


4. Authorization to Award and Execute a 3-Year Agreement with Environmental Logistics, Inc. for Hazardous Waste Transportation and Disposal Services for \$750,000: District-wide



**EAST BAY REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA STAFF REPORT**

DATE	April 15, 2025
TITLE	Authorization to Award and Execute a 3-Year Contract with Environmental Logistics, Inc. for Hazardous Waste Transportation and Disposal Services for \$750,000: District-wide
DIVISION	Human Resources
FROM	Alma Balmes, Risk Manager Allyson Cook, Deputy General Manager/HR
APPROVED	Sabrina Landreth, General Manager 

RECOMMENDATION

The General Manager recommends that the Board of Directors authorize the award and execution of a \$750,000 three-year contract with Environmental Logistics, Inc. (ELI) for hazardous waste transportation and disposal services District-wide, with an option to extend the contract for up to two additional years upon mutual agreement.

BACKGROUND

The East Bay Regional Park District (Park District) utilizes the services of licensed contractors to ethically and responsibly dispose of hazardous and nonhazardous materials and waste in compliance with the federal Environmental Protection Agency, the California Department of Toxic Substances Control, and other regulatory standards. These materials are generated as part of daily park operations and fleet maintenance including used oil filters, tires, solvents, pesticides, fertilizers, paint, and batteries, as well as scrap pressure treated wood and other materials requiring special handling and disposal. Additionally, hazardous materials may also be found on acquired parklands or within existing parklands as a result of illegal dumping and encampments. On an as-needed basis, the Park District may require a third-party service provider to address and dispose of high-hazardous abandoned waste that has been determined to pose significant health and safety risks to employees and when staff have not received the appropriate level of training.

On January 21, 2025, the Park District issued a Request for Proposal (RFP) seeking a District-wide hazardous waste transportation and disposal services contractor for a three-year contract period. Six proposals were received by the closing date of February 20, 2025.

ANALYSIS

The Park District had a long-term contract with Big Sky Environmental which expired on December 31, 2024. While the Park District underwent the RFP process for a new District-wide service provider, the Risk Department secured a short-term 2025 service contract with Bayview Environmental Services, Inc. to respond to immediate hazardous waste disposal needs.

After issuing an RFP and receiving six proposals, on February 27, 2025, an interview panel consisting

of five Park District staff from the Risk Management, Park Operations, and Maintenance and Skilled Trades Departments interviewed the three firms representing the top-ranked proposals. The panel scored each firm independently and selected ELI for award. ELI has exhibited a comprehensive understanding and ability to timely address the Park District's hazardous waste disposal needs to reduce risk to the public and Park District employees, including emergency clean-up response; offers reasonable and competitive pricing; has nearly 20 years of experience in this area; has a local office in Hayward, California; and has experience in servicing large public agencies. All of these qualities made ELI the top candidate in the RFP process.

FISCAL IMPACT

ELI provides reasonable costs for services in comparison to other service providers in the industry who submitted proposals through the RFP process. ELI was also the only vendor that provided steady service rates with no anticipated increases over a three-year contract period, which provides budgetary stability for the Park District.

This action authorizes a total contract amount of \$750,000 with ELI over a three-year period and equates approximately to an average cost of \$250,000 per year for District-wide services. However, actual costs each year will be based on the volume and type of hazardous waste included in each job referral and frequency of requests. Funds for the contract with ELI are included in the Risk Management-Safety Fund annual base budget and funds from the Risk Management-General Liability Fund will be able to absorb additional costs for the remainder of the 2025 budget year.

The Risk Department will analyze ongoing base budget needs during the 2026 budget development process to continue providing hazardous waste transportation and disposal services to internal departments District-wide.

ATTACHMENTS

None



**EAST BAY REGIONAL PARK DISTRICT
RESOLUTION NO. 2025 – 04 -
APRIL 15, 2025**

**AUTHORIZATION TO AWARD AND EXECUTE A 3-YEAR AGREEMENT WITH
ENVIRONMENTAL LOGISTICS, INC. FOR HAZARDOUS WASTE
TRANSPORTATION AND DISPOSAL SERVICES FOR \$750,000:
DISTRICT-WIDE**

WHEREAS, the East Bay Regional Park District (Park District) utilizes the services of licensed contractors to dispose of hazardous and nonhazardous materials and waste generated as part of daily park operations and illegally dumped on parklands in compliance with regulatory standards; and

WHEREAS, the Park District issued a Request for Proposal (RFP) seeking a District-wide hazardous waste transportation and disposal services contractor on January 21, 2025 and received six proposals by the February 20, 2025 due date; and

WHEREAS, an interview panel consisting of five Park District staff from the Risk Management, Park Operations, and Maintenance and Skilled Trades Departments interviewed the three firms representing the top-ranked proposals on February 27, 2025; and

WHEREAS, the panel selected Environmental Logistics, Inc. for award of the contract, as the company exhibited a comprehensive understanding and ability to timely address Park District needs offers reasonable and competitive pricing; has nearly 20 years of experience, has a local office in Hayward, CA, and has experience in servicing large public agencies; and

WHEREAS, there are funds available for this contract in the Risk Management Department's annual base operating budget for 2025 services in the Risk-Safety Fund and the Risk-General Liability Fund ;

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the East Bay Regional Park District hereby authorizes award and execution of a three-year contract with Environmental Logistics, Inc. in an amount not to exceed \$750,000, with the option to extend the contract for up to two additional years upon mutual agreement; and

BE IT FURTHER RESOLVED, that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director _____, and seconded by Director _____, and
adopted April 15, 2025, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT:

