


6. Authorization to Award and Execute a Three-Year Contract with Forensic Analytical Consulting Services, Inc. for Environmental Health and Industrial Hygiene Services for \$180,000: Park District-wide



**EAST BAY REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA STAFF REPORT**

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<b>DATE</b>	June 3, 2025
<b>TITLE</b>	Authorization to Award and Execute a Three-Year Contract with Forensic Analytical Consulting Services, Inc. for Environmental Health and Industrial Hygiene and Services for \$180,000: Park District-wide
<b>DIVISION</b>	Human Resources
<b>FROM</b>	Alma Balmes, Risk Manager Jessica Romeo, AGM / Human Resources
<b>APPROVED</b>	Sabrina Landreth, General Manager 

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**RECOMMENDATION**

The General Manager recommends that the Board of Directors authorize the award and execution of a \$180,000 three-year contract with Forensic Analytical Consulting Services, Inc. (FACS) for on-call environmental health and industrial hygiene services District-wide, with an option to extend the contract for up to two additional years upon mutual agreement.

**BACKGROUND**

East Bay Regional Park District (Park District) employees perform a diverse and wide range of work activities where occupational health hazards and exposures may be present in the work environment and activities such as construction and maintenance of roads, trails, and park facilities. The Park District also owns and operates inactive silica mines located at Black Diamond Mines Regional Preserve (Black Diamond Mines), which are maintained for interpretive programming purposes, for which the Park District is responsible for conducting regular respirable silica exposure monitoring under Cal/OSHA regulation. To ensure compliance with Cal/OSHA and other regulatory standards, the Park District utilizes the services of licensed certified industrial hygienists and safety consultants to assess employee exposure to environmental and industrial hazards and to inform, support, and develop required safety programs and related training.

On February 18, 2025, the Park District issued a Request for Proposal (RFP) seeking a District-wide environmental health and industrial hygiene services consultant for a three-year contract period. Ten proposals were received by the closing date of April 3, 2025. Staff now recommend the award and execution of a three-year contract with FACS to perform these required services.

**ANALYSIS**

The Park District previously contracted with FACS on a project-specific basis to conduct silica exposure monitoring and investigations related to Black Diamond Mines. The Park District contracted these services to achieve compliance with Cal/OSHA's Emergency Temporary Standards on Occupational Exposures to Respirable Crystalline Silica (Silica Standard), which took effect on December 29, 2023. The regulation requires periodic monitoring when silica dust exposure exceeds

certain levels, along with other employer obligations.

On February 5, 2025, Cal/OSHA permanently adopted the Silica Standard and added protections for workers exposed to silica dust in general industry. In response to the adoption of the permanent regulation, the Park District identified the need for a multi-year, District-wide contract for environmental health and industrial hygiene services. This contract will ensure the Park District's compliance with the updated regulations, provide on-call services for other Park District sites requiring industrial and environmental testing, and support the development and implementation of critical employee health and safety programs. It will also offer guidance on hazard abatement strategies across the organization.

On February 18, 2025, the Park District issued a Request for Proposal (RFP) seeking a District-wide environmental health and industrial hygiene services consultant. A total of ten proposals were received and ranked based on their responses to the RFP. On April 21, 2025, an interview panel composed of Park District staff from the Human Resources Division (Risk Management Department) and the Operations Division (Maintenance and Skilled Trades Department) interviewed representatives from the three highest ranked firms. Each panelist scored the firms independently, and FACS was selected as the most responsive, qualified, and responsible bidder.

FACS demonstrated a comprehensive understanding and ability to address the Park District's service needs, including but not limited to exposure assessments for lead, silica, and mold. FACS offers reasonable and competitive pricing, has 39 years of experience including experience with other public agencies, and maintains local offices in Hayward, California. FACS is uniquely knowledgeable and qualified to assist with the needs of the Park District, particularly with expertise in the Cal/OSHA Silica Standard which represents a significant portion of the contracted services.

## **FISCAL IMPACT**

This action authorizes a total contract amount of \$180,000 with FACS over a three-year period and equates approximately to an average cost of \$60,000 per year for District-wide services. However, actual costs each year will be based on service needs in response to exposure concerns and to address potential unforeseen regulatory changes. Costs will be shared with Risk Management and the Operations Division over the three-year period.

Funds from the Risk Management-General Liability Fund (555/2055) and the Risk Management Safety Fund (101/2057) will be able to absorb additional costs for the remainder of the 2025 budget year. Additionally, the Operations Division has funds available in the Black Diamond Mines - Mine Shaft Safety Repairs Project account (Project No 521000), as outlined below, that will be utilized to support the mine specific services provided by FACS over the contract period.

<b>SOURCE OF FUNDS</b>	
Mine Shaft Safety Repairs (Project No. 521000)	\$ 1,178,836
Expenditures and Encumbrances to Date	(711,924)
<b>Total Funds Available</b>	<b>\$ 466,912</b>

The Risk Department and Park Operations Department will analyze ongoing base budget needs during the 2026 budget development process to ensure regulatory compliance and to continue providing environmental and industrial hygiene services to internal departments District-wide.

## **ATTACHMENTS**

None



**EAST BAY REGIONAL PARK DISTRICT  
RESOLUTION NO. 2025 – 06 -  
JUNE 3, 2025**

**AUTHORIZATION TO AWARD AND EXECUTE A 3-YEAR AGREEMENT WITH  
FORENSIC ANALYTICAL CONSULTING SERVICES, INC. FOR ENVIRONMENTAL  
HEALTH AND INDUSTRIAL HYGIENE SERVICES FOR \$180,000:  
PARK DISTRICT-WIDE**

**WHEREAS**, utilizes the services of licensed certified industrial hygienists and safety consultants to investigate employee environmental and industrial hazardous exposures and to inform and develop required employee safety programs and related training in compliance with Cal/OSHA and other regulatory standards; and

**WHEREAS**, Park District employees engage in diverse work where occupational health hazards and exposures may exist in the work environment or occur during activities such as construction and maintenance of roads, trails, and park facilities; and

**WHEREAS**, the Park District owns and operates inactive silica mines located at Black Diamond Mines Regional Preserve, which are maintained for interpretive programming purposes, for which the Park District is responsible for conducting regular respirable silica exposure monitoring under Cal/OSHA regulation; and

**WHEREAS**, the Park District issued a Request for Proposal (RFP) on February 18, 2025, seeking an environmental health and industrial hygiene services consultant for a contract period of up to five years and received ten (10) proposals; and

**WHEREAS**, an interview panel consisting of three Park District staff from the Risk Management and Maintenance and Skilled Trades Departments interviewed the three firms representing the top-ranked proposals on April 21, 2025; and

**WHEREAS**, the panel selected Forensic Analytical Consulting Services, Inc. (FACS) for award of the contract, as the company demonstrated a comprehensive understanding and ability to address the Park District's service needs, including but not limited to exposure assessments for lead, silica, and mold. FACS offers reasonable and competitive pricing, has 39 years of experience including experience with other public agencies, and maintains local offices in Hayward, California.; and

**WHEREAS**, funds from the Risk Management-General Liability Fund (555/2055) and the Risk Management Safety Fund (101/2057) will be able to absorb additional costs for the remainder of the 2025 budget year; and, additionally, the Operations Division's Black Diamond Mines - Mine Shaft Safety Repairs Project Fund will support costs specific to FACS services specifically for this location; and ongoing base budget needs will be assessed during the 2026 budget development process to ensure regulatory compliance; and

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Directors of the East Bay

Regional Park District hereby authorizes award and execution of a three-year contract with Forensic Analytical Consulting Services, Inc. in an amount not to exceed \$180,000; and

**BE IT FURTHER RESOLVED,** that the General Manager is hereby authorized and directed, on behalf of the Park District and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions of this resolution.

Moved by Director \_\_\_\_\_, and seconded by Director \_\_\_\_\_, and  
adopted June 3, 2025, by the following vote:

FOR:

AGAINST:

ABSTAIN:

ABSENT: