




**EAST BAY REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA STAFF REPORT**

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<b>DATE</b>	May 21, 2024
<b>TITLE</b>	Authorization to Purchase Three Ford Vehicles in the Total Amount of \$138,310 from Downtown Ford Sales for Fleet Vehicle Replacement and as Additions to the Fleet
<b>DIVISION</b>	Operations
<b>FROM</b>	Robert Kennedy, Chief of Maintenance & Skilled Trades Lisa Goorjian, Assistant General Manager of Operations
<b>APPROVED</b>	Sabrina Landreth, General Manager 

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**RECOMMENDATION**

The General Manager recommends that the Board of Directors authorize the purchase of three Ford Vehicles from Downtown Ford Sales of Sacramento, California at a total cost of \$138,310 for fleet vehicle replacement and as additions to the fleet.

**BACKGROUND**

A total of three Ford vehicles will be purchased: one for fleet vehicle replacement and two as additions to the fleet.

One new Ford vehicle, a Ford F-150 Crew Cab 4x4 Police Responder Pickup truck, designed for police use, will replace current District vehicle #308 being retired due to high mileage and declining condition.

Department	Unit	Year	Description
PUBLIC SAFETY	308	2016	PKUP, DODGE RAM 1500 SSV 4x4
New Vehicle Description			F-150 POLICE RESPONDER 4x4 PICKUP

Two new Ford vehicles will be additions to the fleet assigned to the Ecological Services Unit and Reservable Facilities.

Department	New Vehicle Description
ECOLOGICAL SERVICES	F-150, EXT CAB, 4x4
RESERVABLE FACILITIES	MAVERICK CREW CAB HYBRID PICKUP

These new Ford vehicles are available for purchase directly from Downtown Ford Sales by means of contract pricing established by the State of California, General Services Procurement Division, Contract #1-22-23-20F. The contract pricing is the result of a competitive bid process and open to all federal, state, and local governmental entities. Public agencies electing to use this method of equipment acquisition avoid the administrative costs of seeking formal bids.

## ANALYSIS

The Park District replaces fleet vehicles and equipment on a regular basis; generally, items are retired due to age, high mileage, and/or declining condition. Additions to the fleet are also added to the annual budget to support new initiatives or needs. Whether additions or replacement, alternatively fueled vehicles (e.g., hybrid, electric, renewable fuel) are purchased whenever appropriate to align with ongoing fleet greening initiatives and Resolution No. 2009-04-102, which established a sustainability policy in the Park District in 2009. For this purchase, staff has determined that there are no suitable alternatively fueled vehicles other than the Ford Maverick Crew Cab Hybrid pickup and there is no significant advantage in formally seeking other bids; therefore, none are recommended.

## FISCAL IMPACT

Funding for this purchase is allocated in the 2024 Adopted Budget. No additional appropriation is necessary.

SOURCE OF FUNDS	
554-000-5933-7505	\$ 1,045,233
<b>Total Funds Available</b>	<b>\$ 1,045,233</b>

USE OF FUNDS	
554-5933-000-7505	\$ 138,310
<b>Total Current Project Cost</b>	<b>\$ 138,310</b>

## ATTACHMENTS

None.



**EAST BAY REGIONAL PARK DISTRICT  
RESOLUTION NO. 2024 – 05 -  
MAY 21, 2024**

**AUTHORIZATION TO PURCHASE THREE FORD VEHICLES IN THE TOTAL  
AMOUNT OF \$138,310 FROM DOWNTOWN FORD SALES FOR FLEET VEHICLE  
REPLACEMENT AND AS ADDITIONS TO THE FLEET**

**WHEREAS**, the East Bay Regional Park District (Park District) has included funding in its proposed 2024 Budget for the purchase of new rolling stock; and

**WHEREAS**, the Park District has the need to replace one vehicle assigned to Public Safety which is being retired due to high mileage and declining condition; and

**WHEREAS**, the Park District has the need to purchase two additional vehicles assigned to the Ecological Services Unit and Reservable Facilities as per approved Budget Requests; and

**WHEREAS**, Downtown Ford Sales of Sacramento, California is a recognized vendor offering suitable vehicles based on the results of competitively bid pricing established by the State of California, General Services Procurement Division, Contract #1-22-23-20F; and

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Directors of the East Bay Regional Park District hereby authorizes the purchase of three Ford vehicles for a total cost of \$138,310, with said sum to be encumbered from the 2024 Budget, Fleet Account 554-5933-000-7505 as presented to the Board on May 21, 2024; and

**BE IT FURTHER RESOLVED**, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director \_\_\_\_\_, and seconded by Director \_\_\_\_\_, and adopted May 21, 2024, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: