



**EAST BAY REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA STAFF REPORT**

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<b>DATE</b>	October 15, 2024
<b>TITLE</b>	Update on Individual Board Member Priorities Identified at the June 7, 2024 Study Session
<b>DIVISION</b>	General Manager's Office
<b>FROM</b>	Amanda Gallo, Assistant to the General Manager Sabrina Landreth, General Manager
<b>APPROVED</b>	Sabrina Landreth, General Manager 

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**RECOMMENDATION**

This item is for information only. The Board of Directors will receive a presentation summarizing the individual priorities shared at the June 7, 2024, Study Session.

**BACKGROUND**

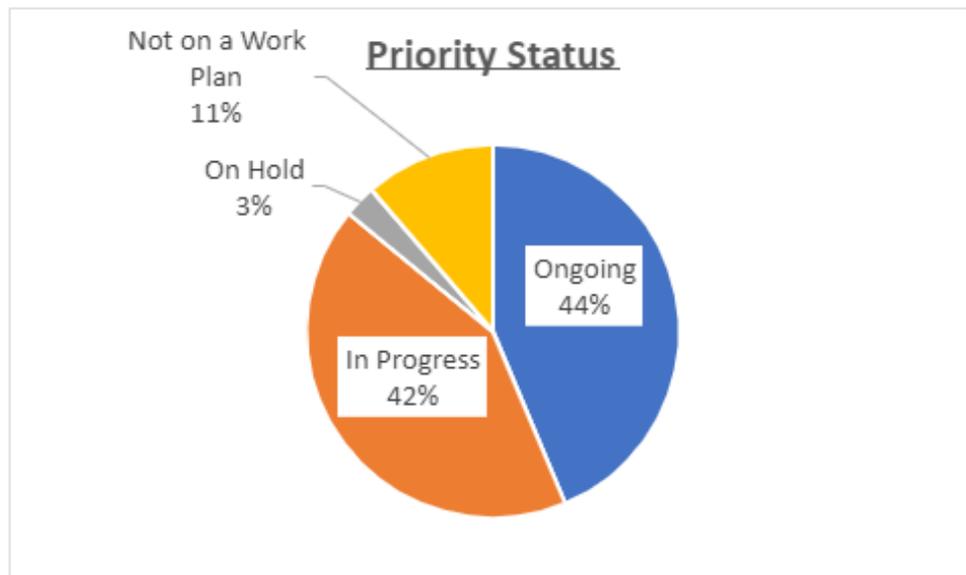
In advance of the 2025 budget process, the Board of Directors received presentations from respective Assistant General Managers on each of the Divisions' priorities as well as a presentation from Deputy General Manager on the priorities from the General Manager's Office at the May 3, 2024 Study Session. Each Board member provided information on their individual priorities and interests at their Study Session of June 7, 2024. Staff recorded these priorities during the meeting (see Attachment A) and has provided an update on the status of each item as part of this report (see Attachment B).

**ANALYSIS**

Of the 71 distinct priorities identified by Board members at the June Study Session, 76% were carryover items from last year, and 24% were new ideas. In grouping the items provided by each of the Board members into categorical areas, budget items related to funding and staffing account for 6% of the Board members' stated priorities. Land acquisition items make up 8% of the total (note that some items listed as capital projects may require additional land acquisition for completion). Policy objectives related to advocacy and internal policy development, including trail user policies and updates to Park District plans and guidelines, make up 7% of the items. Ongoing programs including workforce development, outreach and education, and ongoing implementation of established Park District policies comprise 30% of the items. Discrete projects, which are primarily capital projects costing more than \$100,000, including trail connections, restoration, and development of parks and facilities constitute 49% of the priorities.

The chart below illustrates the status of the priorities brought forward by the Board of Directors at the June 2024 Study Session. Ongoing items are policies or programs that continue year after year and receive annual budget allocations. Items that are in progress require additional focus before becoming ongoing programs or policies, or are projects that have initiated the planning or

construction stage but are not yet complete. Items that are on hold have made previous progress but are paused or delayed due to circumstances outside of the Park District's control, and/or require additional funding before resuming progress. The remainder of the items are not included on a current Division work plan but may need further analysis to determine whether they will be included on a future work plan.



The priorities shared by the Board in June will inform the 2025 budget development process, which is scheduled for Board adoption in December, and aid in managing staff capacity and inform future work planning. The Board of Directors will also have the opportunity to share priorities in the context of the upcoming planning process for the Second Century District Plan.

**FISCAL IMPACT**

This item is for informational purposes only and does not have a direct fiscal impact or cost.

**ATTACHMENTS**

1. ATTACHMENT A: Individual Board of Directors Priorities, June 7, 2024 Study Session
2. ATTACHMENT B: 6-7-2024 Board Study Session Priorities Update