



**EAST BAY REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA STAFF REPORT**

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<b>DATE</b>	May 21, 2024
<b>TITLE</b>	Authorization to Appropriate General Fund EBMUD/JPA Restricted Funds in the Total Amount of \$84,325 and Purchase One Ford Vehicle from Downtown Ford Sales for Public Safety Vehicle Replacement
<b>DIVISION</b>	Operations
<b>FROM</b>	Robert Kennedy, Chief of Maintenance & Skilled Trades Lisa Goorjian, Assistant General Manager of Operations
<b>APPROVED</b>	Sabrina Landreth, General Manager 

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**RECOMMENDATION**

The General Manager recommends that the Board of Directors authorize the appropriation of funds in order to purchase one Public Safety East Bay Municipal Utility District Joint Powers Agreement (EBMUD/JPA) patrol vehicle from Downtown Ford Sales of Sacramento, California, emergency equipment set-up from Lehr of Pittsburg, California, and paint from Oakland Collision Truck Painting of Oakland, California at a total cost of \$84,325 for Public Safety Vehicle Replacement.

**BACKGROUND**

This Ford F150 4x4 Police Responder pick-up truck, designed for police use, will replace EBMUD/JPA Police vehicle #120 which is being retired due to high mileage and declining condition. This new Ford F150 Police Responder pick-up truck is a change from the current Ford Expedition 4x4 Sport Utility Vehicle. The vehicle, emergency equipment, and paint are funded by EBMUD/JPA.

Finance staff is required to record expenditures for the East Bay Municipal Utility District Joint Powers Authority against a specific Public Safety department budget. The transaction data is used to bill EBMUD quarterly for services related to the JPA. Funding is set aside from those payments in a restricted account of the General Fund, to cover the operating costs of the JPA including the replacement of vehicles used for that purpose.

This new Ford F150 4x4 Police Responder pick-up truck is available for purchase directly from Downtown Ford Sales by means of contract pricing established by the State of California, General Services Procurement Division, Contracts #1-22-23-20F. The pricing is the result of a competitive bid process and open to all state governmental entities and educational institutions. Public agencies electing to use this method of vehicle acquisition avoid the administrative costs of seeking formal bids.

## **ANALYSIS**

The Park District replaces fleet vehicles and equipment on a regular basis; generally, items are retired due to age, high mileage, and/or declining condition. Additions to the fleet are also added to the annual budget to support new initiatives or needs. Whether additions or replacement, alternatively fueled vehicles (e.g., hybrid, electric, renewable fuel) are purchased whenever appropriate to align with ongoing fleet greening initiatives and Resolution No. 2009-04-102, which established a sustainability policy in the Park District in 2009. For this purchase, staff has determined that there are no suitable alternatively fueled vehicles and there is no significant advantage in formally seeking other bids; therefore, none are recommended.

## **FISCAL IMPACT**

The District's General Fund balance includes restricted funds that are reserved for legal agreements, such as the District's Joint Powers Agreement with EBMUD. According to the agreement, these funds may be appropriated as needed to replace vehicles and/or equipment required to fulfill specific obligations.

<b>SOURCE OF FUNDS</b>	
101-8240-000-7505/800093-602	\$ 84,325
<b>Total Funds Available</b>	<b>\$ 84,325</b>

<b>USE OF FUNDS</b>	
101-8240-000-7505/800093-602	\$ 84,325
<b>Total Current Cost</b>	<b>\$ 84,325</b>

## **ATTACHMENTS**

**EAST BAY REGIONAL PARK DISTRICT  
BUDGET CHANGE FORM**

NEW APPROPRIATIONS		BUDGET TRANSFERS	
<b>X</b>	From General Fund Reserve	Between Projects	
DECREASE BUDGET ACCOUNT	AMOUNT	INCREASE BUDGET ACCOUNT	AMOUNT
		Account Name: <b>EXPENSE:</b> General Fund-Public Safety - EBMUD/JPA-Rolling Stock > \$25,000 Account # 101-8240-000- 7505/800093-602	\$ 84,325
		Total	\$ 84,325

**REASON FOR BUDGET CHANGE ENTRY:**

As being presented at the Board of Directors meeting on May 21, 2024, the General Manager recommends that the Board of Directors authorize the appropriation of \$84,325 from the East Bay Municipal Utility District/Joint Powers Authority General Fund reserve, to cover the cost of one Public Safety EBMUD/JPA patrol vehicle, equipment set-up, and paint.

As Approved at the Board of Directors Meeting on:		Date:	05/21/2024
Board of Directors Resolution		No.	2024-05-
Posted By:		Date:	



**EAST BAY REGIONAL PARK DISTRICT  
RESOLUTION NO. 2024 – 05 -  
MAY 21, 2024**

**AUTHORIZATION TO APPROPRIATE GENERAL FUND EBMUD/JPA  
RESTRICTED FUNDS IN THE TOTAL AMOUNT OF \$84,325 AND PURCHASE  
ONE FORD VEHICLE FROM DOWNTOWN FORD SALES FOR PUBLIC SAFETY  
VEHICLE REPLACEMENT**

**WHEREAS**, the East Bay Regional Park District (Park District) holds a General Fund restricted account to provide for such purchases; and

**WHEREAS**, the Park District has the need to replace one vehicle which is being retired due to age, high mileage, and declining condition; and

**WHEREAS**, Downtown Ford Sales of Sacramento, California is a recognized vendor offering suitable vehicles based on the results of competitive pricing through the State of California, General Services Procurement Division, Contract #1-22-23-20F; and

**WHEREAS**, Lehr of Pittsburg, California is a recognized vendor offering suitable emergency equipment based on the results of informal bid; and

**WHEREAS**, Oakland Collision Truck Painting of Oakland, California is a recognized vendor offering suitable paint work based on the results of informal bid; and

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Directors of the East Bay Regional Park District hereby authorizes the appropriation of funds in order to purchase one Public Safety EBMUD/JPA patrol vehicle, equipment set-up, and paint for a total cost of \$84,325, with said sum to be encumbered from the 2024 budget, Account 101-8240-000-7505/800093-602 as presented to the Board on May 21, 2024; and

**BE IT FURTHER RESOLVED**, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director \_\_\_\_\_, and seconded by Director \_\_\_\_\_, and adopted May 21, 2024, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: