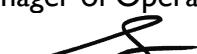




**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE	January 14, 2025
TITLE	Authorization to Execute Contract in the Amount of \$400,000 with Civicorps to Perform Trail Work
DIVISION	Operations
FROM	Karen McNamara, Interim Division Lead of Maintenance and Skilled Trades Lisa Goorjian, Assistant General Manager of Operations
APPROVED	Sabrina Landreth, General Manager 

RECOMMENDATION

The General Manager recommends that the Board of Directors authorize the use of funds within the 2025 Adopted Budget and approve the execution of a contract for services with Civicorps of Oakland, California in the amount of \$400,000 to provide semi-skilled youth crews to support District-wide trail and fuels management.

BACKGROUND

A District-wide small trails/fuels management crew was established by the East Bay Regional Park District (Park District) in 2019 to increase the capacity to conduct trail maintenance and vegetation management on narrow, natural surface trails District-wide. At inception, this crew consisted of one full-time Alternative Work Program (AWP) Supervisor and crew members. In 2021, the Board of Directors authorized a staffing increase to the small trails/fuels management crew with the addition of a full-time supervisor, a Small Trails Crew leader, and two full-time rangers. Civicorps, based in Oakland, is a local conservation corps founded in 1983, modeled in part after the federal Civilian Conservation Corps (CCC), of land conservation work with an education element. The CCC was an American legacy program, established by President Franklin Roosevelt in 1933. Civicorps partners with the Alameda County Office of Education's Opportunity Academy, which has two teachers permanently onsite to support their students in getting their high school diploma. Civicorps provides job training through a "holistic, trauma-informed care lens" so that youth not only earn a high-school diploma and occupational skills, but also have a safe place to find support, reach goals, overcome challenges, and heal from trauma. This approach to education and job training is consistent and supportive of the Park District's goals to create a diverse and inclusive workforce of excellence. Since its inception in 1983, part of the Civicorps program has been environmental service projects hosted by the Park District and other agencies in the East Bay. In 1984 a formal partnership was established between the Park District and Civicorps (Resolution No. 1984-6-173). Starting in 1985 (Resolution No. 1984-12-326), the Park District has had an annual contract with Civicorps to allow for uninterrupted availability of Civicorps crews, which is funded from a general fund budget established for this purpose. Civicorps' project work within public lands under the jurisdiction of the

Park District has included various jobs such as supporting trail work, fuel breaks, fence repair, construction, erosion control, vegetation management, and habitat restoration work. Civicorps has been well received by park supervisors and supported throughout the years by field staff. On June 18, 2024, Resolution No. 2024-06-13, the Park District authorized \$181,984 to contract with Civicorps to support trail and fuels management projects for a 6-month period that ended in December 2024. This recommendation is to enter into a new contract with Civicorps for a twelve-month period during 2025. This contract is for the Civicorps to perform trail maintenance and fuels reduction District-wide using one Crew leader/supervisor and five to six crew members. Work will take place in areas that normally do not get routine maintenance due to being in a remote location or that have limited access. The Park District's Small Trail Supervisor and Alternative Work Program Supervisor will select projects for Civicorps to perform.

ANALYSIS

Contracting with Civicorps supports the Park District's goals of maintaining its small trails and fuels reduction work. Civicorps employees gain relevant job training and exposure to available career paths within the parks, while delivering services that result in a high-quality user experience for park visitors. Based on a forty-year partnership, Civicorps has proven to be a fitting organization that meets the contract requirements due to its geographic locality, youth focus and positive relationship with the Park District. This proposed contract with Civicorps will support trail maintenance and fuels reduction District-wide, using one Crew leader/supervisor and five to six crew members. The work will take place in areas that normally do not get routine maintenance due to being in remote locations or that have limited access. Civicorps' proposed contract is consistent with the current 2024 contract and aligns with the Park District's workforce development programs focused on youth employment development.

FISCAL IMPACT

Sufficient funding is available in the small trails budget (101-5951-000-6191) as allocated in the 2025 Adopted Budget. No additional appropriation is necessary.

SOURCE OF FUNDS	
101-5951-000-6191	\$ 400,000
Total Funds Available	\$ 400,000

USE OF FUNDS	
Civicorps Contract	\$ 400,000
Total Current Project Cost	\$ 400,000

ATTACHMENTS

None.



**EAST BAY REGIONAL PARK DISTRICT
RESOLUTION NO. 2025 – 01 -
JANUARY 14, 2025**

**AUTHORIZATION TO EXECUTE CONTRACT IN THE AMOUNT OF \$400,000
WITH CIVICORPS TO PERFORM TRAIL WORK**

WHEREAS, Civicorps of Oakland, California is a local conservation corps founded in 1983 that engages young adults in education as well as service projects addressing conservation, disaster response and community need through a “holistic, trauma-informed care lens”; and

WHEREAS, the small trails crew and contractors such as Civicorps support the goals of the East Bay Regional Park District (“Park District”) on workforce development by providing field work experience to youth through small trail maintenance and fuels reduction work; and

WHEREAS, Civicorps’ employees gain relevant job training and exposure to available career paths within the park industry, while delivering services that result in a high-quality user experience for park visitors; and

WHEREAS, the Park District has a need to support trail maintenance and fuel reduction services and Civicorps has proven to be a fitting organization to fill this role; and

WHEREAS, funding for this purpose was included in the 2025 Maintenance and Skilled Trades - Small Trails Crew budget (Account No. 101-5951-000-6191);

NOW, THEREFORE BE IT RESOLVED, the Board of Directors of the East Bay Regional Park District hereby authorize as presented to the Board on January 14, 2025; and approve the execution of a contract for services with Civicorps of Oakland, California in the amount of \$400,000 to provide semi-skilled youth crews to support District-wide trail and fuels management on narrow natural surface trails for an additional twelve-month period as presented to the Board on January 14, 2025; and

BE IT FURTHER RESOLVED, the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director _____, and seconded by Director _____, and
adopted January 14, 2025, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: