



**EAST BAY REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA STAFF REPORT**

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<b>DATE</b>	December 17, 2024
<b>TITLE</b>	Approval of the Minutes for the Board Meeting November 19, 2024
<b>DIVISION</b>	General Manager's Office
<b>FROM</b>	Yolande Barial Knight, Clerk of the Board

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**RECOMMENDATION**

The General Manager recommends the Board of Directors approve the attached minutes for the Board Meeting of November 19, 2024.

**BOARD MINUTES NOVEMBER 19, 2024**

The Closed Session Board Meeting, which was held November 19, 2024, at East Bay Regional Park District, 2950 Peralta Oaks Court, Oakland, CA 94605 was called to order at 11:04 a.m. by Board President Elizabeth Echols.

**I. ROLL CALL**

Directors Present:

Elizabeth Echols, President

John Mercurio, Treasurer

Olivia Sanwong, Secretary

Dennis Waespi

Dee Rosario

Directors Remote: None

Directors Absent: Colin Coffey

Staff Present: Sabrina Landreth, General Manager; Lynne Bourgault, General Counsel

Guests: None.

**II. PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS**

None

**III. CLOSED SESSION ITEMS**

**A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Pursuant to Gov. Code Section 54956.8)

Property: 5658 Doolan Road, Livermore, CA 94551 (Alameda County APN 905-000-012-00)

Agency Negotiators: Sabrina Landreth, Ken Wysocki, Becky Bremser

Negotiating Parties: City of Livermore

Under Negotiation: Price and Terms of Payment

B. CONFERENCE WITH LABOR NEGOTIATORS

(Pursuant to Gov. Code Section 54957.6)

Designated Representatives: Sabrina Landreth, Allyson Cook

Employee Organization(s): AFSCME Local 2428, Unrepresented

The Board Meeting, which was held November 19, 2024, at East Bay Regional Park District, 2950 Peralta Oaks Court, Oakland, CA 94605 called the Open Session of the Board Meeting to order at 1:39 p.m. by Board President Elizabeth Echols.

I. ROLL CALL

Directors Present:

Elizabeth Echols, President

Olivia Sanwong, Secretary

Dennis Waespi

Dee Rosario

John Mercurio

Directors Remote: None

Directors Absent: Colin Coffey

Staff Present: Sabrina Landreth, Lynne Bourgault, Debra Fuller, Anna Londonio, Allyson Cook, Robert Filice, Ken Wysocki, Erich Pfoehler, Robert Kennedy, Brian Holt

II. PLEDGE OF ALLEGIANCE

Director Mercurio led the Pledge of Allegiance.

III. LAND ACKNOWLEDGEMENT

Director Rosario read the Native American land acknowledgment.

I. APPROVAL OF AGENDA

Moved by **Director Sanwong** seconded by **Director Rosario**, and adopted November 5, 2024 by the following vote:

FOR: Olivia Sanwong, Elizabeth Echols, John Mercurio  
Dennis Waespi, Dee Rosario

AGAINST: None

ABSENT: Colin Coffey

ABSTAIN: None

II. SPECIAL PRESENTATIONS

None

III. PUBLIC COMMENTS

Renee Patterson, Administrative Analyst reminded the Board about PERS filing. Jim Watt expressed concern about possible future fires from Tilden Park into Kensington and inquired about solutions for prevention. Anthony Knight expressed concern of the protection of the protection of residents in Kensington during fire season and fire mitigation.

#### IV. ANNOUNCEMENTS

None.

#### V. BUSINESS BEFORE THE BOARD

##### a. CONSENT CALENDAR

Moved by **Director Waespi** seconded by **Director Mercurio**, and adopted November 19, 2024 by the following vote:

FOR: Olivia Sanwong, Elizabeth Echols, John Mercurio  
Dennis Waespi, Dee Rosario  
AGAINST: None  
ABSENT: Colin Coffey  
ABSTAIN: None

1. Approval of Park District Check Listing for the Period of August 25, 2024 through September 16, 2024  
Resolution No. 2024 – 11 – 244
2. Authorization to Enter into a Contract for Services with Civicorps in the Amount of \$491,072: Districtwide  
CEQA Determination: Exempt per 14 Cal Code Regs §15301, §15302, §15304, §15307, §15308, §15061(b)(3)  
Resolution No. 2024 – 11 – 245
3. Authorization to Increase the Construction Contract Contingency by \$122,800 with Lind Marine, Inc. for the Remove Ferry Point Pier Project: Miller/Knox Regional Shoreline  
CEQA Determination: No further review per 14 Cal Code Regs §15162  
Resolution No. 2024 – 11 – 246
4. Acceptance of Community Facilities District (CFD) Special Tax Accountability Reports for Fiscal Year 2024-2025  
Resolution No. 2024 – 11 – 247

#### B. FINANCE AND MANAGEMENT SERVICES DIVISION

Deborah Spaulding, Assistant General Manager, Finance and Management Division presented to the Board.

1. Acceptance of the 2023 Annual Comprehensive Financial Report (ACFR), Auditor's Communication with Those Charged with Governance Dated September 30, 2024, 2023

Single Audit Report (Uniform Guidance), and Independent Accountants' Report on Agreed Upon Procedures Applied to 2024 Appropriations Limit Schedule  
Resolution No. 2024 – 11 – 248

Moved by **Director Mercurio**, seconded by **Director Rosario** and adopted November 19, 2024 by the following vote:

FOR: Elizabeth Echols, Dennis Waespi, Dee Rosario  
Olivia Sanwong, John Mercurio

AGAINST: None

ABSTAIN: None

ABSENT: Colin Coffey

2. Acceptance of the September 30, 2024 Deferred Compensation Plan Investment Report  
Resolution No. 2024 – 11 – 249

Moved by **Director Waespi**, seconded by **Director Rosario** and adopted November 19, 2024 by the following vote:

FOR: Elizabeth Echols, Dennis Waespi, Dee Rosario  
Olivia Sanwong, John Mercurio

AGAINST: None

ABSTAIN: None

ABSENT: Colin Coffey

### C. HUMAN RESOURCES DIVISION

- I. Authorization to Adopt an Amendment to the East Bay Regional Park District Salary Schedule to Implement Salary Table Adjustments for Unrepresented Management and Confidential Classifications and Salary Adjustments for Certain Classifications.  
Resolution No. 2024 – 11 – 250

Moved by **Director Rosario**, seconded by **Director Mercurio** and adopted November 19, 2024 by the following vote:

FOR: Elizabeth Echols, Dennis Waespi, Dee Rosario  
Olivia Sanwong, John Mercurio

AGAINST: None

ABSTAIN: None

ABSENT: Colin Coffey

### IX. GENERAL MANAGER'S COMMENTS

A. Del Valle Regional Park 2024 Pilot Wrap Up  
Seleney Sanchez, Acting Unit Manager presented to the Board.

X. ANNOUNCEMENTS FROM CLOSED SESSION

No announcements.

XI. PROPOSED FUTURE AGENDA ITEMS

Director Sanwong:

- Proposed consideration of having Board Meetings at other locations.

XII. BOARD COMMENTS

Director Mercurio reported on meetings attended. Director Mercurio:

- Attended the Board Meeting on Oct. 15;
- Attended a meeting with Becky Bremser via phone on Oct. 16;
- Attended the East Bay Leadership Council Board Meeting via Zoom on Oct. 18;
- Attended the Board Site Visit at Crab Cove on Oct. 18;
- Attended a hike with PAC Member, Bruce Henry at Black Diamond Trail Oct. 22;
- Attended Finance Committee Meeting on Oct. 23;
- Attended a meeting with Contra Costa County Supervisor Candace Anderson in Danville on Oct. 25;
- Attended the Outdoor Afro Glamp Out Celebration on Oct. 25;
- Attended a Climate March in Walnut Creek on Oct. 26;
- Attended the Park Advisory Committee Meeting on Oct. 28;
- Attended the Natural & Cultural Resources Committee Meeting on Oct. 29;
- Attended the District's Stewardship Seminar at Tilden on Oct. 30;
- Attended Annual Briefing for EB MUD Ward 7 Oct. 31;
- Attended CSDA Leadership Council from Nov. 3 – 5;
- Attended the Executive Committee Meeting Nov. 6;
- Attended Regional Parks Foundation Board Meeting & Retreat on Nov. 7;
- Attended meeting with Beverly Lane on Nov. 12;
- Attended the 90<sup>th</sup> Anniversary Celebration with Senator Skinner and Assemblymember Bauer-Kahan at Tilden on Nov. 13;
- Attended the Legislative Committee Meeting on Nov. 13;
- Attended the Ecology Committee Meeting on Nov. 13;
- Attended a meeting with General Manager, Sabrina Landreth on Nov. 14;
- Attended the Contra Costa Mayor's Conference Meeting on Nov. 14;
- Attended the Contra Costa Special Districts Association Meeting on Nov. 18
- Attended Pre-Board Meeting call on Nov. 18.

Director Rosario reported on meetings attended. Director Rosario:

- Attended the Claremont Canyon Conservancy's Annual Meeting at the Claremont Hotel on Nov. 10;
- Attended & presented at the Moraga Rotary Club at the Monastery Restaurant on Nov. 11;
- Attended the 90<sup>th</sup> Anniversary Celebration with Senator Skinner and Assemblymember Bauer-Kahan at Tilden on Nov. 13;
- Attended a meeting with City of Lafayette Mayor Gina Dawson on Nov. 14;
- Attended the PAC tour of the Fuel Break on Nov. 14;

Director Sanwong reported on meetings attended. Director Sanwong:

- Attended the Ecology Committee Meeting on Nov. 13;

Director Waespi reported on meetings attended. Director Waespi:

- Attended the Executive Committee Meeting Nov. 6;
- Attended Chautha Celebration from a Hindu group at Quarry Lakes from Nov. 7 – 8;
- Attended the Alameda County Special District Association Meeting on Nov. 13;
- Attended the Legislative Committee Meeting on Nov. 13;
- Attended the PAC joint meeting with City of Berkeley, EBMUD and EBRPD on Nov. 16;

Director Echols reported on meeting attended. Director Echols:

- Attended the Executive Committee Meeting Nov. 6;
- Attended Regional Parks Foundation Board Meeting & Retreat on Nov. 7;
- Attended the 90<sup>th</sup> Anniversary Celebration with Senator Skinner and Assemblymember Bauer-Kahan at Tilden on Nov. 13;
- Attended the Legislative Committee Meeting on Nov. 13;
- Attended a retirement party for City of Berkeley Vice-Mayor Susan Wengraf on Nov. 13;
- Attended a Public Workshop at North Basin McLaughlin East Shore Park on Nov. 17;
- Attended Pre-Board Meeting on Nov. 18;
- Attended meeting with leadership from AFSCME 2428 via Zoom on Nov. 18.

### XIII. ADJOURNMENT

Director Elizabeth Echols adjourned the meeting at 3:43 pm.