing to be "S. Landreth", written over a horizontal line.

RECOMMENDATION

The General Manager recommends that the Board of Directors authorize the execution of two year on-call contracts for environmental remediation and stormwater management technical services, each for \$150,000 annually to Northgate Environmental Management, Inc, EKI Environment & Water, Inc., and Nichols Consulting Engineers, Inc.

BACKGROUND

The Park District has ongoing needs for specific technical assistance related to stormwater management and environmental remediation to evaluate spills from leaking tanks and conduct sediment and water testing and assist with stormwater management of industrial facilities and sites. Specific examples of past projects requiring technical services that were done on a case-by-case contracting basis include:

- Stormwater management and reporting for South County and Tilden Corporation yards;
- Study of lead levels at Point Isabel Regional Shoreline;
- Annual Reporting on Waste Discharge Requirements for Risk Remediation Management Plans;
- Technical Assistance for investigating and remediating underground storage tanks.

Ensuring that the Park District has qualified, readily available specialists on-call will improve our ability to be responsive to permit requirements and help us more strategically adapt to climate change. To that end, staff advertised a Request for Qualifications for multiple technical services in July 2021. A selection committee of Park District staff reviewed the proposals based on experience, qualifications, approach, and other factors such as capacity. Based on this evaluation, staff determined the above-referenced three firms to be the highest qualified and most responsive of the nine proposals received for stormwater management and environmental remediation.

At the time, the Park District chose to move forward with the technical services contracts for only Data Management, Geomorphology and Hydrology, and Wildlife Studies and on November 2, 2021, authorized on-call contracts for those services (Resolution 2021-11-301). However, staff have

determined that there is still an ongoing demand for stormwater management and environmental remediation technical services. In contacting the top three ranked firms that were the highest qualified and most responsive to the 2021 RFQ, Northgate Environmental Management, Inc, EKI Environment & Water, Inc., and Nichols Consulting Engineers, Inc. expressed willingness to contract with the Park District and provide their services at the 2021 hourly rates including a stipulated increase for inflation and same conditions provided in the 2021 response.

Given the nature of on-call contracts, the Park District is under no obligation to issue specific projects or a certain number of projects to the firms. This provides the firms with a greater incentive to complete each job in a timely manner and deliver high-quality services for each project to receive future projects through the contract.

ANALYSIS

On-call contracts for these types of specialized services are a common best practice for public agencies and large land managers. Given the nature of on-call contracts, the Park District is under no obligation to issue specific projects or a certain number of projects to these firms. This provides the firms with a greater incentive to complete each job in a timely manner and deliver high-quality services for each project to receive future projects through the contract.

The Park District could require each project manager to solicit individual bids from such firms on a project-by-project basis. This is time-consuming and limits the Park District's ability to respond quickly to situations where such services are needed in the immediate term. Since these firms have already been vetted as fully qualified and responsive, establishing on-call contracts allows each project manager maximum flexibility and efficiency in addressing the technical needs of their respective project.

FISCAL IMPACT

These will be on-call, capacity contracts, each with no minimum contract value and a maximum \$150,000 value. These on-call contracts will allow project managers to request environmental remediation technical services and stormwater management services necessary to complete Park District projects. Funding for the contracts will be provided by the associated project's budget or operating funds before the work may begin.

ATTACHMENTS

None.



**EAST BAY REGIONAL PARK DISTRICT
RESOLUTION NO. 2024 – 02-
FEBRUARY 6, 2024**

**AUTHORIZATION TO EXECUTE THREE TWO-YEAR ON-CALL
ENVIRONMENTAL REMEDIATION TECHNICAL SERVICES AND STORMWATER
MANAGEMENT CONTRACTS FOR \$150,000 ANNUALLY TO NORTHGATE
ENVIRONMENTAL MANAGEMENT, INC., EKI ENVIRONMENT & WATER, INC.,
AND NICHOLS CONSULTING ENGINEERS, INC.: DISTRICT-WIDE**

WHEREAS, the East Bay Regional Park District (District) requires environmental remediation and stormwater management services to provide technical assistance on projects with site contamination or for stormwater management plans and oversight; and

WHEREAS, a notice requesting Statement of Qualifications (SOQs) was published on July 2021 with nine (9) SOQs received for stormwater management and nine (9) SOQs received for environmental remediation and three (3) firms were reviewed and determined by the Park District staff to be the highest qualified and most responsive for both environmental remediation and stormwater management services; and

WHEREAS, both the scope and volume of expected services exceeds the capacity of Park District staff and on-call contracts for these types of specialized services are a common best practice for public agencies and large land managers;

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the East Bay Regional Park District authorize the execution of three two-year contracts, each for up to \$150,000 annually for environmental remediation and stormwater management services with Northgate Environmental Management, Inc, EKI Environment & Water, Inc., and Nichols Consulting Engineers, Inc., as presented to the Board on February 6, 2024; and

BE IT FURTHER RESOLVED, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director _____, and seconded by Director _____, and
adopted February 6, 2024, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: